

## Minutes

### SEMINOLE STATE COLLEGE BOARD OF REGENTS REGULAR MEETING February 16, 2017

#### I. Call to Order

The Seminole State College Board of Regents' regular monthly meeting was called to order at 1:30 p.m. in the Enoch Kelly Haney Center Board Room.

#### II. Roll Call of Members

Roll call was conducted. Regent Franklin was absent.

#### III. Introduction of Guests

President Utterback introduced visitors, administrators, faculty, and staff present at the meeting. Special recognition was given to members of the Language Arts and Humanities Division. Members present included: Christal Knowles, Division Chair; John Bolander, Jim Wilson, Jessica Isaacs, Carmen Hutchins, Justin Yates and Mindy Choate. Special recognition was also give to: Jarrod Tollett, Dr. Linda Goeller, Chris Holtz, Annette Barnes, and Ann Gavin.

#### IV. Minutes

There being no additions or corrections to the minutes of the regular meeting held January 19, 2017; Regent Morgan made a motion to approve the minutes as written and Regent Cain seconded the motion. Roll call was as follows: Morgan, yes; Donaho, abstain; Cain, yes; McQuiston, yes; and Adams, yes.

#### V. Communications to the Board

**Financial Report** – Mr. Braden Brown, Vice President for Fiscal Affairs, presented a review of the College's revenue and expenses through January 31, 2017. Regent Donaho made a motion to approve the Financial Report as presented and Regent McQuiston seconded the motion. Roll call was as follows: Morgan, yes; Donaho, yes; Cain, yes; McQuiston, yes; and Adams, yes.

*Report on Purchases over \$15,000 for January*

✚ \$17,671.07 – Cynmar, supplies for new science lab, Title III Grant Funds

#### VI. Hearing of Delegations

None

## **VII. President's Report**

President Utterback discussed items under the President's Report and the Business portion of the agenda by utilizing a PowerPoint presentation. (See enclosed copy of the PowerPoint presentation)

Personnel Update – President Utterback informed the Board that Brandon Preston has been hired as the Talent Search West Advisor.

Campus Activities– President Utterback told the Board members about several recent and upcoming campus activities. These were:

- The Dixie Woodall Court Dedication was held at half-time of the men's basketball game on January 23<sup>rd</sup>
- PLC students visited the Oklahoma Bankers Association and toured the Devon Tower
- SSC nursing students attended EPIC technology training
- STEM employees recently attended a STEM conference at Gordon Cooper Technology Center
- The Trojan Baseball Kick-Off Banquet was held on February 4<sup>th</sup>
- SSC Native American Student Association members visited the Citizen Potawatomi Nation Employment and Training offices and the Eagle Aviary in Tecumseh
- Two nursing students received the AllianceHealth Seminole Women's Volunteer Auxiliary scholarship in the amount of \$1000 each
- Trustee Harvey Robinson received the "Pride of Prague" Award
- Trustee Roy Sisco received the "Citizen of the Year" Award from the Seminole Chamber of Commerce
- Amelia Hendrix and Susan Walker were honored as the "Support Staff of the Month" and "Educator of the Month" respectively
- Higher Education Day at the Capitol was held on February 14<sup>th</sup>
- President Utterback told the Board members that the SSC Educational Foundation Spring Recognition Banquet would be held on April 27<sup>th</sup>

## **VIII. Business**

**Approval to Grant Tenure to Mr. Jarrod Tollett, Associate Professor of Math, Science and Engineering** – President Utterback presented the Board with information about Mr. Jarrod Tollett, Associate Vice President for Math, Science and Engineering. The Regents had the option to enter into Executive Session to discuss this item but chose not to hold an Executive Session. President Utterback commended Mr. Tollett on his accomplishments at SSC and recommended approval of granting tenure to Mr. Tollett. Regent Donaho made a motion approve tenure to Mr. Tollett and Regent Cain seconded this motion. Roll call was as follows: Morgan, yes; Donaho, yes; Cain, yes; McQuiston, yes; and Adams, yes.

**Approval of Baseball Complex Finance and Lease Agreement Resolution** – President Utterback presented the Board with information about a proposed baseball complex construction and potential income from the completion of this complex. He recommended approval of the finance and lease agreement resolution as presented. Regent Morgan made a motion to approve the resolution as presented and Regent McQuiston seconded this motion. Roll call was as follows: Morgan, yes; Donaho, yes; Cain, yes; McQuiston, yes; and Adams, yes.

**IX. Adjournment**

There being no further business or discussion the meeting was adjourned at 2:21 p.m.

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Leesa Adams, Chair