

## Minutes

### SEMINOLE STATE COLLEGE BOARD OF REGENTS REGULAR MEETING January 21, 2021

#### I. Call to Order

The Seminole State College Board of Regents' regular monthly meeting was called to order at 1:00 p.m. in the Utterback Ballroom of the Enoch Kelly Haney Center.

#### II. Roll Call of Members

Roll call was conducted. Regent Franklin, Regent Donaho and Regent Cain were absent. Regents present were Morgan, McQuiston, Pitts, and Hyden.

#### III. Introduction of Guests

President Reynolds introduced administrators and staff present at the meeting.

#### IV. Minutes

There being no additions or corrections to the minutes of the meeting held December 17, 2020; Regent Hyden made a motion to approve the minutes as written and Regent McQuiston seconded the motion. Roll call was as follows: Pitts, yes; McQuiston, yes; Hyden, yes; Morgan, yes.

#### V. Communications to the Board

**Financial Report** – Ms. Courtney Jones, Vice President for Fiscal Affairs, presented a review of the College's revenue and expenses through December 31, 2020. Regent Hyden made a motion to approve the Financial Report as presented and Regent Pitts seconded the motion. Roll call was as follows: Pitts, yes; McQuiston, yes; Hyden, yes; Morgan, yes.

*Purchases over \$15,000 for December- None*

#### VI. Hearing of Delegations

None

## **VII. President's Report**

President Reynolds discussed items under the President's Report and the Business portion of the agenda by utilizing a PowerPoint presentation. (See enclosed copy of the PowerPoint presentation)

Personnel Update – President Reynolds informed the Board that a letter of resignation has been received from April Briscoe, GEAR UP Advisor. A letter of intent to retire has been received from Sherry Keisman, Nursing Office Manager and Robin Crawford, Administrative Assistant to the Vice President for Academic Affairs.

Update on Enrollment – President Reynolds gave the Board members an update on fall enrollment and the current enrollment numbers for the spring semester.

Campus Activities – President Reynolds gave the Board members information about the following campus activities:

- Student Laptop Loan Program
- N95 Mask Fitting for SSC Employees
- COVID-19 vaccine distribution partnership with the Oklahoma State Health Department
- Update on the Food Pantry
- Oklahoma State Regents Virtual Legislative Forum, Wednesday, January 27<sup>th</sup>
- Update on sports activities
- Virtual Southeast Oklahoma Legislative Tour, January 20<sup>th</sup>
- Virtual Higher Education Day at the Capitol, February 16<sup>th</sup>
- Update on the Oklahoma State Regents Innovations Committee and move away from forced merger discussions
- Director of Physical Plant and Campus Safety Ed Lemmings discussed actions to address deferred maintenance on the SSC campus. He also gave an update regarding the Energy Savings Program. Ms. Jones gave an update on the Master Lease application process.

Year-in-Review – President Reynolds presented a document highlighting campus activities in 2020. President Reynolds said she was hopeful that all faculty, staff and administration would share pride in these accomplishments.

## **VIII. Business**

Approval of Contract with Hinkle & Company, PC – President Reynolds presented the Board with information regarding a request for proposals for auditing services for the College. She recommended approval of a contract with Hinkle & Company, PC after examining the submitted proposal. According to State law, auditing service companies' contracts have a five-year limit. Regent McQuiston made a motion to approve the contract with Hinkle & Company, PC for auditing services and Regent Hyden seconded

this motion. Roll call was as follows: Pitts, yes; McQuiston, yes; Hyden, yes; Morgan, yes.

**Motion to Enter into Executive Session to discuss the Terms of the President's Employment** –The Board retired into executive session to discuss the terms of the President's employment. Regent Pitts made a motion to enter into executive session and Regent McQuiston seconded this motion. Roll call was as follows: Pitts, yes; McQuiston, yes; Hyden, yes; Morgan, yes.

**Motion to Enter into Open Session** – Regent Morgan recommended that the Board go back into open session to present a motion on the items discussed in executive session. Regent McQuiston made a motion to enter back into open session and Regent Hyden seconded this motion. Roll call was as follows: Pitts, yes; McQuiston, yes; Hyden, yes; Morgan, yes.

**Consideration of Terms of Employment of Lana K. Reynolds as President of Seminole State College** – Regent Morgan stated that the Board appreciated the service of Ms. Reynolds. Regent McQuiston made a motion to rehire Lana K. Reynolds as President of Seminole State College by extending her 3-year contract. Regent Hyden seconded this motion. Roll call was as follows: Pitts, yes; McQuiston, yes; Hyden, yes; Morgan, yes.

**IX. Adjournment**

There being no further business or discussion the meeting was adjourned at 2:02 p.m.

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Curtis Morgan, Chair