

## Minutes

### SEMINOLE STATE COLLEGE BOARD OF REGENTS REGULAR MEETING January 21, 2020

#### I. Call to Order

The Seminole State College Board of Regents' regular monthly meeting was called to order at 1:00 p.m. in the Enoch Kelly Haney Center Board Room.

#### II. Informational presentation on upcoming Higher Learning Commission accreditation visit

Interim Vice President for Academic Affairs Dr. Linda Goeller and HLC Site Visit Team Co-Chair Brad Schatzel spoke to the Board about the College's upcoming accreditation visit by the Higher Learning Commission. Dr. Goeller and Mr. Schatzel presented information about the accreditation visit, the names and titles of the visitation team, and a general itinerary for their two-day visit to campus on February 24-25, 2020.

#### III. Roll Call of Members

Roll call was conducted. Regent Cain was absent.

#### IV. Introduction of Guests

President Reynolds introduced visitors, administrators, faculty and staff present at the meeting. Special recognition was given to Brad Schatzel, Dr. Linda Goeller, and Agriculture student Kimberly Cotter. Representing the STEM Division Ms. Cotter spoke to the Board about her experience at Seminole State College.

#### V. Minutes

There being no additions or corrections to the minutes of the regular meeting held December 12, 2020, Regent Hyden made a motion to approve the minutes as written and Regent Franklin seconded the motion. Roll call was as follows: Sherry, yes; Donaho, yes; Hyden, yes; Franklin, yes; McQuiston, yes; and Morgan, yes.

#### VI. Communications to the Board

**Financial Report** – Mr. Tony Crouch, Vice President for Fiscal Affairs, presented a review of the College's revenue and expenses through December 31, 2020. Regent Donaho made a motion to approve the Financial Report as presented and Regent Sherry seconded the motion. This item was approved unanimously.

##### *Purchases over \$15,000 for December*

- *Jenzabar, \$106,033.00, Annual Maintenance, E&G*
- *OMES, \$37,365.62, Annual Property Coverage, E&G*

## **VII. Hearing of Delegations**

None

## **VIII. President's Report**

President Reynolds discussed items under the President's Report and the Business portion of the agenda by utilizing a PowerPoint presentation. (See enclosed copy of the PowerPoint presentation.)

**Personnel Update** – President Reynolds informed the Board that Linda Brown has been hired as the Interim Nursing Director in the absence of Valarie Watts

**Campus Activities**– President Reynolds told Board members about several recent and upcoming campus activities. These were:

- President Reynolds presented the results of the ETS Proficiency Profile Test
- SSC was awarded funding from the Oklahoma State Regents for Higher Education for two summer academy grants: Peek into Engineering and Engineering Construction Management
- SSC has installed a greenhouse on campus to enhance the Science and Agriculture courses
- The Southeast Oklahoma Legislative Briefing event was held at Pete's Place in Krebs on January 15<sup>th</sup>
- Judge Tammy Kemp spoke on campus on January 16<sup>th</sup> in honor of Martin Luther King Day observance through NASNTI
- President Reynolds gave an update on the Energy Savings Project

**Upcoming Events** – President Reynolds informed the Board members of upcoming events. These were: Trojan Baseball Kickoff Banquet on February 1<sup>st</sup>, and Higher Education Day on February 11<sup>th</sup>.

**Year-in-Review** – President Reynolds presented a document highlighting campus activities in 2019. President Reynolds said she was hopeful that all faculty, staff and administration would share pride in these accomplishments.

## **IX. Business**

**Approval of Revisions to Board Policy II-4-1** –President Reynolds presented a proposed revision to Board Policy II-4-1 regarding contract renewal. This revision will require that only employees whose contracts will not be renewed for the year be notified by April 15<sup>th</sup>. Regent Sherry made a motion to approve the resolution as presented and Regent Morgan seconded this motion. Roll call was as follows: Sherry, yes; Donaho, yes; Hyden, yes; Franklin, yes; McQuiston, yes; and Morgan, yes.

**Motion to Enter into Executive Session to discuss the Terms of the President's Employment** –The Board retired into executive session to discuss the terms of the President's employment. Regent Donaho made a motion to enter into executive session and Regent Franklin seconded this motion. Roll call was as follows: Sherry, yes; Donaho, yes; Hyden, yes; Franklin, yes; McQuiston, yes; and Morgan, yes.

**Motion to Enter into Open Session** – Regent Morgan recommended that the Board go back into open session to present a motion on the items discussed in executive session. Regent Sherry made a motion to enter back into open session and Regent Donaho seconded this motion. Roll call was as follows: Sherry, yes; Donaho, yes; Hyden, yes; Franklin, yes; McQuiston, yes; and Morgan, yes.

**Consideration of Terms of Employment of Lana K. Reynolds as President of Seminole State College** – Regent Morgan stated that the Board appreciated the service of Ms. Reynolds. Regent Sherry made a motion to rehire Lana K. Reynolds as President of Seminole State College by extending her 3-year contract and award a 3.5% increase in salary in line with 2019 raises to all Seminole State College employees. Regent Franklin seconded this motion. Roll call was as follows: Sherry, yes; Donaho, yes; Hyden, yes; Franklin, yes; McQuiston, yes; and Morgan, yes.

**X. Adjournment**

There being no further business or discussion the meeting was adjourned at 1:22 p.m.

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Curtis Morgan, Chair