

Minutes

SEMINOLE STATE COLLEGE BOARD OF REGENTS REGULAR MEETING October 23, 2013

I. Call to Order

The Seminole State College Board of Regents' regular monthly meeting was called to order at 1:30 p.m. in the Enoch Kelly Haney Center Board Room.

II. Roll Call of Members

Roll call was conducted.

III. Introduction of Guests

President Utterback introduced visitors, administrators, faculty, and staff present at the meeting.

Special recognition was given to members of the Social Sciences Division.

Members present included: Marta Osby, Carlene Armour, Mona Ridley, Christal Stevenson, Tracy Jacomo, Dr. Steve Bolin, Jeffrey Christiansen, Kendall Rogers and Carol Parker.

Other guest recognized were: President's Leadership Class class members Gus Escobar, Dillon Shepherd, Trisha Kingsbury, Clayton Powell, and Jerry Alexander; Wade Fisher, auditor with Hinkle and Associates; Braden Brown, Director of Business Services and Christian Morgan, Language Arts and Humanities Division Chair.

IV. Minutes

One correction was noted to the minutes of the regular meeting held August 22, 2013, Regent Ervin recommended a change from her to him in the "Roll Call" section to the August minutes. Regent James made a motion to approve the minutes with the noted change and Regent Morgan seconded the motion. This motion was approved unanimously.

V. Communications to the Board

Financial Report – Katherine Benton, Vice President for Fiscal Affairs presented a review of the College's revenue and expenses through September 30, 2013. Regent Bradford made a motion to approve the Financial Report as presented and Regent Adams seconded the motion. This motion was approved unanimously.

- *Report on Purchases over \$15,000 for August*
Hinkle & Company, PLLC - \$20,000.00; Financial Statements Audit
- *Report on Purchases over \$15,000 for September*

- Seminole Ford-Mercury, Inc. - \$31,719.75; 2013 Ford Expedition; State Contract Purchase
- Apple, Inc. - \$18,539.85; SSC Match for GEAR UP grant; 3 Ipad carts with 30 Ipad; Sole Source Purchase
- Apple, Inc. - \$26,099.99; GEAR UP grant; 2 Ipad carts with 50 Ipad; Sole Source Purchase
- McGraw Hill Global Education - \$40,074.07; Bookstore; Purchase for Resale
- Elsevier Health Sciences - \$15,671.04; Bookstore; Purchase for Resale
- MBS Textbook Exchange, Inc. - \$16,203.80; Bookstore; Purchase for Resale
- Pearson Education - \$67,466.96; Bookstore; Purchase for Resale

VI. Hearing of Delegations

None

VII. President's Report

President Utterback discussed items under the President's Report and the Business portion of the agenda by utilizing a PowerPoint presentation. (See enclosed copy of the PowerPoint presentation)

Personnel Update – President Utterback updated the Board members on several personnel changes since the October meeting. Deena MacDonald was hired as the GEAR UP Advisor; Leann Gilham was hired as the Upward Bound Math/Science I Coordinator; Kay Wallace was hired as the NASNTI Student Development Specialist; Terry Copeland was hired as the GEAR UP Advisor; Sonja Sigman was hired as the Financial Aid Clerk; Daniel Zarrell was hired as the GEAR UP/IT Specialist. Christian Morgan and Jessica Isaacs have been promoted to the rank of “Professor.”

Campus News and Activities – President Utterback told the Board members about several campus activities. These were:

- ✚ SSC Rural Business Center received grant funds with assistance from Security State Bank
- ✚ The Regents were given an update on the Denmark exchange program
- ✚ President Utterback, Lana Reynolds and Larry Smith attended the Oklahoma State Chamber Washington, D.C. Fly-In
- ✚ An update on the men's and women's tennis team was given
- ✚ The President's Leadership Class had a cookout, visited the ropes course at St. Crispin's, viewed the movie “The Butler,” and welcomed the Denmark students to campus
- ✚ Constitution Jeopardy was held in observance of Constitution Day on September 17th
- ✚ The SSC Educational Foundation held their annual golf tournament on September 19th and raised over \$24,000

- ✚ The members of the Native American Student Association participated in the Seminole Nation Days Parade on September 21st
- ✚ Dr. Utterback, Dr. Tom Mills and Jamie Mills participated in a national radio program via conference call on September 27th
- ✚ Seminole State College hosted an area services fair on September 30th
- ✚ The Student Government officers, Trisha Kingsbury and Clayton Powell attended the American Student Government Association conference in Washington, D.C. in October
- ✚ Mechell Downey was selected as the Vice President of the PBSN at the annual ACCT conference in October held in Seattle, Washington
- ✚ The Seminole Chamber of Commerce honored Tim Powell, Housekeeping Supervisor as the “Support Staff of the Month” and Kendall Rogers as the “Educator of the Month”
- ✚ Several Enoch Kelly Haney art prints were donated to the College by Bob and Sharon Stewart of Tecumseh, Oklahoma
- ✚ The SSC Classified Staff Association and Wrangler employees joined forces to assisted tornado victims
- ✚ The upcoming SSC Educational Foundation Holiday Event will be held on December 16th at the Shawnee Country Club
- ✚ “Sewing Hope” a documentary film about the life of Sister Rosemary Nyirumbe was shown on campus community on November 18
- ✚ The SSC Trojans will hold their annual golf tournament on November 1st

VIII. Business

Review and Approval of the FY13 External Audit conducted by Hinkle & Company, PLLC – President Utterback presented the Board with a copy of the FY13 Seminole State College external audit conducted by Hinkle & Company, PLLC. The Audit Committee consisting of Regents Wilson, Bradford and James met before the meeting to review this audit. Wade Fisher with Hinkle & Company, PLLC gave an overview of the audit and stated the firm is issuing an unqualified opinion. Regent Bradford and Regent James commended Vice President Benton and her staff on a good audit. James made a motion to approve the FY12 external audit as presented and Regent Bradford seconded this motion. This motion was approved unanimously.

IX. Adjournment

There being no further business or discussion the meeting was adjourned at 2:18 p.m.

David Wilson, Chair

Seminole State College Board of Regents Meeting

*October 23, 2013
Board Room
Enoch Kelly Haney Center*

Business Item

Item A

Review and consider approval of the
FY13 external audit conducted by
Hinkle & Company, PLLC.

President's Report

New Hires



Deena MacDonald
GEAR UP Advisor



Leann Gilham
Upward Bound
Math/Science I Coordinator



Kay Wallace
NASNTI Student Development
Specialist



Terry Copeland
GEAR UP Advisor



Sonja Sigman
Financial Aid Clerk



Daniel Zarrell
GEAR UP/IT Specialist

Personnel Update



Christian Morgan
Chair – Language Arts and
Humanities Division



Jessica Isaacs
English Professor

Faculty Promotions

SSC Rural Business Center Receives Grant Funds with Assistance from Security State Bank - August 28th



Update on Denmark Exchange Program



Denmark Students have Arrived!



Oklahoma State Chamber D.C. Fly-In



Tennis Update

Both Men's and Women's Teams Have Had Outstanding Fall Performances and Have Been Invited to NCAA Division I Tournaments



Vasil Surduk & Tendai Tapfuma
SSC Men's Tennis

Helga Pinones-Haltenhoff & Shawnee-Ann Brelsford
SSC Women's Tennis



Cookout



Ropes Course at St. Crispin's

President's Leadership Class Activities



Pizza and a Movie "The Butler"



PLC Students Welcome Denmark Students



NASA Members Participate in Downtown Seminole Nation Days Parade September 21st



"Live from Seminole State College" September 27th



Dr. Jim Utterback, Jamie Mills and
Dr. Tom Mills participate in a national radio
program via conference call

Seminole State College hosted an
Area Services Fair
September 30th



Journal Record "50 Making a Difference"
Awards Banquet – October 3rd



Student Government Officers go to Washington, D.C.



SGA President Clayton Powell of Stroud, Vice President Trisha Kingsbury of Prague and Faculty Advisor Bill Knowles attended the National Student in October

ACCT Professional Board Staff Network (PBSN) Executive Committee



Mechell Downey was selected as the Vice President of the PBSN at the annual ACCT Leadership Congress in Seattle, Washington

Seminole Chamber of Commerce Honors Personnel



Tim Powell
Housekeeping Supervisor



Kendall Rogers
Assistant Professor of
Sociology and Psychology

Haney Prints Donated by Bob and Sharon Stewart of Tecumseh



SSC Classified Staff Association and Wrangler Employees Help Tornado Victims



SSC Educational Foundation Holiday Event

December 16, 2013



You are invited to a
HOLIDAY RECEPTION
Sponsored by the Seminole State College Educational Foundation
Monday, December 16, 2013
7 p.m. - 10 p.m.
at the Shawnee Country Club
501 Augusta Drive - Seminole, Oklahoma
All Contributions to the SSC Educational Foundation
will be Greatly Appreciated!
Sponsorship Levels:
Platinum - \$1,000 Gold - \$500 Silver - \$250 Bronze - \$100
SSC Educational Foundation, P.O. Box 351, Seminole, OK 74818
*Proceeds from this event will be used to help sponsor
Freshman members of the President's Leadership Class
who will be traveling to Denmark in June 2014.*
*Please Join Us As We Celebrate the End of An Exciting Year
for Seminole State College!*

"Sewing Hope"

*Presentation by Sister Rosemary
and Reggie Whitten*



November 18, 2013 at 1 p.m.
Haney Center

Seminole State College Trojan Open GOLF TOURNAMENT

Friday, November 1, 2013



9:00 a.m. - Shotgun Start
Jimmie Austin Municipal Golf Course
Seminole, Oklahoma

(Lunch Available on the Course)

Two-Man Scramble - \$80 Per Person Entry Fee
Includes Green Fees and Cart
Mulligans: \$10 Each - Limit 2 Per Person

HOLE SPONSORSHIPS - \$100 EACH
HALF SPONSORSHIPS - \$50 EACH

To register for tournament, or for more information, contact:

Seminole State College
Trojan Baseball Alumni Association Member
KEVIN RIGGS at 405-382-3365

Evening After-Party for Alumni and Families
at the Home of Curtis Morgan - 5:30 p.m. on Friday



If you want to sponsor a hole

Please Make Checks Payable to Seminole State College Baseball
Mail to: Coach Lloyd Simmons, P.O. Box 351, Seminole, OK 74818

Name _____ Phone _____
Name on hole _____

Saturday, November 2, 2013

1:00 p.m. - Home Run Hitting Contest
2:00 p.m. - Baseball Game - Alumni vs. 2014 Trojans



Meet the Trojan
Baseball Players

Friday, November 1st
2-5 p.m. at the
Seminole Sonic



Adjournment

*Next Meeting:
December 12, 2013*