

Minutes

SEMINOLE STATE COLLEGE BOARD OF REGENTS REGULAR MEETING August 22, 2013

I. Call to Order

The Seminole State College Board of Regents' regular monthly meeting was called to order at 1:30 p.m. in the Enoch Kelly Haney Center Board Room.

II. Roll Call of Members

Roll call was conducted. Regent Bradford and Regent Ervin were absent.

Ed Cadenhead, SSC legal counsel administered the Oath of Office to new member, Curtis Morgan. President Utterback welcomed him to the Board.

III. Introduction of Guests

President Utterback introduced visitors, administrators, faculty, and staff present at the meeting. Special recognition was given to members of the Math, Science and Engineering Division. Members present included: Annette Troglin, Jarrod Tollet, Dr. Noble Jobe, Chris Holtz, Melissa Bryant, and Dr. Linda Goeller.

Dr. Goeller told the Board members about an international trip to Guatemala she took this summer as part of the HELPS International Math Team.

President Utterback introduced the President of Silkeborg Business College in Denmark, Torben Jessen. President Jessen was visiting the College to finalize plans for 20 Denmark student to come to Seminole this fall.

IV. Minutes

There being no additions or corrections to the minutes of the regular meeting held June 20, 2013, Regent James made a motion to approve the minutes as written and Regent Morgan seconded the motion.

V. Communications to the Board

Financial Report – Katherine Benton, Vice President for Fiscal Affairs presented a review of the College's revenue and expenses through July 31, 2013. Regent James made a motion to approve the Financial Report as presented and Regent Adams seconded the motion. This motion was approved unanimously.

- - *Report on Purchases over \$15,000 for June* - \$23,759.94 - Apple, Inc.; ipad Cart with 30 ipads, Talent Search grant program (TRiO)

-*Report on Purchases over \$15,000 for July* – \$23,759.94 - Apple, Inc.; Ipad Cart with 30 Ipads, Upward Bound grant program (TRiO)

VI. Hearing of Delegations

None

VII. President's Report

President Utterback discussed items under the President's Report and the Business portion of the agenda by utilizing a PowerPoint presentation. (See enclosed copy of the PowerPoint presentation)

Personnel Update – President Utterback updated the Board members on several personnel changes since the June meeting. A letter of resignation has been received from Marissa Lightsey, GEAR UP Advisor. Christopher Holtz has been hired as an Assistant Professor of Science. Charlie Morton has been hired as the Director of Admission, Registrar and Residential Life Coordinator. Sarone Kennedy has been hired as a men's Assistant Baseball Coach. Richard Schroyer has been hired as the head Golf Coach and Christian Morgan has been appointed the Chair of the Language Arts and Humanities Division.

Campus News and Activities – President Utterback told the Board members about several campus activities. These were:

- ✚ Lana Reynolds, Vice President for Institutional Advancement was selected for "50 Making a Difference"
- ✚ Dustie Baker, Coordinator of Media Relations was selected for Secretary for the Oklahoma College Public Relations Association state board
- ✚ Upward Bound held a variety of summer programs
- ✚ In-Service was held August 14th – 16th
- ✚ President Utterback was interviewed by Fox Channel 25 on August 16th during a feature on Seminole
- ✚ The Seminole State College Educational Foundation Invitational Golf Tournament will be held on September 19th

VIII. Business

Election of Officers – President Utterback presented the Board with the section of the Board Policy regarding the election of officers and information about current members' terms. Regent Donaho made a motion to elect the following Regents as officers: David Wilson, Chair; Marilyn Bradford, Vice Chair; and Karen James, Secretary. Regent Morgan seconded this motion. This motion was approved unanimously.

IX. Consent Agenda

Regents were presented information concerning items on the Consent Agenda. President Utterback recommended approval of these items. Regent Donaho made a motion to approve the Consent Agenda items and Morgan seconded the motion. This motion was approved unanimously.

- Approval of Summit Insurance Agency Athletic Insurance Continuation Agreement - \$63,548
- Approval of Use of Facilities Agreement with Seminole High School

X. Adjournment

There being no further business or discussion the meeting was adjourned at 2:25 p.m.

David Wilson, Chair

SEMINOLE STATE COLLEGE
BOARD OF REGENTS MEETING

Enoch Kelly Haney Center – Board Room
August 22, 2013



NEW REGENT
INSTALLATION

Regent Curtis Morgan

INTRODUCTION OF GUESTS

Math, Science and
Engineering Division

Annette Troglin,
Division Chair



SSC Assistant Professor Travels to Guatemala as part of HELPS International Math Team



Dr. Linda Goeller
Assistant Professor of Math



Torben Jessen

President, Silkeborg
Business College



PRESIDENT'S REPORT

Resignation Letter Received from
Marissa Lightsey,
GEAR UP Advisor

PERSONNEL UPDATE



Christopher Holtz
Assistant Professor
of Physical Science



Charlie Morton
Director for Admissions, Registrar
and Residential Life Coordinator



Christian Morgan
Division Chair
Language Arts and Humanities

PERSONNEL UPDATE



Sarone Kennedy
Men's Assistant Basketball
Coach/Residential Life



Todd George
Assistant Baseball Coach/
Residential Life



Richard Schroyer
Head Men and Women's Golf Coach



Lana Reynolds selected for "50 Making a Difference"

Dustie Baker elected Secretary for OCPRA State Board



Upward Bound Summer Programs



IN-SERVICE 2013



President Utterback
Interviewed by
Channel 25 News



Seminole State College Educational Foundation Invitational

Thursday, September 19th

8:30 a.m. Registration
9:00 a.m. Tee-Off





ITEM A

Election of Officers



CONSENT AGENDA:

Approval of the following items:

- Approval of Summit Insurance Agency Athletic Insurance Continuation Agreement - \$63,548
- Approval of Use of Facilities Agreement with Seminole High School

