

Minutes

SEMINOLE STATE COLLEGE BOARD OF REGENTS REGULAR MEETING March 23, 2017

I. Call to Order

The Seminole State College Board of Regents' regular monthly meeting was called to order at 1:30 p.m. in the Enoch Kelly Haney Center Board Room.

II. Roll Call of Members

Roll call was conducted. Regents Franklin and McQuiston were absent.

III. Introduction of Guests

President Utterback introduced visitors, administrators, faculty, and staff present at the meeting. Special recognition was given to members of the Business and Education Division. Members present were: Brad Schatzel, Division Chair; and Jeff Cheng. Special recognition was also given to persons present at the meeting that were fill-in instructors. Those employees were: Melinda Sims, Residence Life Director; Sam Rivera, Director for Campus Safety and Security; Sheila Morris, Admissions/Records Clerk ; Lauren Anderson, Recruiter/Advisor ; Carmen Hutchins, Secretary – Business & Education Division/LAH Division; Toni Wittman, Administrative Assistant Student Affairs; Melanie Rinehart, Financial Aid Director and Edie Cathey, Financial Assistance Specialist.

IV. Minutes

There being no additions or corrections to the minutes of the regular meeting held February 16, 2017; Regent Cain made a motion to approve the minutes as written and Regent Morgan seconded the motion. Roll call was as follows: Morgan, yes; Donaho, yes; Cain, yes; and Adams, yes.

V. Communications to the Board

Financial Report – Mr. Braden Brown, Vice President for Fiscal Affairs, presented a review of the College's revenue and expenses through February 28, 2017. Regent Donaho made a motion to approve the Financial Report as presented and Regent Morgan seconded the motion. Roll call was as follows: Morgan, yes; Donaho, yes; Cain, yes; and Adams, yes.

Report on Purchases over \$15,000 for February - None

VI. Hearing of Delegations

None

VII. President's Report

President Utterback discussed items under the President's Report and the Business portion of the agenda by utilizing a PowerPoint presentation. (See enclosed copy of the PowerPoint presentation)

Personnel Update – President Utterback informed the Board that a letter of retirement had been received from Rusty Beene, GEAR UP Professional Development Coordinator.

Campus Activities– President Utterback told the Board members about several recent and upcoming campus activities. These were:

- The SSC Art Club held a Chili Cook-Off.
- NASNTI sponsored a production of “Who will Sing for Lena?” as part of Black History Month observance.
- Phi Theta Kappa held their induction ceremony and Regent Ray McQuiston was the keynote speaker.
- President Utterback told the Regents that the financial aid default rates for Seminole State College fell 2.8 points.
- The President's Leadership Class attended an etiquette dinner at Degraff's Restaurant in Shawnee.
- The Higher Learning Commission accepted a new class site at Gordon Cooper Technology Center.
- A local candidate forum was held on campus on March 2nd.
- SSC students and Executive Vice President Reynolds read to local grade school students.
- Oklahoma State Regents for Higher Education recognized the Chickasaw Nation for their economic development partnership with Seminole State College.
- SSC Business Classes took a tour of the Wrangler facility.
- President Utterback gave the Regents a Jenzabar (new operating software) implementation update.
- President Utterback gave the Regents an update on the sports teams
- An interscholastic meet was held on campus the day of the Board meeting.

VIII. Business

Authorization of Payment to the SSC Educational Foundation – President Utterback presented the Board with information about repaying funds that the Seminole State College Educational Foundation made toward the construction of the Dan and Andrea Boren Center. These charges were paid by the Foundation to assist the College with this project. President Utterback recommended approval of these payments. Regent Donaho made a motion approve payment to the SSC Educational Foundation as presented and Regent Cain seconded this motion. Roll call was as follows: Morgan, yes; Donaho, yes; Cain, yes; and Adams, yes.

Motion to Enter into Executive Session – The Board retired into executive session to discuss the terms of employment for the President. Regent Donaho made a motion to enter into executive session and Regent Morgan seconded this motion. Roll call was as follows: Morgan, yes; Donaho, yes; Cain, yes; and Adams, yes.

Motion to Enter into Open Session – Regent Donaho recommended that the Board enter back into open session to present a motion on the items discussed in executive session. Regent Cain made a motion to enter back into open session and Regent Morgan seconded this motion. Roll call was as follows: Morgan, yes; Donaho, yes; Cain, yes; and Adams, yes.

Approval of Awarding the Title of President Emeritus to Dr. Jim Utterback – Regent Brian Cain recommended approval of awarding the title of President Emeritus to Dr. Jim Utterback as of July 1, 2017. Regent Morgan seconded this motion. Roll call was as follows: Morgan, yes; Donaho, yes; Cain, yes; and Adams, yes.

Approval of Naming Lana Reynolds as President of Seminole State College – Regent Morgan made a motion to approve the appointment of Ms. Lana Reynolds as President of Seminole State College on a permanent basis as of July 1, 2017. Roll call was as follows: Morgan, yes; Donaho, yes; Cain, yes; and Adams, yes.

IX. Adjournment

There being no further business or discussion the meeting was adjourned at 3:22 p.m.

Leesa Adams, Chair