

Minutes

SEMINOLE STATE COLLEGE BOARD OF REGENTS REGULAR MEETING October 22, 2020

I. Call to Order

The Seminole State College Board of Regents' regular monthly meeting was called to order at 1:00 p.m. in the Utterback Ballroom of the Enoch Kelly Haney Center.

II. Roll Call of Members

Roll call was conducted. Regent Franklin was absent. Regents present were Morgan, Pitts, Cain, Hyden, McQuiston and Donaho.

III. Introduction of Guests

President Reynolds introduced administrators and staff present at the meeting. Special recognition was given to Faculty Senate President Yasminda Choate and Dan Bledsoe with Finley & Cook.

IV. Minutes

There being no additions or corrections to the minutes of the meeting held August 20, 2020; Regent Cain made a motion to approve the minutes as written and Regent Hyden seconded the motion. Roll call was as follows: Donaho, yes; Hyden, yes; Cain, yes; Pitts, yes; McQuiston, yes and Morgan, yes.

V. Communications to the Board

Financial Report – Ms. Courtney Jones, Interim Vice President for Fiscal Affairs, presented a review of the College's revenue and expenses through September 30, 2020. Regent Donaho made a motion to approve the Financial Report as presented and Regent McQuiston seconded the motion. Roll call was as follows: Donaho, yes; Hyden, yes; Cain, yes; Pitts, yes; McQuiston, yes and Morgan, yes.

Purchases over \$15,000 for August –

- CDW Government Microsoft Surface Laptops and Accessories \$116,611.98
- GEAR UP Participant School Supplies - \$24,579.73
- CDW Government Laptops and Accessories \$17,989.60

Purchases over \$15,000 for September –

- Affinity Scott Restroom Remodel \$39,968.00

VI. Hearing of Delegations

None

VII. President's Report

President Reynolds discussed items under the President's Report and the Business portion of the agenda by utilizing a PowerPoint presentation. (See enclosed copy of the PowerPoint presentation)

Personnel Update – President Reynolds informed the Regents that Katie White has been hired as the Upward Bound 1 Coordinator, Ed Lemmings has been hired as the Director of Physical Plant and Campus Safety and Tim Curry has been hired as a Campus Police Officer. Letters of resignation have been received from Steven Little, Marketing & Web Coordinator and Melissa Marshall, Business Services Director. A letter of intent to retire has been received from Susan Walker, Assistant Professor of Life Sciences.

COVID-19 Response Update – President Reynolds updated the Board on COVID response activities. These updates included information about the SSC COVID Officer, weekly COVID reports, campus facility rentals and fall scrimmages.

Update on ESP – President Reynolds updated the Board on the proposed Energy Savings Proposal, saying the College has decided to handle the recommendations for energy saving measures and addressing deferred maintenance issues in-house.

Campus Activities – President Reynolds told the Board members about several recent and upcoming campus activities. These were:

- Outdoor Pictionary and Funny Mask events for students
- Free Flu Shots
- Free Yoga for students, faculty, and staff
- General Botany Fall Planter Competition
- NASNTI Art Exhibit
- Fall Employee Mental Health Challenge
- PLC Activities: St. Crispin's Ropes Course, Political Engagement Event, Voter Registration Event, Financial Literacy Event
- Softball team coming to the aid of a student involved in auto accident
- Seminole Chamber of Commerce recognition of Sherry Dykes as Staff Member of the Month and Yasmina Choate as Faculty Member of the Month
- A virtual PTK Induction on October 20th
- Update on Fall enrollment
- The SSC Educational Foundation held their annual Golf Tournament on September 11th
- New SSC Educational Foundation Trustees: Darren Frederick, Rhonda McKee, Haley Coates and Jason Smalley

Update on Brian Crawford Memorial Sports Complex – President Reynolds gave the Board an update on the construction of the Sports Complex.

Newly Assigned Assistant Attorney General – President Reynolds told the Board that Katey Campbell has been assigned the position of Assistant Attorney General, replacing Matt Stangl.

Virtual Regents Education Program (REP) – President Reynolds told the Board that several members of the Board of Regents participated in a virtual REP program, and told the Board that additional training programs are scheduled in the coming weeks.

VIII. Business

Acceptance of the FY20 External Audit by Finley & Cook – President Reynolds presented the Board with a copy of the FY20 External Audit for their review. The Audit Committee consisting of Regents McQuiston, Hyden and Morgan reviewed the audit before the Board meeting with President Reynolds, Interim Vice President Jones and representatives from Finley & Cook. Dan Bledsoe from Finley & Cook discussed the audit and stated that there were no major concerns. He commended Interim Vice President Jones and her staff on a job well done. President Reynolds recommended approval of the External Audit as presented. Regent Hyden made a motion to accept the FY20 External Audit as presented and Regent Pitts seconded this motion. Roll call was as follows: Donaho, yes; Hyden, yes; Cain, yes; Pitts, yes; McQuiston, yes and Morgan, yes.

IX. Consent Agenda

Regents were presented information concerning items on the Consent Agenda. President Reynolds recommended approval of these items. Regent Donaho made a motion to approve the Consent Agenda items and Regent Pitts seconded the motion. Roll call was as follows: Donaho, yes; Hyden, yes; Cain, yes; Pitts, yes; McQuiston, yes and Morgan, yes.

- ✚ 2020-2021 Academic Calendar
- ✚ Annual Report of Student Assessment Activity
- ✚ Program Review – Associate in Science in Health, Physical Education and Recreation (206)
- ✚ Request for Online Delivery for an Existing Program, Associate in Science in Criminal Justice (225)

X. Adjournment

There being no further business or discussion the meeting was adjourned at 1:54 p.m.

Curtis Morgan, Chair