

# SEMINOLE STATE COLLEGE

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## *Office of the President*

**TO:** Regent Curtis Morgan, Chair  
Regent Bryan Cain  
Regent Marci Donaho  
Regent Ryan Franklin  
Regent Robyn Ready  
Regent Teresa Burnett

**DATE:** June 3, 2025

Greetings:

Please find enclosed the Board agenda and supporting materials for our June meeting to be held next **Monday, June 9**. Lunch will be available for the Board at 12:15 p.m. in Room 204 of the Haney Center. The meeting will begin at 1:00 p.m. in the Board Room.

Following reports on several items related to personnel and campus activities during the President's Report, the Board will be asked to consider the approval of three business items – all related to the budget for the upcoming academic year.

The first two items are the consideration of increasing tuition and a safety fee for FY26. In consideration of flat funding and increased operational costs, we are proposing a tuition increase of \$2 per credit hour. This will be the first time since 2022 that SSC has raised tuition. This minimal increase is less than 2%.

Additionally, we are asking that the Board approve an increase in our Campus Safety Fee from \$2 to \$5 per credit hour. Funds raised through this increase will help us recruit and maintain officers and provide equipment for SSC Police Department – insuring a safer campus for our students, employees and guests.

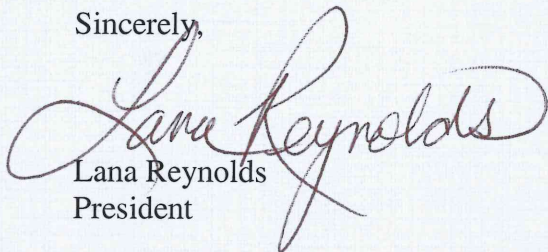
If approved, these will raise combined cost for tuition and fees by 3.11% for a total of \$5 per credit hour.

The last action item will be consideration of the College's Educational and General Fund Budget for FY26. Our proposed budget reflects no substantial increase in the allocation of funding from the Legislature and the Oklahoma State Regents for Higher Education. Although there are no new operational dollars, the College will be receiving special funding designated to address increased property taxes and deferred maintenance.

I would like to commend Vice President for Fiscal Affairs Melanie Rinehart, along with other members of our administrative team for working through the nuances of preparing the budget. This is a difficult and arduous task that involves many calculated risks and plans for unforeseen expenses. We are on solid financial footing with a strong cash reserve and are leaning into our efforts for increased enrollment to produce additional revenue that can be used for employee compensation.

If you have any questions, please feel free to contact me. I look forward to seeing you next week.

Sincerely,

A handwritten signature in dark ink, reading "Lana Reynolds". The signature is fluid and cursive, with a large, sweeping initial "L".

Lana Reynolds  
President

Enclosures

cc: Administrative Council  
Whitney Herzog, Office of the Attorney General



**SEMINOLE STATE COLLEGE  
BOARD OF REGENTS REGULAR MEETING  
Monday, June 9, 2025**

**Luncheon  
Enoch Kelly Haney Center – Room #204  
2701 Boren Blvd., Seminole, OK 74868  
12:15 P.M.**

**Business Session  
Enoch Kelly Haney Center – Board Room  
2701 Boren Blvd., Seminole, OK 74868  
1:00 P.M.**

**I. CALL TO ORDER**

**II. ROLL CALL OF MEMBERS**

**III. INTRODUCTION OF GUESTS**

**IV. READING AND APPROVAL OF MINUTES**

- Regular Meeting Minutes May 15, 2025

**Board Action: Approve/Reject/Revise**

**V. COMMUNICATIONS TO THE BOARD**

**Financial Report – May 31, 2025**

*Report on Purchases over \$15,000 for May:*

- Bytespeed LLC           \$15,310.00
- Mad-Learn LLC         \$29,097.00

**VI. HEARING OF DELEGATIONS None  
at the time of the filing of the agenda**

**VII. PRESIDENT'S REPORT**

- **Personnel Update**
- **Campus Activities**
- **OSRHE Institutional Profile**

**VIII. BUSINESS**

- A. Consider approval of a \$2 per credit hour increase in tuition

**Board Action: Approve/Reject**

B. Consider approval of increasing the Safety Fee to \$5 per credit hour

**Board Action: Approve/Reject**

C. Review and consider approval of the Educational and General Budget for FY26

**Board Action: Approve/Reject/Revise Budget**

D. Consideration of any matter not known about, or which could not have been reasonably foreseen prior to the posting of the agenda

**Board Action: As Appropriate**

**IX. SPECIAL PRESENTATION**

**X. ADJOURNMENT**

**The Seminole State College Board of Regents may discuss, vote to approve, vote to deny, vote to table, change the sequence of any agenda item, or decide not to take up or vote on any item on this Agenda.**

**If you need disability-related accommodation or wheelchair access information,  
please contact: Office of ADA compliance at 405-382-9216.  
Requests should be made by June 6, 2025**



**SEMINOLE STATE COLLEGE**  
**BOARD OF REGENTS REGULAR MEETING**  
**May 15, 2025**

**I. Call to Order**

The Seminole State College Board of Regents' regular monthly meeting was called to order at 1:00 p.m. in the Board Room of the Enoch Kelly Haney Center.

**II. Roll Call of Members**

Roll call was conducted. Regents present were: Curtis Morgan, Marci Donaho, Robyn Ready, and Bryan Cain. Regents Franklin and Burnett were absent.

**III. Introduction of Guests**

President Reynolds introduced administrators and staff present at the meeting. Special recognition was given to the Health Sciences Division. Dr. Misty Gray introduced faculty and staff from Nursing, Medical Laboratory Technology (MLT), and Physical Therapist Assistant (PTA) programs. Members present included: Shakira Stafford, Kelly Hankal, Julie Mathews, Christine Clay, and Damaila Lester. She reported on enrollment growth, curriculum redesign efforts, and the expansion of the LPN-to-RN online track to include an additional spring cohort. Special recognition was also given to Kay Wallace, NASNTI Grant Director and Alecia Bailey, NASNTI Computer Science Specialist.

**IV. Minutes**

There being no additions or corrections to the minutes of the regular meeting held March 27, 2025, Regent Donaho made a motion to approve the minutes as presented. Regent Cain seconded the motion. Roll call was as follows: Donaho, yes; Ready, yes; Cain, yes; Morgan, yes.

**V. Communications to the Board**

Financial Report – Vice President for Finance, Grants, and Enrollment Melanie Rinehart presented a review of the College's revenue and expenses through April 30, 2025. Regent Cain made a motion to approve the Financial Report as presented. Regent Ready seconded the motion. Roll call was as follows: Donaho, yes; Ready, yes; Cain, yes; Morgan, yes.

**VI. Hearing of Delegations**

None.

**VII. President's Report**

**Personnel Update:** President Reynolds discussed personnel changes, including the hiring of Cody Gervasi for the Upward Bound program and three resignations within the Health Sciences Division. Those resignations were: Miranda Stewart, Assistant Professor of Nursing; Ann Benson, Assistant Professor of Nursing and Lisa Knight, PTA Instructor.

**Campus events and recognitions:**

- An SSC delegation attended the Oklahoma Women in Higher Education Conference. The keynote speaker was Patty Gasso.
- Coach Matt Chambers was recognized for his 200th career win. Several SSC Educational Foundation members helped with the event.
- A Community leadership breakfast event was hosted by the SSC Rural Business and Resource Center.
- Emily Carpenter has completed the OU Educators Leadership Academy.
- The Seminole Chamber of Commerce honored two SSC Employees. Dr. Misty Gray was the Educator of the Month and Ashely Bagwell was the Professional Staff of the Month.
- The Chancellor of Higher Education Sean Burrage visited campus on April 10<sup>th</sup>
- The SSC/FFA Interscholastic Contest was held on April 10<sup>th</sup>
- Higher Education Day and Oklahoma's Promise Day at the Capitol was held on April 15<sup>th</sup>
- SSC Staff and Students participated in the 2025 SGA Student Leadership Retreat on April 12<sup>th</sup>
- Phi Theta Kappa Honor Society held a donation drive to benefit the SSC Food Pantry and a local animal shelter
- Dr John Hassell from the OU Polytechnic Institute spoke to students, faculty and staff about "AI Myths: A Clear Look at Artificial Intelligence."
- The SSC Business and Industry program held an event themed "Be More Employable" that included a mock interview workshop.
- The SSC Educational Foundation held their annual Recognition Banquet on May 1<sup>st</sup> and raised over \$60,000
- The SSC Psi Beta Honor Society inducted four students
- SSC welcomed representatives from the Oklahoma State Regents on May 5<sup>th</sup> as part of their statewide roadshow
- Seven PLC members completed the two-year commitment to the scholarship and were recognized on May 5<sup>th</sup>
- Mona Adkisson of Seminole was confirmed as an SSC Regent on May 7<sup>th</sup>
- Commencement and the nursing pinning ceremony was held on May 9<sup>th</sup>
- The NJCAA Region II baseball tournament was held at the SSC Brian Crawford Memorial Sports Complex May 8-11
- The SSC Softball team and the SSC Baseball team both ended their season at the NJCAA Region II tournaments.
- Several SSC softball and baseball players earned top honors for the season
- Head Baseball Coach Mack Chambers and Head Softball Coach Amber Flores were both named Region II Coaches of the Year

**Esports Presentation:** NASNTI Director Kay Wallace and NASNTI Computer Science Specialist Alecia Bailey presented the Board members with information about the "World of Esports at Seminole State College. This program will begin in Fall 2025.

## **VIII. Business**

### **A. Consideration of Bid from Dave Haynie, LLC for Bathroom Renovation Project**

President Reynolds presented information about the bid for bathroom renovations from Dave Haynie, LLC and a memo from Vice President Rinehart and Vice President Knowles that contained information about the bid process and the bids received. President Reynolds recommended approval of the bid from Dave Haynie, LLC. Regent Donaho made a motion to approve the bid from Dave Haynie, LLC. Regent Cain seconded the motion. Roll call was as follows: Donaho, yes; Ready, yes; Cain, yes; Morgan, yes.

### **B. Consideration of Resolution Supporting Seminole County Education Sales Tax Proposal**

President Reynolds presented information about a county education sales tax proposal. This proposal would benefit 10 public schools, the District Attorney's Education Office and Seminole State College. A resolution in support of the proposal was included for the Regents' approval. President Reynolds recommended approval. Regent Donaho made a motion to approve the resolution. Regent Ready seconded the motion. Roll call was as follows: Donaho, yes; Ready, yes; Cain, yes; Morgan, yes.

### **C. Consideration of Application to Begin a Paralegal Program**

President Reynolds told the Regents that the addition of a Paralegal Program would boost enrollment and revenue and meet area workforce needs. Regent Ready made a motion to approve proceeding with the application process. Regent Cain seconded the motion. Roll call was as follows: Donaho, yes; Ready, yes; Cain, yes; Morgan, yes.

## **IX. Consent Agenda**

President Reynolds recommended approval of the following items:

- ✓ 2025-2026 SSC Events and Employee Holiday Schedule
- ✓ Degree Program Modification for the Associate in Science in Medical Laboratory Technology
- ✓ Degree Program Modification for the Associate in Arts in Social Sciences

Regent Cain made a motion to approve the Consent Agenda as presented. Regent Ready seconded the motion. Roll call was as follows: Donaho, yes; Ready, yes; Cain, yes; Morgan, yes.

## **X. Adjournment**

There being no further business, the meeting was adjourned at approximately 2:00 p.m.



**Seminole State College**  
**Combining Statement of Net Assets**  
**As of May 31, 2025**

	<b>Education and General Fund</b>	<b>Auxiliary and Restricted Fund</b>	<b>Capital Projects Fund</b>	<b>Payroll Withholding Fund</b>	<b>OKHEEI Trust Fund</b>	<b>Federal Restricted Fund</b>	<b>CARES Act Fund</b>	<b>Capital Assets and Long-Term Debt Fund</b>	<b>Total All Funds</b>
Cash and Cash Equivalents	1,420,713	1,505,774	1,192,353	2,716	(5,244)	33,754	250	-	4,150,317
Accounts Receivable, net	-	-	-	-	-	-	-	-	-
Other Accrued Income	(63,261)	-	-	-	-	-	-	-	(63,261)
Capital Assets, net	-	-	-	-	-	-	-	21,892,056	21,892,056
<b>Total Assets</b>	<b>1,357,452</b>	<b>1,505,774</b>	<b>1,192,353</b>	<b>2,716</b>	<b>(5,244)</b>	<b>33,754</b>	<b>250</b>	<b>21,892,056</b>	<b>25,979,112</b>
Accounts Payable	(401)	118,254	-	581	-	-	-	-	118,434
Other Accrued Expenses	-	-	-	2,135	-	-	-	-	2,135
Due To/From Other Funds	-	-	-	-	-	-	-	-	-
Long-Term Debt	-	-	-	-	-	-	-	11,307,687	11,307,687
<b>Total Liabilities</b>	<b>(401)</b>	<b>118,254</b>	<b>-</b>	<b>2,716</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>11,307,687</b>	<b>11,428,257</b>
Beginning Net Position	2,484,730	626,834	756,350	-	(5,244)	29,181	(2,800)	4,546,264	8,435,315
Change in Net Position	(1,126,878)	760,686	436,003	-	-	4,573	3,050	6,038,105	6,115,540
<b>Ending Net Position</b>	<b>1,357,853</b>	<b>1,387,520</b>	<b>1,192,353</b>	<b>-</b>	<b>(5,244)</b>	<b>33,754</b>	<b>250</b>	<b>10,584,369</b>	<b>14,550,855</b>

**Seminole State College**  
**Combining Statement of Revenues, Expenses and Changes in Net Assets**  
**For the Period July 1 through May 31, 2025**

	Education and General Fund	Auxiliary and Restricted Fund	Capital Projects Fund	Payroll Withholding Fund	OKHEEI Trust Fund	Federal Restricted Fund	CARES Act Fund	Capital Assets and Long-Term Debt Fund	Total All Funds
Revenues									
Tuition and fees, net	\$ 3,863,054	\$ 1,503,710	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 5,366,764
State appropriations	5,599,520	-	2,247,857	-	-	-	-	-	7,847,377
Federal grants and contracts	-	8,418,361	-	-	-	17,000	-	-	8,435,361
State and private grants and contracts	64,093	1,465,003	-	-	-	-	-	-	1,529,096
Housing & Food Service	-	1,095,177	-	-	-	-	-	-	1,095,177
Bookstore	-	1,163,061	-	-	-	-	-	-	1,163,061
Other revenues	1,138,571	1,312,913	301,330	-	-	-	-	-	2,752,814
Total operating revenues	10,665,238	14,958,225	2,549,188	-	-	17,000	-	-	28,189,650
Expenditures									
Compensation and benefits	8,484,032	3,202,184	-	-	-	5,064	-	-	11,691,280
Contractual services	778,840	1,139,217	467,669	-	-	-	-	-	2,385,726
Supplies and materials	497,176	5,300,055	857,600	-	-	4,311	(3,050)	-	6,656,092
Scholarships and fellowships	1,133,838	2,727,488	-	-	-	-	-	-	3,861,326
Communications	58,390	11,671	-	-	-	1,802	-	-	71,863
Depreciation	-	-	-	-	-	-	-	-	-
Utilities	368,728	144,347	-	-	-	-	-	-	513,075
Other expenditures	471,111	1,672,578	787,916	-	-	1,250	-	(6,038,105)	(3,105,250)
Total Operating Expenses	11,792,115	14,197,539	2,113,184	-	-	12,427	(3,050)	(6,038,105)	22,074,111
Operating income (loss)	(1,126,878)	760,686	436,003	-	-	4,573	3,050	6,038,105	6,115,540
Transfers from (to)	-	-	-	-	-	-	-	-	-
Change in Net Position	(1,126,878)	760,686	436,003	-	-	4,573	3,050	6,038,105	6,115,540

**Seminole State College**  
**Combining Statement of Changes in Cash and Cash Equivalents**  
**For the Period July 1 through May 31, 2025**

	<b>Education and General Fund</b>	<b>Auxiliary and Restricted Fund</b>	<b>Capital Projects Fund</b>	<b>Payroll Withholding Fund</b>	<b>OKHEEI Trust Fund</b>	<b>Federal Restricted Fund</b>	<b>CARES Act Fund</b>	<b>Capital Assets and Long-Term Debt Fund</b>	<b>Total All Funds</b>
Cash and Cash Equivalents	\$ 2,888,940	\$ 484,548	\$ 1,799,249	\$ 2,135	\$ (5,244)	\$ 29,181	\$ (2,800)	\$ -	\$ 5,196,010
Change in Net Position	(1,126,878)	760,686	436,003	-	-	4,573	3,050	6,038,105	6,115,540
Changes not providing (using) cash	(341,350)	260,540	(1,042,900)	581	-	-	-	(6,038,105)	(7,161,233)
Cash and Cash Equivalents, Ending	<u>\$ 1,420,713</u>	<u>\$ 1,505,774</u>	<u>\$ 1,192,353</u>	<u>\$ 2,716</u>	<u>\$ (5,244)</u>	<u>\$ 33,754</u>	<u>\$ 250</u>	<u>\$ -</u>	<u>\$ 4,150,317</u>



**Seminole State College**  
**Education and General - Statement of Budgeted Revenues and Expenditures**  
**For the Period July 1 through May 31, 2025**

	<b>ACTUAL</b>		<b>BUDGET</b>	
	<b>CURRENT</b>	<b>YEAR-TO-DATE</b>	<b>ANNUAL</b>	<b>YEAR-TO-DATE</b>
<b><u>REVENUE</u></b>				
<b>State Appropriations</b>	\$ 446,263	\$ 5,599,520	6,045,148	\$ 5,718,710
Tuition	612,836	2,091,816	2,702,742	2,616,254
Non-Resident Tuition Fees	16,599	491,157	650,063	629,261
Remedial Course Fee	980	29,484	37,832	36,621
<b>Tuition</b>	<b>630,414</b>	<b>2,612,457</b>	<b>3,390,637</b>	<b>3,282,137</b>
STEM Academic Excellence Fee	3,895	98,533	115,470	111,775
LAH Academic Excellence Fee	1,576	41,771	47,456	45,937
Bus & Ed Academic Excellence Fee	2,798	57,237	66,418	64,293
Health Science Academic Excellence Fee	565	8,273	12,457	12,058
Social Science Academic Excellence Fee	1,221	41,001	49,022	47,453
Physical Therapist Assistance Fee	280	3,972	3,668	3,551
Technology Service Fee	9,752	207,556	261,000	252,648
Bus And Ind Additional Fees	-	-	500	484
Nursing Fee	3,148	52,466	76,062	73,628
Laboratory Fees	2,336	53,221	70,787	68,522
Medical Lab Tech Fee	260	4,092	8,776	8,495
Electronic Academic Access Fee	3,170	78,672	76,800	74,342
Dist Education/Outreach Fee	9,582	275,667	306,377	296,573
<b>Academic Course Fees</b>	<b>38,583</b>	<b>922,462</b>	<b>1,094,793</b>	<b>1,059,760</b>
Late Payment Fees	650	2,599	5,458	5,283
Application For Admission Fees	380	5,913	11,225	10,866
Assessment Fee	3,352	68,735	86,063	83,309
Refund Per Legal Settlement	-	-	-	-
Ace Testing Fees	-	573	2,590	2,507
Hybrid Course Fee	-	-	-	-
Sr Citizens Discount	-	-	-	-
Enrollment Seminars	-	-	-	-
Clep Testing Fees	-	97	190	184
Library Automation Fee	3,054	63,235	79,643	77,094
Clearing Other Special Enrollment	-	-	-	-
Records Fee	2,172	45,955	57,765	55,917
Parking Fees	276	12,961	27,040	26,175
Student Id Fee	470	8,004	14,964	14,485
Accident Shield Fee	2,989	28,698	97,035	93,930
Special Testing Fees	225	4,551	3,350	3,243
International Student Fee	-	52	8,138	7,878
Compliance Fee	2,224	45,858	57,360	55,524
Safety Fee	1,609	40,905	49,978	48,379
<b>Other Student Fees</b>	<b>17,400</b>	<b>328,136</b>	<b>500,799</b>	<b>484,773</b>
<b>Total Tuition and Fees</b>	<b>686,397</b>	<b>3,863,054</b>	<b>4,986,229</b>	<b>4,826,670</b>
<b>Other Income</b>	<b>56,098</b>	<b>1,202,664</b>	<b>500,544</b>	<b>484,527</b>
<b>Total Revenue</b>	<b>1,188,757</b>	<b>10,665,238</b>	<b>11,531,921</b>	<b>11,029,906</b>
<b><u>EXPENDITURES</u></b>				
Instruction	438,409	4,790,779	5,672,273	5,167,441
Research	-	-	-	-
Public Service	-	-	-	-
Academic Support	42,806	597,961	639,771	582,831
Student Services	149,184	1,739,486	2,049,133	1,866,760
Institutional Support	153,574	1,708,380	2,023,331	1,843,255
Physical Plant	158,947	1,857,197	2,221,864	2,024,118
Scholarships and Tuition Waivers	(447,703)	1,098,313	950,000	950,000
<b>Total Expenditures</b>	<b>495,218</b>	<b>11,792,115</b>	<b>13,556,372</b>	<b>12,434,405</b>
<b>Total Revenue Over (Under) Expenditures</b>	<b>\$ 693,540</b>	<b>(1,126,878)</b>	<b>\$ (2,024,451)</b>	<b>\$ (1,404,499)</b>

**Seminole State College**  
**Auxiliary Summary Statement of Revenue and Expenditures**  
**For the Period July 1 through May 31, 2025**

	<b>CURRENT MONTH</b>	<b>YEAR TO DATE</b>	<b>BUDGET</b>	
			<b><u>ANNUAL</u></b>	<b><u>YEAR-TO-DATE</u></b>
<b><u>REVENUES</u></b>				
Contractual Food Service	\$ 26,703	\$ 718,652	\$ 815,542	\$ 761,716
Bookstore	27,797	1,183,991	1,346,480	1,295,314
Institutional Support	38,931	1,037,332	622,685	594,041
Seminole/Roesler Residential Centers	22,685	1,098,155	1,073,670	1,054,344
Student Activities	13,764	555,616	353,477	338,631
<b>Total Revenues</b>	<b>129,879</b>	<b>4,593,745</b>	<b>4,211,854</b>	<b>4,044,046</b>
<b><u>EXPENDITURES</u></b>				
Contractual Food Service	108,802	724,792	815,542	779,658
Bookstore	46,598	621,650	951,358	891,188
Institutional Support	453,414	1,161,515	1,109,000	1,089,038
Seminole/Roesler Residential Centers	75,936	805,317	799,351	734,432
Student Activities	19,229	97,242	141,615	139,066
<b>Total Expenditures</b>	<b>703,980</b>	<b>3,410,515</b>	<b>3,816,866</b>	<b>3,633,382</b>
<b>Revenue Over (Under) Expenditures</b>	<b>\$ (574,101)</b>	<b>\$ 1,183,230</b>	<b>\$ 394,988</b>	<b>\$ 410,665</b>

**Seminole State College**  
**Food Service - Statement of Revenue and Expenditures**  
**For the Period July 1 through May 31, 2025**

	<b>ACTUAL</b>		<b>BUDGET</b>	
	<b><u>CURRENT</u></b>	<b><u>YEAR-TO-DATE</u></b>	<b><u>ANNUAL</u></b>	<b><u>YEAR-TO-DATE</u></b>
Meals revenue	\$ 26,703	\$ 714,996	\$ 800,000	\$ 747,200
Other revenue	-	3,656	15,542	14,516
<b>Total revenue</b>	<u>26,703</u>	<u>718,652</u>	<u>815,542</u>	<u>761,716</u>
Supplies	800	7,320	4,826	4,614
Miscellaneous Expenditures	-	-	-	-
Contractual Service	105,085	703,125	800,000	764,800
Professional Services	2,917	14,347	10,716	10,244
<b>Total expenditures</b>	<u>108,802</u>	<u>724,792</u>	<u>815,542</u>	<u>779,658</u>
<b>Net profit (loss)</b>	<u>\$ (82,099)</u>	<u>\$ (6,139)</u>	<u>\$ -</u>	<u>\$ (17,942)</u>



**Seminole State College**  
**Bookstore Statement of Revenue and Expenditures**  
**For the Period July 1 through May 31, 2025**

	<b>ACTUAL</b>		<b>BUDGET</b>	
	<b><u>CURRENT</u></b>	<b><u>YEAR-TO-DATE</u></b>	<b><u>ANNUAL</u></b>	<b><u>YEAR-TO-DATE</u></b>
Sales revenue	\$ 27,387	\$ 1,163,061	\$ 1,313,375	\$ 1,263,467
Other revenue	409	20,930	33,105.00	\$ 31,847
<b>Total revenue</b>	<u>27,797</u>	<u>1,183,991</u>	<u>1,346,480</u>	<u>1,295,314</u>
Purchase For Resale	<u>25,883</u>	<u>444,471</u>	<u>781,500</u>	<u>734,610</u>
Professional Salaries, F.T.	3,657	40,231	42,245	38,725
Classified Salaries, F.T.	5,000	55,128	38,049	34,878
Classified Salaries, P.T.	-	-	1,295	1,187
Student Wages	-	-	5,000	4,583
Fringe Benefits	5,455	56,057	45,769	41,955
<b>Compensation expenditures</b>	<u>14,113</u>	<u>151,416</u>	<u>132,358</u>	<u>121,328</u>
Travel	-	1,420	2,000	1,880
Supplies	850	4,053	7,000	6,580
Miscellaneous Expenditures	-	2,040	1,000	940
Contractual Service	5,752	17,726	24,800	23,312
Sponsorships	-	523	1,500	1,410
Postage	-	-	1,200	1,128
<b>Other expenditures</b>	<u>6,602</u>	<u>25,763</u>	<u>37,500</u>	<u>35,250</u>
<b>Total expenditures</b>	<u>46,598</u>	<u>621,650</u>	<u>951,358</u>	<u>891,188</u>
<b>Net profit (loss)</b>	<u>\$ (18,801)</u>	<u>\$ 562,341</u>	<u>\$ 395,122</u>	<u>\$ 404,126</u>

**Seminole State College**  
**Institutional Support- Statement of Budgeted Revenues and Expenditures**  
**For the Period July 1 through May 31, 2025**

	<b>ACTUAL</b>		<b>BUDGET</b>	
	<b><u>CURRENT</u></b>	<b><u>YEAR-TO-DATE</u></b>	<b><u>ANNUAL</u></b>	<b><u>YEAR-TO-DATE</u></b>
<b><u>REVENUE</u></b>				
Student Service Fee	\$ 11,289	\$ 452,633	\$ 288,042	274,792
Infrastructure Fee	12,341	495,668	313,283	298,872
<b>Student Fees</b>	<b>23,631</b>	<b>948,301</b>	<b>601,325</b>	<b>573,664</b>
Other Income-Overpayment	12,721	51,108	8,368	7,983
ATM other non-revenue	-	4,248	20	19
Refunds / Reimbursements	-	72	1,484	1,416
Interest Income	2,332	26,964	-	-
Seminar fees	-	-	1,243	1,186
Vending maching commissions	172	1,114	-	-
Photocopy revenue	-	-	-	-
Repair and replacemnet, damaged property	-	-	-	-
Haney Center	75	5,525	10,245	9,774
<b>Other income</b>	<b>15,300</b>	<b>89,031</b>	<b>21,360</b>	<b>20,377</b>
<b>Total Revenue</b>	<b>38,931</b>	<b>1,037,332</b>	<b>622,685</b>	<b>594,041</b>
<b><u>EXPENDITURES</u></b>				
Professional Services	-	170,317	150,000	147,300
<b>Personnel expenditures</b>	<b>652</b>	<b>207,813</b>	<b>150,000</b>	<b>147,300</b>
Travel	-	-	3,000	2,946
Supplies	826	3,690	7,000	6,874
Miscellaneous Expenditures	2,133	35,671	49,000	48,118
Contractual Service	482	5,077	-	-
Housing and book scholarships	449,182	908,657	900,000	883,800
Haney Center	139	139	-	-
<b>Total Expenditures</b>	<b>453,414</b>	<b>1,161,515</b>	<b>1,109,000</b>	<b>1,089,038</b>
<b>Total Revenue Over (Under) Expenditures</b>	<b>\$ (414,484)</b>	<b>\$ (124,183)</b>	<b>\$ (486,315)</b>	<b>(494,997)</b>

**Seminole State College**  
**Housing - Statement of Revenue and Expenditures**  
**For the Period July 1 through May 31, 2025**

	<b>ACTUAL</b>		<b>BUDGET</b>	
	<b><u>CURRENT</u></b>	<b><u>YEAR-TO-DATE</u></b>	<b><u>ANNUAL</u></b>	<b><u>YEAR-TO-DATE</u></b>
Rental revenue - Dorms	\$ 22,035	1,088,318	\$ 1,055,388	1,036,391
Other revenue	650	9,836	18,282	17,953
<b>Total revenue</b>	<u>22,685</u>	<u>1,098,155</u>	<u>1,073,670</u>	<u>1,054,344</u>
Professional Salaries, F.T.	3,657.33	40,231	41,598	38,132
Professional Services	866.79	9,101	41,598	38,228.56
Professional Services	-	1,505	6,000	5,514.00
Fringe Benefits	2,405.06	25,505	32,135	29,457.08
<b>Personnel expenditures</b>	<u>6,929</u>	<u>76,342</u>	<u>121,331</u>	<u>111,331</u>
Travel	-	461	1,500	1,379
Supplies	1,261	14,033	36,320	33,378
Miscellaneous Expenditures	978	1,744	500	460
Lease Payments	45,660	545,630	500,000	459,500
Contractual Service	725	24,231	8,700	7,995
Utilities	20,383	142,876	131,000	120,389
<b>Other expenditures</b>	<u>69,007</u>	<u>728,976</u>	<u>678,020</u>	<u>623,100</u>
<b>Total expenditures</b>	<u>75,936</u>	<u>805,317</u>	<u>799,351</u>	<u>734,432</u>
<b>Net profit (loss)</b>	<u>\$ (53,252)</u>	<u>292,837</u>	<u>\$ 274,319</u>	<u>\$ 319,912</u>



**Seminole State College**  
**Student Activities - Statement of Revenue and Expenditures**  
**For the Period July 1 through May 31, 2025**

	<b>ACTUAL</b>		<b>BUDGET</b>	
	<b><u>CURRENT</u></b>	<b><u>YEAR-TO-DATE</u></b>	<b><u>ANNUAL</u></b>	<b><u>YEAR-TO-DATE</u></b>
Student activity fee	\$ 12,394	\$ 499,036	\$ 317,770	\$ 304,424
Cultural & recreation fee	1,370	56,374	35,707	34,207
Softball	-	206	-	-
<b>Total Revenue</b>	<b>13,764</b>	<b>555,616</b>	<b>353,477</b>	<b>338,631</b>
 Athletic Administration	-	-	-	-
National Tournaments	6,660	15,643	50,000	49,100
Golf-Women	-	3,250	800	786
Golf-Men	-	4,000	800	786
Womens Soccer	-	18,360	17,619	17,302
Men's Basketball	-	8,664	9,000	8,838
Women's Basketball	-	1,623	3,295	3,236
Volleyball	-	7,933	3,600	3,535
Baseball	9,200	15,329	18,560	18,226
Softball	-	6,578	19,441	19,091
Student Government	2,031	8,889	6,500	6,383
Livestock Judging Team	-	-	-	-
PLC	1,149	7,598	12,000	11,784
SSC Aggie (AFAC)	-	(400)	-	-
Phi Theta Kappa (AFAC)	188	(12)	-	-
NASA (AFAC)	-	(214)	-	-
Student Nurse Association(AFAC)	-	-	-	-
 <b>Total Expenditures</b>	<b>19,229</b>	<b>97,242</b>	<b>141,615</b>	<b>139,066</b>
 <b>Revenue Over (Under) Expenditures</b>	<b>\$ (5,465)</b>	<b>\$ 458,374</b>	<b>\$ 211,862</b>	<b>\$ 199,565</b>

**Seminole State College**  
**Restricted Funds - Statement of Revenue and Expenditures**  
**For the Period July 1 through May 31, 2025**

	<u>Revenue</u>	<u>Expenditures</u>	<u>Net</u>
PELL	\$ 3,130,941	\$ 3,124,469	\$ 6,472
PELL Admin	6,610	-	6,610
SEOG	81,827	81,427	400
Direct Loans	1,079,695	1,065,698	13,997
College Work Study	55,933	55,933	-
SSC Foundation	-	25,312	(25,312)
Private Scholarships	544,601	654,335	(109,734)
Private Loans	191,719	-	191,719
Tribal Fest	1,763	1,648	115
Cherokee Student Grants	55,600	60,000	(4,400)
Sac & Fox Student Grants	15,848	15,848	-
Creek Tribe Student Grants	22,030	18,683	3,347
Shawnee Tribe Student Grants	9,714	21,227	(11,513)
Choctaw Tribe Student Grants	34,743	34,488	255
Citizen Pottawatomie Stud Grnt	41,373	44,473	(3,100)
Chickasaw Tribe Std Grants	90,412	80,512	9,900
OHLAP	315,329	348,606	(33,277)
Misc Indial Tribal Grants	66,399	57,138	9,261
Seminole Tribe Student Grants	29,200	29,200	-
Oklahoma Tuition Aid Grant	247,300	247,300	-
<b>Subtotal Financial Aid</b>	<u>6,021,036</u>	<u>5,966,296</u>	<u>54,740</u>
 Title III Engaging Students in Science	 -	 -	 -
Ub Math/Science #2	283,962	268,100	15,863
Ub Math/Science #1	282,833	273,818	9,015
Upward Bound #2	269,725	260,441	9,284
Upward Bound #1	345,612	331,626	13,985
Talent Search West	266,761	267,645	(884)
Talent Search Central	371,344	373,295	(1,950)
Dream Catcher Gear Up	876,960	804,616	72,344
STEM Student Support	255,291	272,936	(17,646)
Student Support Serices	284,103	302,406	(18,303)
NASNTI Grant	631,742	379,048	252,694
Scholars for Excellence	75,865	69,379	6,485
NASNTI Grant Supplemental	-	109,285	(109,285)
NASNTI - Supplemental FY25	-	68,184	(68,184)
CONGRESSIONAL FUNDS - NURSING	-	326,068	(326,068)
GEER FUNDING - OSRHE	82,349	8,754	73,595
TANF	167,061	96,539	70,522
TANF - Ada	-	27,125	(27,125)
Carl Perkins	29,303	-	29,303
<b>Subtotal Federal Grants</b>	<u>4,222,910</u>	<u>4,239,267</u>	<u>(16,357)</u>
 Care Bears	 14,026	 11,768	 2,258
Nursing Student'S	1,133	980	153
Upward Bound #2 Fund Raiser	768	-	768
Upward Bound M/S Fund Raiser	1,326	-	1,326
Ub Ms #2 Fund Raiser	2,020	-	2,020
Upward Bound #1 Fundraiser	108	2,720	(2,612)
Global Studies	-	5,995	(5,995)
<b>Subtoal Other Restricted</b>	<u>19,381</u>	<u>21,463</u>	<u>(2,082)</u>
 <b>Total</b>	 <u><u>\$ 10,263,327</u></u>	 <u><u>\$ 10,227,026</u></u>	 <u><u>\$ 36,301</u></u>

**Seminole State College**  
**Campus Organizations - Statement of Revenue and Expenditures**  
**For the Period July 1 through May 31, 2025**

	<u>Revenue</u>	<u>Expenditures</u>	<u>Net</u>
VA REPORT FEE	864	1,772	(908)
FACULTY SENATE	3,320	3,248	72
SEMINOLE STATE AGGIE CLUB	6,959	1,843	5,116
SSC STUDENT PTA ASSOCIATION	350	700	(350)
NURSING STUDENTS MAILBOXES	-	300	(300)
UB #1 SUMMER FOOD PROGRAM	5,854	-	5,854
PHI THETA KAPPA	684	605	79
UBMS SUMMER FOOD PROGRAM	3,753	-	3,753
UB M/S #2 SUMMER FOOD PROGRAM	4,804	5,000	(196)
UB2 SUMMER FOOD PROGRAM	4,065	-	4,065
MLT BOC FEE	-	1,350	(1,350)
RESIDENTIAL DEPOSITS	(168)	-	(168)
PROFESSIONAL STAFF COUNCIL	2,496	1,672	824
CLASSIFIED STAFF ASSOCIATION	1,088	1,415	(327)
MU ALPHA THETA (MATH HONORS)	175	242	(67)
SHOTGUN SHOOTING TEAM	-	324	(324)
P.R.I.D.E.	84	149	(65)
MU ALPHA THETA - AFAC	-	(300)	300
PSI BETA - DEPOSITS	70	113	(43)
PSI BETA AFAC	-	(400)	400
FBLA AFAC	-	(800)	800
SIGMA KAPPA DELTA (AFAC)	-	(150)	150
ART CLUB - AFAC	-	(660)	660
PRIDE - AFAC	-	(200)	200
OTHER ORGANIZATIONS AND ACTIVITIES	66,755	543,327	(476,572)
	<u>\$ 101,152</u>	<u>\$ 559,998</u>	<u>\$ (458,846)</u>

Lake Erie College  
Department of Criminal Justice  
College Hall 203  
Lake Erie College  
391 W Washington St.  
Painesville, OH 44077

April 7, 2025

Dear Dr. Christiansen and Search Committee Members,

I am writing to express my interest in the Assistant Professor-Criminal Justice position at Seminole State College. I am currently an Associate Professor of Criminal Justice in the School of Business and Social Sciences at Lake Erie College. I am interested in being a part of your strong department, which excels in teaching, service, and scholarship. I believe my ambitions along with my dedication to teaching, service, and research excellence makes me a strong candidate for your open position.

Over the last six years I have worked as an Assistant Professor of Criminal Justice and now an Associate Professor of Criminal Justice at Lake Erie College. My teaching philosophy consists of two important qualities: active learning and mentorship. For example, in Criminological Theory I require students to complete assignments in which they apply theory to real-world scenarios. One such assignment requires students to look for ways around campus and the city in which deterrence is applied. Also, students in my Methods of Field Research class go through the steps of designing and conducting a research project, including getting IRB approval for each project. I believe active learning techniques create a rich environment for students to develop their skills and reach their educational goals. In my teaching evaluations, students have provided positive feedback about how active learning projects, which they say has helped them to understand class materials. Also, students have consistently highlighted my supportive demeanor, especially mentorship through one-on-one meetings, as effective ways to gain clarity on class topics. As I continue to build my teaching portfolio, I expect to refine my teaching strategies to provide the best learning environment for students.

During my time at Lake Erie College, I have taught a variety of courses at the undergraduate level, including *Introduction to Criminal Justice*, *Methods of Field Research*, *Juvenile Delinquency*, and *Statistics*. Furthermore, I have taught in a variety of formats, including in-person, online asynchronous, and Hyflex courses in 15-week, 7-week, and 6-week semesters. To strengthen my ability to teach online courses, I completed Blackboard Basics while at the University of Arkansas at Little Rock and the faculty online training course at Lake Erie College. I went on to complete eLearning Super-User Training so that I could not only better understand the system for myself, but also help my colleagues understand the nuances of the online learning management system.

It is not only important to support students inside the classroom, but outside the classroom, too. I have worked with multiple students to take research projects started in class a step farther by presenting at a state or national conference. For instance, two students began a service project that involved surveys in their freshman orientation course. I was able to work with them to turn



their project into research on campus safety that they presented at the Annual Conference of the Academy of Criminal Justice Sciences. Other students have presented projects completed for classes at the Annual Research Conference and Awards Ceremony for the Ohio Council of Criminal Justice Education. Other than research, I work with students to find internships, graduate schools, and employment. For the last three years I have worked with Career Services to plan a career fair. In the 2022 and 2023 career fairs, students found employment opportunities with the employers who attended. I also mentor and advise students as the academic advisor for Criminal Justice majors and as the prelaw advisor for those seeking to attend law school. In these roles, I work with students individually to find the courses and extracurricular opportunities that best fit their career and personal goals.

Other than serving students through teaching and mentorship, I believe service to the department, institution, and discipline are important. Beyond the classroom, I served as the Assessment Liaison for the School of Arts, Humanities, and Social Sciences, from 2020 to 2024 where I worked with faculty to better understand the role and process of assessment for their programs and for the institution. I currently serve as the faculty supervisor for the Criminal Justice Club and the Co-director of the Tower Honors Program. I also serve on the Faculty Senate Executive Committee where I work with the other members of the committee to bring faculty concerns to the president and updates from the president to the faculty. Beyond the institution, I serve on the Executive Committee for the Ohio Council of Criminal Justice Education as a trustee where I help plan the annual career fair and the annual research and awards conference.

In the past few years, my research has focused on criminal justice in higher education with the goal of using the results to help improve the program at Lake Erie College specifically and criminal justice in higher education as a whole more broadly. One such project examined the perceptions and expectations of students who had completed an internship in criminal justice or legal studies. From this project I found that a course in internship preparation could be beneficial in helping students find an internship, but also prepare their resumes and practice interviewing. In another project, based on conversations with recruiters who visited the institution, I examined the perceptions of law enforcement agencies concerning what experiences they looked for from new recruits, particularly athletic, military, and education experience. The results showed that there was not a type of individual that departments were looking for, but instead certain qualities. The results of each of these studies have been helpful in informing potential future changes to the internship program in the Criminal Justice Department at Lake Erie College.

Beyond criminal justice in higher education, my research interests include juvenile delinquency, religion and crime, race, ethnicity, and crime, and cyber bullying. I currently have a paper under review examining the Hispanic population and voter participation and crime rates. Another paper that is progress examines the impact of country of origin of the Hispanic population on crime rates at the county level. Finally, my dissertation examined juvenile transfers using a longitudinal, multilevel analysis to understand the impact of contextual factors in waivers to adult court.

I believe my teaching, service, and research interests are consistent with the goals of the Assistant Professor of Criminal Justice position at Seminole State College. I believe the versatility in my skills and experience makes me a strong candidate for your position. I have attached my cover letter expressing my teaching, service, and research interests, curriculum vitae, unofficial transcripts, and three letters of recommendation. If you would like to contact me directly or require additional materials, please do not hesitate to contact me. Thank you for your consideration and I look forward to hearing from you.

Sincerely,

Brenda Prochaska, Ph.D.  
Department of Criminal Justice  
Lake Erie College  
391 W Washington St.  
Painesville, OH 44077  
Phone: 501-672-3372  
Email: [bfprochaska@gmail.com](mailto:bfprochaska@gmail.com)

## Curriculum Vita

### Brenda F. Prochaska

Department of Criminal Justice  
Lake Erie College  
391 W Washington Street  
Painesville, Ohio USA 44077

Phone 501-672-3372  
bfprochaska@gmail.com

#### Education

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- Ph. D. Criminal Justice-University of Arkansas at Little Rock, (2018).  
Title: Do Contextual Factors Matter in Juvenile Transfer Decisions? A Longitudinal Multilevel Analysis of Juvenile Waivers to Adult Court
- M.A. Criminal Justice-University of Arkansas at Little Rock, (2016).  
Title: Hispanic Populations and Political Participation: A Macro-Level Examination of the Hispanic Paradox and Minority Threat Perspective
- B.S. Criminal Justice-Northeastern State University, (2013)

#### Employment

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- 2024-Present Associate Professor of Criminal Justice  
Department of Criminal Justice  
Lake Erie College
- 2023-Present Co-Director  
Tower Honors Program  
Lake Erie College
- 2018-2024 Assistant Professor of Criminal Justice  
Department of Criminal Justice  
Lake Erie College
- 2017-2018 Visiting Assistant Professor  
Department of Criminal Justice  
University of Arkansas at Little Rock

2016-2017	Research Assistant (DYS Grant) Department of Criminal Justice University of Arkansas at Little Rock
2014-2016	Research Assistant (NIJ Grant) Department of Criminal Justice University of Arkansas at Little Rock
2013-2014	Graduate Assistant/Academic Advisor Department of Criminal Justice University of Arkansas at Little Rock

### Areas of Research Interest

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Bike Patrols on College Campuses	Religion and Crime
Criminal Justice in Higher Education	Cyber-bullying
Juvenile Justice and Delinquency	Mixed Methodology
Homeless Population and Criminal Justice	Race, Ethnicity, and Crime

### Technical Reports

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ten Bensel, T, James Golden, **Brenda Prochaska**, and Erin Pavioni (2017). *Disproportionate Minority Contact in Arkansas: DMC Identification 2013 Report*. An Executive Summary submitted to the Arkansas Division of Youth Services.

ten Bensel, T, James Golden, **Brenda Prochaska**, and Erin Pavioni (2017). *Disproportionate Minority Contact in Arkansas: DMC Identification 2014 Report*. An Executive Summary submitted to the Arkansas Division of Youth Services.

### Publications

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**Prochaska, Brenda.** (forthcoming 2025). Hispanic populations and political participation: A macro-level examination of the Hispanic paradox and minority threat perspective. *Criminal Justice Perspectives*.

Sobba, Kristen N., **Brenda Prochaska**, and Emily Berthelot. (2017). Maternal incarceration penalty: An examination of the effect of maternal conviction & incarceration on childhood delinquency. *Journal of Criminal Psychology*, 7(1), 29-46.



Sobba, Kristen N., **Brenda F. Prochaska**, Whitney Gass, Monica Bixby-Radu, and Marc Glidden. College students' perceptions of cyberbullying on a non-traditional campus: An assessment of victims and witnesses. *International Journal of Law, Crime, and Justice*, 57, 116-125

Radu, Monica; Kristen N. Sobba, Sarah Kuborn., and **Brenda Prochaska**. Book Chapter: "Building Stronger Connections among Students, Families, and Schools to Promote Schools' Safety" for the upcoming book: *Impact of School Shootings on Classroom Culture, Curriculum, and Learning*.

## **Research in Progress**

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**Prochaska, Brenda F.** Bike Patrols on College Campuses from the Perspective of the Officers.

**Prochaska, Brenda F.** Criminal Justice and Legal Studies Internship Experiences and Expectations.

**Prochaska, Brenda F.** College Students Perceptions of the Homeless Population.

**Prochaska, Brenda F.** The Hispanic Paradox and Country of Origin: A Comparison of Four Hispanic-Origin Groups and Violent Crime in the United States.

## **Professional Presentations**

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**Prochaska, Brenda.** Bike Patrols on College Campuses. Presented at 23<sup>rd</sup> Annual Ohio Council for Criminal Justice Educators Research Conference and Awards Ceremony Findlay, OH: March 2025

**Prochaska, Brenda.** Criminal Justice and Legal Studies Student Perceptions of Internship Experiences. Presented at 22<sup>nd</sup> Annual Ohio Council for Criminal Justice Educators Research Conference and Awards Ceremony Ada, OH: April 2024.

**Prochaska, Brenda** and Cody Prochaska. Beyond Selection Criteria: Supervisory and Administrative Officers Perceptions of Characteristics that Make a Good Recruit. To be presented at the Annual Meeting of the Academy of Criminal Justice Sciences National Harbor, MD: March 2022.

**Prochaska, Brenda.** Student Perceptions of the Dangerousness and Criminality of the Homeless Population. Presented at the 20<sup>th</sup> Annual Ohio Council for Criminal Justice Educators Research Conference and Awards Ceremony Bluffton, OH: April 2022.

Stancliff, Lyric, Maria Kisha, and **Brenda Prochaska**. Student Perceptions of Campus Safety. Presented at the Annual Meeting of the American Society of Criminology Chicago, IL: November 2021.

- Prochaska, Brenda.** Student Perceptions of the Dangerousness and Criminality of the Homeless Population. Presented at the Annual Meeting of the Academy of Criminal Justice Sciences San Antonio, TX: March 2020 – Conference Cancelled
- Prochaska, Brenda.** Do Contextual Factors Matter in Juvenile Waiver to Adult Court? A Longitudinal, Multilevel Analysis. Presented at the Annual Meeting of the Academy of Criminal Justice Sciences Baltimore, MD: March 2019.
- Prochaska, Brenda F.,** Kristen N. Sobba, and Monica Bixby Radu. University Student Views on Internet Harassment: Attempting to Understand Perceptions of Cyberbullying Victimization. Presented at the Annual Meeting of the Academy of Criminal Justice Sciences Baltimore, MD: March 2019.
- Prochaska, Brenda.** Juvenile Transfer: An Analysis of Individual and Contextual Factors. Presented at the Annual Meeting of the Academy of Criminal Justice Sciences, New Orleans, LA: February 2018.
- Prochaska, Brenda.** The Hispanic Paradox: A Comparison of the Relationship between Violent Crime and Four Hispanic-Origin Groups in the United States. Presented at the Annual Meeting of American Society of Criminology, Philadelphia, PA: November 2017
- Prochaska, Brenda,** Erin N. Pavioni, Tusty ten Bensel, and James Golden. Disproportionate Sanctions: A Comparison of Judicial Handling of Male and Female Southern Minority. Presented at the Annual Meeting of the Academy of Criminal Justice Sciences, Kansas City, MO: March 2017.
- Paez, Rocio, Kristen N. Sobba, **Brenda F. Prochaska,** and Emily Berthelot. The Mother/Child Bond: Testing the Relationship between Maternal Criminal Behavior and Childhood Status Offenses. Presented at the Annual Meeting of the Academy of Criminal Justice Sciences, Kansas City, MO: March 2017.
- Prochaska, Brenda F.,** Tusty ten Bensel, and James Golden. Juvenile Transfer and Confinement Decisions: An Analysis of Individual and Contextual Factors. Presented at the Annual meeting of American Society of Criminology, New Orleans, LA: November 2016.
- Sobba, Kristen N., **Brenda Branham,** and Whitney Gass. Severity of Cyberbullying: Perceptions of College Students. Presented at the Annual Meeting of the Academy of Criminal Justice Sciences, Denver, CO: March 2016.
- Sobba, Kristen N., **Brenda Branham,** and Emily Berthelot. Maternal Incarceration Penalty: An

Examination of the Effect of Maternal Conviction & Incarceration on Childhood Delinquency. Presented at the Annual Meeting of the Academy of Criminal Justice Sciences, Denver, Colorado: March 2016.

**Branham, Brenda F.** and Emily R. Berthelot. "Social Control and Crime: The Influence of Religious and Political Participation on the Race-Crime Nexus." Presented at Annual Meeting of American Society of Criminology, Washington, D.C.; November 2015.

**Branham, Brenda F.** "Hispanic Population Concentration and Political Participation: A Macrolevel test of the Hispanic Paradox and Minority Threat Perspective." Presented at Annual Meeting of Southern Sociological Society, New Orleans, LA; March 2015.

Proctor, Amy, **Brenda Branham**, and Shiann Wingfield. "A General Strain Theory of Maternal Filicide." Presented at the Annual Meeting of the Academy of Criminal Justice Sciences, Dallas, TX; March 2013.

### **Department, College, & University Presentations**

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**Prochaska, Brenda**, Erin N. Pavioni, Tusty ten Bensel, and James Golden. Disproportionate Sanctions: A Comparison of Judicial Handling of Male and Female Southern Minority. Presented at CSSC Student and Faculty Research and Creative Works Showcase, Little Rock, AR: April 2017.

**Prochaska, Brenda**, Erin N. Pavioni, Tusty ten Bensel, and James Golden. Disproportionate Sanctions: A Comparison of Judicial Handling of Male and Female Southern Minority. Presented at University of Arkansas at Little Rock Research Exposition, Little Rock, AR: April 2017.

Sobba, Kristen N., **Brenda Branham**, and Emily Berthelot. Maternal Incarceration Penalty: An Examination of the Effect of Maternal Conviction & Incarceration on Childhood Delinquency. Presented at University of Arkansas at Little Rock Research Exposition, Little Rock, AR: April 2016.

Sobba, Kristen N., **Brenda Branham**, and Emily Berthelot. Maternal Incarceration Penalty: An Examination of the Effect of Maternal Conviction & Incarceration on Childhood Delinquency. Presented at CSSC Student Research and Creative Works Showcase Little Rock, AR: April 2016.

**Branham, Brenda F.** "Hispanic Population Concentration and Political Participation: A Macrolevel test of the Hispanic Paradox and Minority Threat Perspective." Presented at University of Arkansas at Little Rock Research Exposition, Little Rock, AR; April 2015.



## **Invited Presentations**

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- 2014 Guest Lecturer: Introduction to Criminal Justice. Department of Criminal Justice. University of Arkansas at Little Rock.
- 2014 Guest Lecturer: Juvenile Justice. Department of Criminal Justice. University of Arkansas at Little Rock.

## **Grants and Contracts**

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- 2016-2017 Research Assistant. Disproportionate Minority Contact. Data Collection and Analysis for Disproportionate Minority Contact Efforts in Arkansas. Division of Youth Services, Department of Human Services. Funding Amount: \$526,374 (Year 1: \$87,729 extendable for 7 years).
- 2014-2016 Research Assistant. "Person or Place? A Contextual Event History Analysis of Homicide Victimization Risk." National Institute of Justice: Research on Violent Victimization, opportunity number NIJ- 2013-3467. \$161,551 funded.

## **Teaching Experience**

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### **Undergraduate Courses**

Breaking Bad: Causes, Consequences, Rehabilitation, & Justice (co-taught lecture)  
Introduction to Criminal Justice (lecture, hybrid, hyflex, & online)  
Criminological Theory (lecture, hyflex, & online)  
Psychology and Law (lecture, hyflex, & online)  
Statistics (lecture)  
Methods of Field Research (lecture, hybrid, hyflex, & online)  
Honors Vistas (lecture)  
Honors Exploratory (co-taught lecture)  
Senior Practicum (lecture, hybrid, hyflex, & online)  
Death Penalty in American (lecture)  
Juvenile Delinquency (lecture & hyflex)  
Honors Ventures (lecture)  
Race and Crime (lecture & hyflex)  
Honor's Vista: Opioid Epidemic (co-taught lecture)  
Human Freedoms (lecture)  
Terrorism and Homeland Security (online)  
Investigative Techniques (lecture)  
Constitutional Law (lecture and hyflex)

Principles of Legal Research and Writing I (lecture)  
 Criminal Law and Procedure (lecture)  
 Landmark Cases in Mental Health and Law (lecture)  
 Criminal Evidence (online and lecture)  
 Police and Society (online)

### **Professional and Honorary Associations**

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2022-Present	Ohio Council of Criminal Justice Education
2013-Present	<i>Alpha Phi Sigma</i> , National Honorary Society
2023-2024	Ohio Association of Institutional Research and Planning
2016-2023	Academy of Criminal Justice Sciences (ACJS)
2015-2018	American Society of Criminology (ASC)

### **Professional Training**

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2025	Practical Assessment Strategy Series hosted by the Association for the Assessment of Learning in Higher Education.
2024	Bricks and Mortar Workshop. Virtual Workshop hosted by Association for the Assessment of Learning in Higher Education.
2024	NJACTE 6 <sup>th</sup> Annual Day of Assessment Conference. Virtual Conference hosted by New Jersey Association of Colleges for Teacher Education.
2024	Building a Culture of Assessment Webinar. Virtual Event hosted by James Madison University.
2023	Applying & Leading Assessment in Student Affairs. Self-paced course developed and delivered by Student Affairs Assessment Leaders.
2023	Simplifying Assessment for Student Affairs with Dr. Joe Levy   Weave. Virtual event hosted by Weave.
2022	Workshop in Psychology: Public Policy Related to Assessment in Higher Education, James Madison, Dr. Nicholas Curtis

- 2022      How to 'Flip' the Classroom. Virtual event hosted by Chronicle of Higher Education.
- 2022      Sexual Orientation and Gender Identity Measures in BJS Survey Data Collections. Virtual event hosted by Bureau of Justice Statistics.
- 2022      Let's Watch It Bloom! April 20, 2022. Lake Erie College presented by Dr. Elizabeth Walsh-Moorman.
- 2022      SOS! Synching Our Syllabus. February 17, 2022. Virtual workshop presented by Dr. Eric Oestmann.
- 2021      Higher Learning Commission Program Assessment. November 2021. Virtual event hosted by the Higher Learning Commission.
- 2021      The Importance of Working with School Resource Officers. February 3, 2021. Virtual event hosted by the Office of Juvenile Justice and Delinquency Prevention.
- 2021      Best Practices in Course-Level Assessment. March 4, 2021. Virtual workshop presented by Dr. Sheri Barrett.
- 2021      Diversity, Equity, and Inclusion Training: Bias & Micro-Message Workshop. March 25, 2021. Virtual Workshop hosted by the Diversity Center of Northeast Ohio.
- 2021      Direct Measures of Assessment for Online Learning. April 6, 2021. Virtual workshop presented by Dr. Eric Oestmann.
- 2021      Mastering the Meta Assessment. April 19. Virtual workshop presented by Dr. Bryan DePoy.
- 2021      Juvenile Sex Offenders: Navigating Risk of Re-offending and Treatment. April 21, 2021 3pm-4:30pmET. Virtual event hosted by the Office of Juvenile Justice and Delinquency Prevention.
- 2021      Assessment Matters Regional Community College Assessment Conference. April 29-30, 2021. Virtual Conference hosted by Johnson Community College.
- 2020      Children's Advocacy Centers Dealing with the Effects of Trauma on Children, Youth and Families. September 29, 2020. Virtual event hosted by the Office of Juvenile Justice and Delinquency Prevention.

2020 eLearning Super-User Training. July 14-15,2020. Virtual training by Jenzabar.

2019-2020 FT101 – Faculty Online Course Training

## **Professional Service**

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### **Service to the Institution**

2025	Search Committee for Assistant Professor of Psychology, Chair
2023-Present	Faculty Senate Executive Committee, Lake Erie College
2023	Academic Standards Committee Secretary, Lake Erie College
2021-2023	Academic Standards Committee, Lake Erie College
2021	Human Resources Assistant Professor Search Committee, Lake Erie College
2021-2022	HLC Assurance Argument 4 team, Lake Erie College
2020-Present	Assessment Coordinator for the School of Arts, Humanities, and Social Sciences, Lake Erie College
2019	Evaluation of Honors' Program Presentations, Lake Erie College
2019-Present	Online Learning Assessment Committee, Lake Erie College
2019-2022	Institutional Review Board Member, Lake Erie College
2018	Pathway to Empowerment Coordinator Search Committee, Lake Erie College

### **Service to the Department**

2019-Present	Criminal Justice Club - Faculty Advisor, Lake Erie College
2017 to 2018	Criminal Justice Society, UALR Department of Criminal Justice Faculty Advisor
2017 to 2018	Events Committee, UALR Department of Criminal Justice



2015 to 2017                      Criminal Justice Society President, UALR Department of Criminal Justice

**Service to the Community**

2018-2019                      YouthOpportunities Training Center, volunteer

2017-2018                      Juvenile Crime Prevention Coalition (JCPC), member

2017                              *Interview with KUAR Radio Station: Death Penalty.* Karen Tricot Steward, KUAR (NPR Affiliate). April 12, 2017. (Media Interview).

2015-2016                      Ruff Rock 'N Roll Paws in Prison Fundraiser

**Service to the Discipline**

2025                              Ohio Council of Criminal Justice Education, panel chair

2024                              Ohio Council of Criminal Justice Education, panel chair

2023-Present                      Ohio Council of Criminal Justice Education, Executive Committee Trustee

2022                              *Juvenile Delinquency*, 12e Textbook Review for Rowman & Littlefield

2019                              Academy of Criminal Justice Sciences, panel chair

2018                              Academy of Criminal Justice Sciences, panel chair

**Awards and Honors**

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2025                              Nominee for Faculty Member of the Year Tibby Award

2023                              November Employee of the Month  
Lake Erie College



GOVERNMENT & ECONOMICS  
STUDIES DEPARTMENT  
112 East 9th Street,  
Holdenville, OK 74848-3408  
Phone: (405) 379-3387



HOLDENVILLE HIGH SCHOOL  
Hughes County  
State of Oklahoma

**PAUL B. SMITH, B.S., J.D**  
**RETIRED DISTRICT ATTORNEY/EDUCATOR**

*April 8, 2025*

*Dr. Bill Knowles, Dean of Academic Affairs  
Seminole State College  
2701 Boren Boulevard  
Seminole, OK 74868*

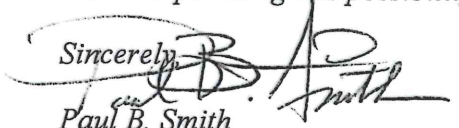
*Human Resources Department  
Seminole State College  
2701 Boren Boulevard  
Seminole, OK 74868*

*Dear Dr. Knowles & Human Resources Professionals:*

*Please accept this letter of application, Resume', References, Copies of Transcripts, and Letters of Recommendation as my enthusiastic reply of interest in the opening for the Assistant Professor of Criminal Justice faculty position at Seminole State College. My interest in transitioning to a full-time teaching career at the college level has been growing for some time inspired by years of adjunct teaching at Seminole State College, Professional teaching venues, and most recently teaching the Secondary Educational Level. I have found it personally rewarding to have taught the Criminal Justice course Rules of Evidence and Political Science courses for American National Government over several past semesters.*

*While my present position is both interesting and rewarding, I have become increasingly more interested in making a change that would allow me to pursue my passion for inspiring young people in public service, responsible citizenship and in the Criminal Justice/Legal Community Arenas. After practicing in prosecution and governmental service for nearly forty years, I am looking to make a move into the area of collegiate teaching to pursue this passion making a real difference full time in the lives of college students and contributing to a Dedicated College Community of Colleagues for many years to come.*

*Therefore, should my Resume' and application for the Assistant Professor of Criminal Justice position be viewed favorably and my qualifications and experience line up with the qualities, experience, and program leadership level that meets the needs of the SSC community, please consider pursuing this possibility more fully with me in person.*

*Sincerely,*  
  
Paul B. Smith

**PAUL B. SMITH, B.S., J.D.**

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**RESUME' OF QUALIFICATIONS  
FOR  
ASST. PROFESSOR OF CRIMINAL JUSTICE AND/OR LEGAL STUDIES**

**35806 EW 1170  
SEMINOLE, OKLAHOMA 74868  
OFFICE PHONE: (405) 379-2315  
CELL PHONE: (405) 221-0331**

## PAUL B. SMITH-CAREER CAPSULE

- LEGAL CAREER SPANNING NEARLY 40 YEARS AS A TRIAL LAWYER, PROFESSOR, JUDGE & SENIOR EXECUTIVE SERVICE LEADER OFFERING MENTORSHIP
- ~~THIRTY-SEVEN YEARS SOLID PROSECUTION EXPERIENCE~~
- EXPERIENCED TRIAL JUDGE & SEASONED PROSECUTOR
- FIRST CHAIR TRIAL EXPERIENCE IN 100'S OF JURY & BENCH TRIALS
- BROAD TRIAL EXPERIENCE TRYING CASES THROUGH-OUT THE STATE
- GUILTY VERDICTS IN NUMEROUS HOMICIDE CASES - NO ACQUITTALS
- CO-FOUNDER OF ONE OF STATE'S FIRST RURAL DRUG COURTS
- FOUNDED THE SEMINOLE CO. TRUANCY INITIATIVE MODEL PROGRAM
- CRIMES AGAINST CHILDREN TASK FORCE PROSECUTOR- 1987-1989
- CHILD ABUSE PREVENTION ADVOCATE OF THE YEAR AWARD – 1997
- ELDER ABUSE PREVENTION ADVOCATE AWARD – 2002
- ADJUNCT PROFESSOR – SEMINOLE STATE COLLEGE 2009-2022
- INSTRUCTOR FOR C.L.E.E.T RESERVE POLICE ACADEMIES 1990-2022
- INSTRUCTOR AT 2002 JUDICIAL CONFERENCE ON ELDER ABUSE
- NAT'L CENTER FOR PROSECUTION ETHICS WORKING GROUP REVISING NAT'L PROSECUTION STANDARDS FOR ETHICS & PROFESSIONALISM
- RECIPIENT OF TWO COMMENDATIONS FROM ARMY DEPARTMENT & OKLAHOMA NATIONAL GUARD FOR SUPPORT OF THE GUARD AND THE THUNDERBIRD YOUTH ACADEMY PROGRAMS -2006 & 2007
- RECIPIENT-2015 U.S HUMANE SOCIETY NAT'L LAW ENFORCEMENT AWARD
- RECIPIENT-THE PATRIOT AWARD FROM ADJUTANT GENERAL – OKLA. NATIONAL GUARD, DECEMBER 2010
- FACULTY - OKLAHOMA D.A.'S TRIAL ADVOCACY COURSES, 2006-2022
- MAJOR CAREER CASE-5 COUNT 2017 GUILTY VERDICT IN STATE V. CLARK(S) FOR 2006 "NO BODY" COLD CASE- HISTORIC OKLA. CHILD ABUSE VERDICT
- NAT'L AWARD RECIPIENT- AMERICAN ASSOCIATION OF GOV'T ATTORNEYS FOR OUTSTANDING ADVOCACY IN COMPLEX MURDER CASES-2018.
- SERVED AS CHAIR OF LITIGATION COMMITTEE-OKLAHOMA D.A.'S COUNCIL LANDMARK OKLA. MCGIRT STATE-TRIBAL-FEDERAL JURISDICTION CASE- FEATURED D.A. IN AMICUS BRIEF
- GRADUATE CERTIFICATION TRAINING FOR OKLAHOMA (MUN). JUDGES-2024
- ADMITTED TO PRACTICE BEFORE UNITED STATES SUPREME COURT-SWORN IN BY C.J. ROBERTS- NOVEMBER 2018

## EDUCATION

### **Juris Doctorate**

July 1986

University of Tulsa, College of Law, Tulsa, Oklahoma

Elected Class Delegate to the Student Bar Association – Three consecutive years.

Oklahoma State University, Stillwater, Oklahoma

May 1982

### **Bachelor of Science in Business Administration**

Accounting Major. Political Science Minor with Law emphasis

Beta Alpha Psi Honorary Accounting Fraternity, Honor Role, and Law Club



National College of District Attorneys/American Prosecutor's Research Inst. Courses, 1991-2014  
Career Prosecutors, Drug Prosecution, Asset Forfeiture, Evidence, Trial Advocacy, Gangs & Violent Crimes, Environmental Crimes, Domestic Abuse, Violent Sexual Assaults, Criminal Investigations, Child Abuse Prosecution & S.W. Border Protection courses.

Regents University, Virginia Beach, Virginia  
Studying Religious Liberty & First Amendment Law and Litigation Summer, 1995

**MEMBERSHIPS AND ACTIVITIES:** Oklahoma Municipal Judges Association, O.B.A & O.B.A.-Criminal Law Section., O.D.A.A., Past Pres.& Sec/Treas.-Seminole Co. Bar Assn.; Rotary Club Past President & Bd. Member, Past Bd. of Directors Tri-Cities Substance Abuse Center, Bd. Member Family Resource Ctr., Bd. Member for Mental Health Services of S.Okla., Past Pres-Youth Soccer Assn., Youth Baseball, Basketball & Soccer Coach, Volleyball Booster Club Chair; Budget, Camp Cabin, Personnel & Nominating Church Committees, Serving many years as Children/Youth Sunday School Teacher & Camp Counselor. Co-Founded & Implemented Upward Sports Program in the Community 2009-2015.

#### **SUMMARY OF PROFESSIONAL EXPERIENCE**

**MUNICIPAL JUDGE- CITY OF CHOCTAW, OKLAHOMA** FEB. 2023-FEB.2024

Presided over numerous Municipal Court cases including Criminal Misdemeanors & Juvenile Delinquent Cases. Conducted several Bench Trials involving Larceny, B&E, Assaults, Code Violations, Animal Endangerment & Abuse Cases & One Very Complex Municipal Noise Nuisance case involving low frequency bass sound. Scheduling conflicts led to my voluntary retirement.

**DISTRICT ATTORNEY, DISTRICT #22** JAN. 2017-JAN. 2023

I assumed the duties of D.A. by operation of law as the First ADA for the District upon my predecessor's retirement. The Governor appointed me to fulfill the balance of the term in Feb. 2017 & successfully ran for and won re-election by a nearly 60-40 margin in 2018. Since that time, I have managed the prosecution offices in all 3 Counties in the District as well as undertaking oversight responsibility for two child support enforcement offices in Ada & Wewoka. I have hired and maintained a very capable compliment of 6-8 attorneys, legal assistants, and DA investigators comprising 30-35 employees to assist in carrying out the mission of the District Attorney. In addition to the vast supervisory & managerial workload of responsibilities, I have carried a substantial case load of high-profile Murder Cases in all 3 counties and recently won one of the biggest child abuse murder cases in State history in the Cold "No Body" case of Colton Clark against his adoptive parents, natural uncle and aunt, Rex & Rebecca Clark. That case had Statewide attention, as well as National & International following. Sadly, Colton went missing in 2006 and has never been seen since. Colton's Aunt & Uncle were convicted in May of 2017 & received Life without Parole plus 4 other Life Imprisonment Sentences from the Jury who heard the case in Ada Oklahoma after a change of venue had been granted. I was admitted to practice before the United State Supreme Court in November of 2018 and served as one of the lead District Attorney's in the ODAA's Amicus Brief presented to the Supreme Court in the now hugely & historically impactful case in Oklahoma history in the case of Murphy v. Carpenter & McGirt v. Oklahoma. Since the McGirt decision in July of 2020, I have overseen and helped coordinate the transition of hundreds of Major Crimes Cases to the Federal & Tribal Sovereigns and provided victim's services to each case's victims and family. In 2017, I tried the senseless and execution style



Murder of two victims behind Seminole Walmart in 2015 in *State v. Grayson*. In addition, I have had some of the weighty cases from history thrust upon me in Post-Conviction legal battles in *State v. Joe Johnson* for a 1977 Murder, the famous Ward & Fontenot case from the 80's pending in Federal District Court, and the case of *State v. Lott* in Pontotoc County against notable O.J. DNA lawyer, Barry Scheck & his NY Based organization known as the Innocence Project. Additionally, we have combatted recent attacks on solid convictions from convicted Murders in all 3 counties in both State & Federal Court. I have sought throughout my career to be creative in finding solutions to the difficult problems we face in the Criminal Justice arena. In that vein, I have sought resources and alternatives to incarceration and invested in all kinds of programs to save lives and turn wayward youth into productive citizens. I have fully embraced the DRUG COURT model and advocated for its expansion into Veteran's courts, Mental Health Courts & Family Rehab Courts, seeking to stem the tide of an expanding prison population and an overburdened and inefficient child welfare system. I fully embrace sensible criminal justice reforms and support efforts to expand treatment and vocational rehabilitation programs both in and out of the correctional system; which protect the public and save individuals from a life of crime. In addition, we have represented county government officials in all 3 counties seeking sound legal solutions to complex issues they face in performing their functions. In that regard, I successfully defended Pontotoc County in an inverse condemnation lawsuit from a 1.4-Million-dollar verdict wherein only 5K was awarded by the Jury which matched the exact settlement offer made in the case. Additionally, I have overseen several civil cases in all 3 counties and assisted in the defense of some significant and challenging claims against each county in an effort to avoid verdicts which could end up raising every property owner's ad valorem tax in the county.

**FIRST ASSISTANT DISTRICT ATTORNEY & CHIEF PROSECUTOR, 22<sup>ND</sup> DISTRICT**  
Serving Seminole, Hughes, & Pontotoc Counties **JULY 2011 to PRESENT**  
Daily management of all operations of D.A.'s office; serving for many years as First Assistant for the Seminole County Office & as First ADA & Chief Prosecutor for entire District since July 2011. Perform oversight of a staff of 8-10 ADA's, investigators, and a large support staff. Managing a felony caseload of 500+ cases per year in addition to handling conflict appointments throughout the State, actively engaged in supervisory, advisory training of other ADA's. Handling numerous homicides & other high-profile cases. Served as Chief Lead Trial Counsel in Operation Boomtown (3-year investigation into Methamphetamine Trafficking into rural Oklahoma) resulting in over 30 convictions of drug trafficking operatives in Mexican Drug Cartel Pipeline. In 2015, I successfully prosecuted Oklahoma's First Ever Texting & Driving Manslaughter Case in *State v. Clark* involving tragic death of an OHP Trooper. Postulated and argued the Appeal in Oklahoma's Highest Criminal Appellate Court in favor of adoption of the "Good Faith Exception" in Search Warrant cases in *State v. Lewis & Clayborne* in 2015-16 (Received decision Nov. 2 reversing trial court for Abuse of Discretion). Assisting elected DA in managing various policies, personnel & budget items.

**ASSISTANT DISTRICT ATTORNEY, 22<sup>ND</sup> DISTRICT** **NOVEMBER 1990- JULY 2011**  
Winning convictions and significant prison terms for violent offenders, career criminals, and drug dealers. Co-Founder and designated prosecutor for one of the first rural Drug Courts in the State and Nation; establishing early drug court case law in *Hager v. State*, and *Cosar v. State*. Prosecuting Domestic Violence Crimes. Winning conviction in the State's first nursing home abuse case prosecuted under the Elder Abuse Act. Serving as Juvenile Court prosecutor handling delinquent and deprived matters. Awarded twice for child advocacy; Appeal of the Constitutionality of the Youthful Offender Act in *R.M.J. v. State*; briefing and Oral Argument concerning the frailties of the Y.O. Act to the Court of Criminal Appeal on numerous recent occasions. Instructor at the 2002 Judicial Conference on successful case presentations in Elder Abuse Cases. Developed and implemented a meaningful and winning approach to combating truancy- "Truancy Court – Community Involvement, Parental Responsibility,

Student Accountability, and Judicial Enforcement.” Prosecuted numerous homicide cases for Capital Murder 1<sup>st</sup> Degree, DUI-Manslaughter, & 2nd Degree Murder Vehicular Homicide cases without a single acquittal. Selected & served as Okla. D.A.’s Rep. in Revision of National Prosecution Standards for Ethics & Professionalism, Served as Faculty for DAC courses, teaching at CLEET Reserve Academies & Speaking to Schools/Civic Clubs.

**ASSISTANT DISTRICT ATTORNEY, 17<sup>TH</sup> DISTRICT**

Serving Choctaw, Pushmataha, and McCurtain Counties

**JULY 1989  
to NOVEMBER 1990**

Responsible for all phases of the operations of this single prosecutor office. Handling all criminal and juvenile prosecutions, mental health cases, acting as legal advisor to the county elected officials & handling of county gov’t civil litigation. Won the first **Millennium (1000 Year Term)** verdict in county’s history in a high-profile rape case.

**ASSISTANT DISTRICT ATTORNEY, 14<sup>TH</sup> DISTRICT**

**OCT. 1986- June 1989**

Serving Metro Tulsa County

Gained extensive courtroom experience, began as the Misdemeanor prosecutor for the Office and was assigned to a felony trial team in only a few months. Tried numerous Jury Trials and Bench Trials. Full charge responsibility in toughest criminal court (Judge Hopper’s) in the district, trying three times the number of cases tried in the other criminal courts in the district. Several cases appealed on reserved questions of law, winning reversals for the State, and in one case setting the stage for Oklahoma’s present sexual battery statute. Appointed to a four-member team on the crimes against children task force (handling all child abuse and molestation cases in Metro Tulsa County).

**LEGAL INTERN, Creek County District Attorney’s Office**

**Feb. 1986-Oct. 1986**

**OIL & GAS ACCOUNTANT, Amoco Corporation, Tulsa, OK**

**May 1982-Jan. 1986**

Worked F-T as an accountant booking oil & gas transactions while attending Law School at night.

**PERSONAL PROFILE:** Married for 41 years to Joy (Flaming) Smith, a retired Public School teacher; father of three children, Jaxon age 21, Minister of Youth & Honor Student at O.B.U. & Multi-Sport Athlete; Janna age 35, Military Wife & Mother & 5-Time Emmy Award Winning Photo/Video Producer; Joshua age 37, Senior Pastor in S.E. Oklahoma; Grandfather of five, active in community & church life. Interests include coaching, mentoring & inspiring youth of all ages through education, sports & other life pursuits, family activities, walking/jogging, racquetball, pickleball, ping pong & college spectator sports.



## **PAUL B. SMITH-TEACHING EXPERIENCE**

### **HOLDENVILLE HIGH SCHOOL**

**AUGUST 2022-PRESENT**

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Began serving as a Voluntary Adjunct Instructor in the Fall Semester of 2022 to help alleviate the Teacher shortage issue plaguing Oklahoma Schools. Upon retiring as District Attorney for Seminole, Hughes & Pontotoc Counties, I began teaching as a Full time Certified Faculty member instructing Courses in United States Government, Economics & United States History. Picked-up classes in Life Skills & Career Orientation to meet instructional needs of students & institution.

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### **ADJUNCT PROFESSOR –SEMINOLE STATE COLLEGE**

**2009-2022**

Serving as Professor for Seminole State College Department of Social Sciences teaching Rules of Evidence Course & American Federal Government Courses to undergraduate & Collegiate Officer Program Students (COPS).

### **OKLAHOMA DISTRICT ATTORNEYS COUNCIL**

**2007-2022**

Serving on faculty for Trial Advocacy & Faculty Development Courses preparing power point Presentations & teaching subjects including Principles of Jury Persuasion, Multi-Stage Trials, & Principles of Adult Learning.

### **OKLAHOMA JUDICAL CONFERENCE**

**July 2002**

Presented training to Oklahoma Judges & Social Service Providers on Effective Case Presentations In Elder Abuse Cases.

### **OKLAHOMA C.L.E.E.T. RESERVE POLICE ACADEMIES**

**1990-2022**

Frequently served as instructor at Oklahoma Police Academies with topics including the Rules of Evidence, Constitutional Law, Search & Seizure, Search Warrants, Oklahoma Juvenile Code, Law of Probable Cause, Alcohol & Firearms Law, and Effective Witness Testimony.

### **SEMINOLE CO. PUBLIC SCHOOLS TRUANCY TRAINING SEMINARS 2001- 2022**

Presenting Annual Training on Truancy Law & Procedure to Seminole Co. School Administrators

### **RELIGIOUS LIBERTIES AND RESTRICTIONS SEMINAR**

**Spring, 2001**

Authored & Presented Four Session Community Seminar concerning the Religious Liberties of Students, Teachers, Administrators, and Parents in the context of the Secondary & Elementary Public Schools with material involving Constitutional Law, Congressional Enactments, School Policies, and Executive Department of Education Policy Statements.

### **OTHER TEACHING**

**1989-Present**

Frequent presenter at civic clubs and organizations on a variety of subjects including Oklahoma Sentencing Law, Jury Service, and various job-related topics. Occasionally speaking at college level classes on topics ranging from the Law of Concerted Action to Juvenile Law and Procedure. Previously served as weekly Sunday School teacher to Middle School students for numerous years.

**PAUL B. SMITH REFERENCES:**

**Jeffery Christiansen, Professor of Government & Division Chair  
Division of Social Sciences  
Seminole State College  
2701 Boren Boulevard, Seminole, OK 74868  
(405) 382-9233 (office)  
(405) 649-7323 (cell)**

**Marta Osby, Professor of History & Former Division Chair  
Social Sciences Division  
Seminole State College  
2701 Boren Boulevard, Seminole, OK 74868  
(405) 382-9206 (office)**

**Steve Bolin, PhD., Professor of History & Former Division Chair  
Social Sciences Division  
Seminole State College  
2701 Boren Boulevard, Seminole, OK 74868  
405-382-9275 (office)**

**Sam Rivera, Assistant Professor of Criminal Justice & Former Division Chair  
Social Sciences Division  
Seminole State College  
2701 Boren Boulevard, Seminole, OK 74868  
(405) 382-9239 (Desk) (405) 584-9532 (Cell)**

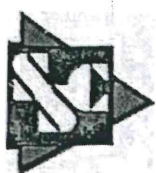
**M. Bradley Carter, Attorney at Law & Brigadier General-Okla. National Guard  
207 East Oak, Seminole, OK 74868  
(405) 382-3750 (office)  
(405) 883-4577 (cell)**

**Honorable Brett Butner, District Judge, Seminole, Hughes & Pontotoc Counties  
Seminole County Courthouse  
120 South Wewoka  
Wewoka, OK 74884  
(405) 257-2545**

**Honorable Chris Anderson, Associate District Judge, Seminole County  
Seminole County Courthouse  
120 South Wewoka  
Wewoka, OK 74884  
(405) 257-2545**

**Honorable Timothy Olsen, Retired District Judge-Seminole, Hughes & Pontotoc Counties  
(405) 584-0023**





# SEMINOLE

## *State* **COLLEGE**

BOX 351 • 2701 BOREN BOULEVARD • SEMINOLE, OK 74818-0351 • PHONE: (405) 382-9950

18 April 2021

To the members of the hiring committee,

It is with enthusiasm that I write to you on behalf of Paul Smith. I have known Paul for nearly twelve (12) years, during which time he has taught courses in American National Government as an adjunct instructor for Seminole State College. In addition to his excellent work in the classroom, Paul has provided extracurricular support to the college—most notably serving as the Constitution Day 2019 featured speaker where he provided an informative and engaging presentation entitled "Changing American Values Creating Contemporary Constitutional Conflicts Impacting Law Enforcement," which involved campus-wide and community engagement. Having seen the excellence of his work inside and outside of the classroom, I can wholeheartedly recommend Paul Smith to you for a teaching position.

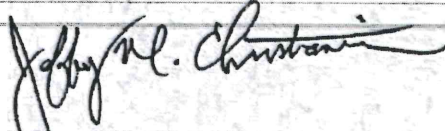
Paul has demonstrated that he is a diligent scholar. While his professional experience as a prosecutor is not traditionally "academic," it does require extensive research skills, which I have witnessed firsthand. The level of analysis he provides in classroom lessons and presentations demonstrates a high level of organization and preparedness. I was particularly impressed with the insight he provided on *McGirt v. Oklahoma*—which was at that time (September, 2019) still before the U.S. Supreme Court. Paul gave an excellent synopsis of the matter and demonstrated (in hindsight) an uncanny level of foresight on the legal consequences of the Court's decision in the case.

During his time at Seminole State College, Paul has proven himself to be a well-liked and competent classroom teacher. Paul's student feedback evaluations have always been excellent, and the faculty of the Social Sciences Division certainly regard him as one of our best adjunct instructors. Having had many conversations with Paul over the years, I can attest to his fine character and excellent temperament; he is very well-suited to classroom teaching. He has always volunteered to assist the division and the college whenever needed and I know that he may be counted on to go above and beyond what is required of him in any professional setting.

Paul stands out in my view as a person of the highest quality and is a credit to any institution or organization of which he becomes a part. You will not regret placing your confidence in him. If there is anything else I may do on his behalf or if I may provide further assistance in any way, please do not hesitate to contact me.

Sincerely,

---



Jeffrey W. Christiansen

Professor of Government & Vice-Chairman

Division of Social Sciences

Seminole State College

2701 Boren Blvd

Seminole, OK 74868

(405) 382-9233 (office)

(405) 649-7323 (cell)

j.christiansen@sscok.edu



# Seminole State College

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## Social Sciences Division

PO Box 351 ~ Seminole, Oklahoma 74818-0351 ~ (405) 382-9554 / (405) 382-9550 fax

April 7, 2022

To whom it may concern:

It is with great enthusiasm and respect that I offer this letter of recommendation and support for Paul B. Smith. Paul has been an adjunct professor at Seminole State College for over nine years. Paul has taught American National Government and was one of very few who actually adjunct in a face-to-face method. Furthermore, he has developed a program for an Associate's degree in Paralegal Studies that has garnered support from the SSC administration.

Paul is no stranger to the areas of law and public service. He is the current District Attorney for Oklahoma's District 22, which covers three Oklahoma counties: Pontotoc, Hughes and Seminole. As a graduate of the College of Law of the University of Tulsa, he has over 36 years of prosecutorial and law experience. Paul has been actively involved in many different local and state initiatives, including the Judicial Conference on Elder Abuse, National Center for Prosecution Ethics Working Group, Chairman of the Oklahoma District Attorney's Association, and much more. Paul's efforts did not go unnoticed. He has been the recipient of numerous awards, including Child Abuse Prevention Advocate of the Year, Humane Society of U.S. Law Enforcement Award, the Patriot Award from the Oklahoma National Guard, National Award Recipient from the American Association of Government and the Attorneys Award for Outstanding Advocacy in Complex Murder Cases. Paul is also a CLEET-certified reserve police officer for the state of Oklahoma.

Throughout his career, Paul has been an activist for justice and advocacy. Additionally, he is a staunch supporter of education and lifelong learning. He has received excellent student evaluation scores, which reflected high marks for knowledge, class presentations, and student concerns and respect. As a colleague in education, Paul has been very well-received and respected by his peers.

Therefore, it is my pleasure to recommend Paul B. Smith for any consideration that he may pursue for his future educational and/or employment endeavors.

Respectfully,  
Sam Rivera <sup>SR</sup>

Chair, Social Sciences Division & Assistant Professor of Criminal Justice

Seminole State College

(405) 382-9239 Desk / (405) 584-9532 Cell [s.rivera@sscok.edu](mailto:s.rivera@sscok.edu)





# Seminole State College

## Social Sciences Division

PO Box 351 ~ Seminole, Oklahoma 74818-0351 ~ (405) 382-9554 (405) 382-9550 fax

April 16, 2021

To whom it may concern:

I have known Paul Smith as a colleague since 2016 when I became Chair of the Social Sciences Division. Paul has worked for the Social Sciences Division at Seminole State College as an adjunct instructor of American National Government since 2009. When his busy schedule as District Attorney allowed I always appreciated his willingness to help us out by teaching classes for us.

In addition, Paul assisted the Social Sciences Division in 2019 as a guest speaker for our Constitution Day celebration at Seminole State College. His presentation was not only engaging but very relevant to the ongoing *McGirt v. Oklahoma* case that was before the U.S. Supreme Court at that time. It was one of the best attended Constitution Day presentations we have had in several years.

As an instructor, I can attest to Paul's academic and professional qualifications. He is a very competent and skilled educator and has contributed much to Seminole State College. His extensive experience in Oklahoma as an attorney, prosecutor, and District Attorney for District 22 brought real-world experiences and knowledge into the classroom. I also know he has the ability to learn and master new ideas and the processes in the ever-evolving field of education—whether it is last minute textbook changes or a new Learning Management Systems (I believe he endured at least three LMS changes over the years).

I believe Paul's professionalism and his public service experiences make him a good educator. I think these experiences have created qualities in him that are necessary for effective and productive leadership both in the classroom with students and across campus. Paul possesses the demeanor of a good leader. He is very good communicator, and I have been impressed with his speaking skills. Regarding feedback from his students, he always had high marks from students and I only heard positive comments regarding his classes. To be honest and frank, I wish I had the funding to hire him full-time for my division for both Government and Criminal Justice courses.

Please give Paul every consideration for this position. If you have any further questions please feel free to contact me.

Steve Bolin, PhD.

Associate Professor of History  
Division Chair, Social Sciences  
Seminole State College 405-382-  
9275  
s.bolin@sscok.edu

# ALEXUS THOMAS

## DPT – PF REHABILITATION THERAPIST

**P** 620-314-7291

**E** lexipthomas@gmail.com

**A** Shawnee, OK

**L** [Linkedin - Alexis Thomas](#)

### OBJECTIVE

To provide evidence-based physical therapy services while advocating, building rapport and remaining empathetic in order to improve quality of life and maximize independence of all patients. Primary emphasis in providing pelvic floor specific interventions to address pelvic floor associated dysfunctions for all populations.

### PHYSICAL THERAPY RELATED EXPERIENCE

#### **Confluent Health - Physical Therapy Central, Shawnee, OK**

Physical Therapist Assistant, PF Rehabilitation Specialist  
September 2023 – Present

#### **Confluent Health – Advanced Physical Therapy, Wellington, KS**

Physical Therapist Assistant, PF Rehabilitation Specialist  
July 2019 – September 2023

#### **Centra Health Care – Travel**

Travel Physical Therapist Assistant  
March 2019 – July 2019

### KEY EXPERIENCE

#### **November 2024 – Present**

PTA Clinical Instructor  
Seminole State – Gordon Cooper  
Shawnee, OK

#### **February 2024 – Present**

Adjunct PTA Instructor  
Seminole State – Gordon Cooper  
Shawnee, OK

#### **November 2019 – September 2023**

PTA Clinical Instructor  
Hutchinson Community College  
Hutchinson, KS

### REFERENCES

#### **James Bailey, DPT, PT**

Supervising Manager 2023 – Present  
405-684-0956

#### **Melissa Neff, DPT, PT**

Supervising Manager 2019 – 2023  
316-302-3702

#### **Shakira Stafford, PT**

Seminole State PTA Program Director 2024– Present  
405-401-6619

### EDUCATION

#### **Hanover College, Hanover, IN**

Doctor of Physical Therapy, August 2024

#### **Fort Hays State University, Hays, KS**

Bachelor of Science in Human Health & Performance, December 2021

#### **Hutchinson Community College, Hutchinson, KS**

Associates of Applied Science  
Physical Therapist Assistant, July 2018

### SPECIALTIES

#### **Pelvic Floor Level 1**

Herman & Wallace, December 2020

#### **Pelvic Floor Level 2**

Herman & Wallace, October 2021

### ORGANIZATIONS

#### **APTA: American Physical Therapy Assoc.**

Herman & Wallace, December 2020

#### **Pelvic Floor Level 2**

Herman & Wallace, October 2021

#### **CPR: BLS & Professional Rescuer**

American Heart Association  
Renewed July 2024

### PUBLICATIONS

**A look at the Evidence: Supporting the Role of Acute Care PT Quantifying the Risk for Hospital Readmission when PT Discharge Recommendations are Not Followed**

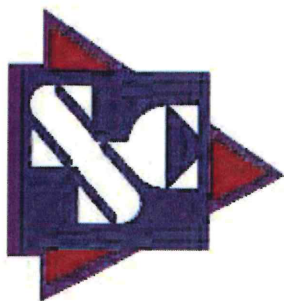
Critical EdgEmail, January 2024 Edition

**Early Assessments for Improved Quality of Life – Protecting the Elderly**

Medium, May 2021

[Early Assessments - Medium](#)





# Seminole State College

## Application for Employment

Return to: **Human Resources Office**, P. O. Box 351, Seminole, OK 74818  
or take to Ben & Bonnie Walkingstick Student Services Center, Fiscal Affairs,  
or email to [hr@sscock.edu](mailto:hr@sscock.edu) Applications will remain active for 90 days.

Please type or print in ink

Last name as shown on Social Security Records <b>Thomas</b>		First <b>Alexus</b>	Middle <b>Paige</b>
Address <b>604 W. Rose Dr.</b>		City, State, Zip <b>Tecumseh, OK, 74813</b>	
Home Phone <b>620-314-7291</b>	Work Phone	Email <b>al.thomas@sscock.edu</b>	Do you have a current driver's license? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Are you legally entitled to work in the United States? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <i>Documentation of your identity and employment eligibility must be provided upon hire as required by the Immigration Reform and Control Act of 1986.</i>		Are you at least 18 years old? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
Type of position preferred: <input type="checkbox"/> Custodial/Housekeeping <input type="checkbox"/> Technical/Paraprofessional <input type="checkbox"/> Service/Maintenance <input type="checkbox"/> Skilled Crafts	Type of employment desired: <input checked="" type="checkbox"/> Full Time <input type="checkbox"/> Part Time <input type="checkbox"/> Temporary	List any specific position you wish to be considered for, in addition to being placed in the applicant pool: <b>PTA Program - DCE</b>	
Do you have any relatives employed at SSC? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No (If yes, please list) _____ (Name, Relationship, and Department)			

### Education

School	Name of School	Course of Study	No. of Years Completed	Did you graduate? Month/Year	Hours/Degree or Diploma
High School or GED	<b>Burton High School</b>		<b>4 years</b>	<b>May, 2014</b>	<b>HS Diploma</b>
Business/Trade /Technical	<b>Hutchinson com. college</b>	<b>AAS- PTA</b>	<b>2 years</b>	<b>July, 2018</b>	<b>AAS- PTA</b>
College	<b>Fort Hays State University</b>	<b>BS- Human Health &amp; Performance</b>	<b>2 years</b>	<b>December, 2021</b>	<b>BS- Human Health &amp; Performance</b>
Graduate	<b>Hanover College</b>	<b>DPT- PT</b>	<b>2 years</b>	<b>August, 2024</b>	<b>DPT- Doctor of Physical Therapy</b>
If you have had military experience, you are encouraged to list any job skills you acquired which could help you qualify for SSC Jobs.					
Where did you hear of this opening? <input type="checkbox"/> Newspaper <input type="checkbox"/> Website <input type="checkbox"/> Other: list- <b>Shakira Stafford</b>					

Seminole State College in compliance with Title VI and VII of the Civil Rights Act of 1964, as amended, Title IX of the Education Amendments of 1972, Americans with Disabilities Act of 1990, and other federal laws and regulations, does not discriminate on the basis of race, color, national origin, sex, age, religion, disability, or status as a veteran in any of its policies, practices, or procedures. This includes but is not limited to admissions, employment, financial aid, and educational services.

## EMPLOYMENT EXPERIENCE

Please list all prior employment beginning with current or most recent employment first.

If necessary, you may attach additional sheets with employment history.

May we contact your present employer? ☒ Yes ☐ No Name: physical therapy central

Employer:	<u>physical therapy central - shawnee, OK</u>	Telephone/Email:	<u>405-585-0037</u>	
Employer's Address:	<u>3930 N. Kickapoo Ave Shawnee, OK</u>			
Immediate Supervisor:	<u>James Bailey</u>	Title:	<u>Physical Therapist, owner &amp; manager</u>	
Your Title/Rank:				
Department:				
<input type="checkbox"/> Temporary <input type="checkbox"/> Part Time <input checked="" type="checkbox"/> Full Time	Starting Salary:	<u>50K</u>	Last or Present Salary:	<u>80K</u>
Date Employed:	Month <u>Sept</u> Year <u>2022</u>	Date Separated:	Month _____ Year _____	
Specific Duties:	<u>physical therapist - patient care</u>			
Reason for Leaving:	<u>would only leave for DCE, educational opportunity</u>			

(initial hire date July 2019 transferred from KS to OK September 2023. have been with company for 5 years.)

Employer:	<u>Seminole State - PTA Program</u>	Telephone/Email:	<u>405-273-7493</u>
Employer's Address:			
Immediate Supervisor:	<u>Shakira Stafford</u>	Title:	<u>PTA program director</u>
Your Title/Rank:	<u>adjunct professor, open lab professor</u>	Department:	<u>physical therapist assistant</u>
<input type="checkbox"/> Temporary <input checked="" type="checkbox"/> Part Time <input type="checkbox"/> Full Time	Starting Salary:	Last or Present Salary:	
Date Employed:	Month <u>February</u> Year <u>2024</u>	Date Separated:	Month _____ Year _____
Specific Duties:	<u>Adjunct teaching</u>		
Reason for Leaving:			

## REFERENCES

Name:	<u>Shakira Stafford</u>
Address:	
Telephone and Email:	<u>405-401-6619</u> <u>s.stafford@ssok.edu</u>
Name:	<u>James Bailey</u>
Address:	
Telephone and Email:	<u>405-684-0954</u> <u>jbailey@ptcentral.org</u>
Name:	<u>Melissa Neff</u>
Address:	
Telephone and Email:	<u>316-305-3702</u> <u>mapoteete@aht.net</u>

I understand the misrepresentation of fact in this application will be sufficient grounds for termination of my employment or cancellation of job offer without notice anytime hereafter. I specifically authorize Seminole State College (SSC) to investigate my background, including any and all references available, criminal, and other judicial records, where applicable to the position for which I am applying and consistent with applicable law. I authorize SSC to use all legal means at its disposal to assess my suitability for employment. I make this authorization in return for SSC's consideration of me for employment, and I specifically release and hold SSC harmless for any and all liabilities arising out of its investigation of my application for employment.

4/10/25  
DATE

Alexis Paige Thomas  
SIGNATURE OF APPLICANT (Read above statement before signing)

**From:** Calvinis Prentice <[c.prentice@sscok.edu](mailto:c.prentice@sscok.edu)>

**Sent:** Thursday, May 29, 2025 9:22 AM

**To:** Angela Harjo <[A.Harjo@sscok.edu](mailto:A.Harjo@sscok.edu)>

**Subject:** Formal Resignation- Thank you

29 May 2025

Angela Harjo  
Director  
TRiO Talent Search  
Seminole State College  
2701 Boren Blvd.  
Seminole, OK 74868

Dear Mrs. Harjo,

This is my formal letter of resignation from my position as Talent Search Advisor (West). My last day of employment will be July 10, 2025.

This was an extremely challenging decision due to the positive impact you presented. I am very appreciative of your time, support and mentorship and will forever be grateful for this opportunity.

Thank you again for the impact you had on my time here at Seminole State.

Sincerely,

Calvonis Prentice

Calvonis Prentice, MEd  
Seminole State College  
Talent Search Advisor  
Email: [c.prentice@sscok.edu](mailto:c.prentice@sscok.edu)





Institution:

Seminole State College

<b>Compliance with EO 2023-31 (DEI)?</b>	Yes
--	-----

Outcomes	2014-15	2015-16	2016-17	2017-18	2018-19	2019-20	2020-21	2021-22	2022-23	2023-24	2024-25
Full-Time-Equivalent (FTE) Enrollment	1,323	1,229	1,147	1,183	1,152	1,088	1,060	1,066	1,070	1,033	
Concurrent as Percent of FTE Enrollment	6.5%	9.6%	9.2%	8.0%	9.6%	9.9%	11.9%	14.6%	14.7%	13.4%	
Online Delivery as Pct of Total Credit Hours	18.0%	19.0%	16.7%	20.1%	20.1%	24.3%	41.9%	45.6%	50.6%	55.0%	
Percent of Students Online Only	10.3%	12.1%	9.7%	10.2%	11.1%	11.4%	24.1%	35.0%	42.9%	50.7%	
First-Time Entering Enrollment	668	522	567	432	392	384	309	420	430	378	
First-Time, Full-Time Retention Rate	58.0%	62.1%	61.8%	60.8%	53.8%	55.8%	60.1%	49.5%	60.7%	60.2%	
First-Time, Full-Time Graduation Rate	27.6%	34.8%	39.5%	34.0%	29.6%	29.0%	30.4%	36.9%	26.3%	38.6%	
Total Degrees and Certificates Conferred	333	381	292	208	328	312	338	316	342	321	
Affordability	2014-15	2015-16	2016-17	2017-18	2018-19	2019-20	2020-21	2021-22	2022-23	2023-24	2024-25
Tuition & Mandatory Fees (30 hours)	3,630.00	3,808.50	4,140.00	4,440.00	4,590.00	4,740.00	4,740.00	4,760.00	4,850.00	4,850.00	4,850.00
Resident Undergrad Tuition per Hour	79.50	83.45	90.50	96.00	99.00	104.00	104.00	104.00	107.00	107.00	107.00
Average Mandatory Fees per Hour	41.50	43.50	47.50	52.00	54.00	54.00	54.00	54.67	54.67	54.67	54.67
Average Academic Service Fees	184.42	273.77	345.24	345.19	562.16	813.92	793.24	904.89	836.96	580.14	878.34
Percentage of FTFT Degree-Seeking Undergrads With Federal Loans	18%	27%	27%	28%	30%	21%	20%	16%	21%		
Average Amount of Federal Loans to FTFT Degree-Seeking Undergrads	4,549	5,383	5,080	4,745	5,160	5,337	4,067	4,784	4,935		
Budget	2014-15	2015-16	2016-17	2017-18	2018-19	2019-20	2020-21	2021-22	2022-23	2023-24	2024-25
Total Allocated Appropriation	6,026,195	5,815,278	4,887,462	4,562,216	4,562,216	4,698,880	4,513,429	4,810,271	4,934,255	5,488,625	5,574,702
Appropriations per FTE	4,553.3	4,733.3	4,260.2	3,857.7	3,960.7	4,318.4	4,256.2	4,511.5	4,613.2	5,314.5	
Total E&G Part I Budget	11,414,062	11,354,849	10,910,915	10,678,780	10,930,720	10,994,828	11,731,726	15,080,008	13,092,930	13,223,054	13,556,372
Total Budget per FTE	8,624.4	9,242.1	9,510.6	9,029.7	9,489.6	10,104.6	11,063.1	14,143.3	12,241.0	12,803.5	
Efficiency	2014-15	2015-16	2016-17	2017-18	2018-19	2019-20	2020-21	2021-22	2022-23	2023-24	2024-25
FTE Student/Faculty Ratio	25.7	23.6	23.1	22.9	22.5	19.0	22.9	21.9	22.6	21.0	
FTE Student/Non-Faculty Ratio	14.3	14.0	13.9	14.1	12.6	12.8	11.4	11.5	11.6	10.5	
Financial Health-VERIFIED	2014-15	2015-16	2016-17	2017-18	2018-19	2019-20	2020-21	2021-22	2022-23	2023-24	2024-25
Reserve Balance % of Budget (Projected)	10.68%	9.68%	1.13%	6.05%	6.30%	6.22%	6.57%	8.31%	13.81%	14.13%	19.89%
Primary Reserve Ratio	0.10	0.11	0.10	0.17	0.19	0.24	0.24	0.34	0.37	0.43	
Net Operating Revenues Ratio	0.17%	-2.98%	-0.22%	-2.84%	-1.29%	0.65%	3.52%	0.98%	-5.25%	-5.17%	
Return on Net Assets Ratio	84.95%	38.50%	9.69%	31.08%	14.86%	9.43%	18.87%	10.59%	-2.09%	5.65%	
Viability Ratio	0.09	0.13	0.12	0.24	0.32	0.38	0.42	0.47	0.37	0.48	
<b>CFI Score (Unaudited)</b>	<b>2.35</b>	<b>2.18</b>	<b>1.31</b>	<b>2.42</b>	<b>2.16</b>	<b>1.94</b>	<b>3.13</b>	<b>2.44</b>	<b>0.66</b>	<b>1.69</b>	

**Oklahoma State Regents for Higher Education**  
**655 Research Parkway, Suite 200**  
**Oklahoma City, OK 73104**

**EDUCATIONAL AND GENERAL BUDGET - FY2025-2026**  
**PART I - PRIMARY BUDGET**

**Schedule A**  
**Summary of Educational and General Expenditures by Function**

<b>Agency #</b>	<b>62300</b>	<b>Date Submitted:</b>	<b>June 11, 2025</b>
<b>Institution Name:</b>	<b>Seminole State College</b>		
<b>President:</b>	<b>Lana Reynolds</b>		

<b>EXPENDITURES BY ACTIVITY/FUNCTION</b>			
<b>Activity Number</b>	<b>Activity/Function</b>	<b>FY2025-2026 Amount</b>	<b>Percent of Total</b>
	<b>Educational &amp; General Budget - Part I:</b>		
11	Instruction	5,231,886	39.8%
12	Research	-	0.0%
13	Public Service	-	0.0%
14	Academic Support	641,636	4.9%
15	Student Services	2,100,044	16.0%
16	Institutional Support	2,051,056	15.6%
17	Operation and Maintenance of Plant	2,358,652	18.0%
18	Scholarships and Fellowships	750,000	5.7%
	<b>Total Expenditures by Activity/Function:</b>	<b>13,133,274</b>	<b>100.0%</b>

<b>FUNDING</b>			
<b>Fund Number</b>	<b>Fund Name</b>	<b>FY2025-2026 Amount</b>	<b>Percent of Total</b>
	<b>E&amp;G Operating Revolving Fund:</b>		
290	Revolving Funds	7,026,544	53.5%
290	State Appropriated Funds - Operations Budget	5,574,702	42.4%
290	State Appropriated Funds - Grants, Contracts and Reimbursements	532,028	4.1%
490	Federal Stimulus Funds - CARES and ARPA	-	0.0%
	<b>Total Expenditures by Fund:</b>	<b>13,133,274</b>	<b>100.0%</b>

**EDUCATIONAL AND GENERAL BUDGET - FY2025-2026**  
**PART I - PRIMARY BUDGET**

Schedule A-1  
Summary of Educational and General Expenditures by Function

<b>Institution Name:</b>	Seminole State College
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EXPENDITURES BY ACTIVITY/FUNCTION			
Activity Number	Activity/Function	FY2025-2026 Amount	Percent of Total
11	<b>Educational &amp; General Budget - Part I:</b>		
	<b>Instruction</b>		
	General Academic Instruction	4,076,036	
	Vocational/Technical Instruction	433,900	
	Community Education	1,950	
	Preparatory/Remedial Instruction	-	
12	Instructional Information Technology	720,000	
	<b>Total Instruction:</b>	<b>5,231,886</b>	<b>39.2%</b>
	<b>Research</b>		
	Institutes and Research Centers	-	
	Individual and Project Research	-	
	Research Information Technology	-	
13	<b>Total Research:</b>	<b>-</b>	<b>0.0%</b>
	<b>Public Service</b>		
	Community Service	-	
	Cooperative Extension Service	-	
	Public Broadcasting Services	-	
	Public Service Information Technology	-	
14	<b>Total Public Service:</b>	<b>-</b>	<b>0.0%</b>
	<b>Academic Support</b>		
	Libraries	94,738	
	Museums and Galleries	-	
	Educational Media Services	-	
	Ancillary Support/Organized Activities	-	
	Academic Administration	421,898	
	Academic Personnel Development	10,000	
	Course and Curriculum Development	115,000	
	Academic Support Information Technology	-	
	<b>Total Academic Support:</b>	<b>641,636</b>	<b>4.8%</b>



**Schedule A-1 (continued) - Summary of Educational and General Expenditures by Function**

**Institution Name:** Seminole State College

<b>EXPENDITURES BY ACTIVITY/FUNCTION</b>			
<b>Activity Number</b>	<b>Activity/Function</b>	<b>FY2025-2026 Amount</b>	<b>Percent of Total</b>
<b>15</b>	<b>Student Services</b>		
	Student Services Administration	154,020	
	Social and Cultural Development	891,116	
	Counseling and Career Guidance	381,869	
	Financial Aid Administration	287,500	
	Student Admissions	190,638	
	Student Records	10,400	
	Student Health Services	2,825	
	Student Services Information Technology	181,676	
	<b>Total Student Services:</b>	<b>2,100,044</b>	<b>15.8%</b>
<b>16</b>	<b>Institutional Support</b>		
	Executive Management	545,811	
	Fiscal Operations	667,358	
	General Administration	437,006	
	Public Relations/Development	289,468	
	Administrative Information Technology	111,413	
	<b>Total Institutional Support:</b>	<b>2,051,056</b>	<b>15.4%</b>
<b>17</b>	<b>Operation and Maintenance of Plant</b>		
	Physical Plant Administration	121,071	
	Building Maintenance	604,122	
	Custodial Services	339,000	
	Utilities	497,000	
	Landscape and Grounds Maintenance	52,000	
	Major Repairs and Renovations	-	
	Safety & Security	565,359	
	Logistical Services	180,100	
	Operation & Maintenance Information Technology	-	
	<b>Total Operation and Maintenance of Plant:</b>	<b>2,358,652</b>	<b>17.7%</b>
<b>18</b>	<b>Scholarships and Fellowships</b>		
	Scholarships	-	
	Fellowships	-	
	Resident Tuition Waivers	550,000	
	Nonresident Tuition Waivers	400,000	
	<b>Total Scholarships and Fellowships:</b>	<b>950,000</b>	<b>7.1%</b>
	<b>Total Expenditures by Activity/Function:</b>	<b>13,333,274</b>	<b>100.0%</b>

# Oklahoma State Regents for Higher Education

## EDUCATIONAL AND GENERAL BUDGET - FY2025-2026

### PART I - PRIMARY BUDGET

#### Schedule B

#### Summary of Educational and General Expenditures by Object

Institution:	Seminole State College		
EXPENDITURES BY OBJECT			
Object Number	Object of Expenditure	FY2025-2026 Amount	Percent of Total
1	Personnel Services:		
1a	Teaching Salaries	2,873,003	21.9%
1b	Professional Salaries	2,249,466	17.1%
1c	Other Salaries and Wages	1,016,757	7.7%
1d	Fringe Benefits	3,162,323	24.1%
1e	Professional Services	380,854	2.9%
	Total Personnel Service	9,682,403	73.7%
2	Travel	233,735	1.8%
3	Utilities	497,000	3.8%
4	Supplies and Other Operating Expenses *	1,927,286	14.7%
5	Property, Furniture and Equipment	23,000	0.2%
6	Library Books and Periodicals	19,850	0.2%
7	Scholarships and Other Assistance	750,000	5.7%
8	Transfer and Other Disbursements **	-	0.0%
	Total Expenditures by Object	13,133,274	100.0%



**Oklahoma State Regents for Higher Education**  
**EDUCATIONAL AND GENERAL BUDGET - FY2025-2026**  
**PART I - PRIMARY BUDGET**

**Schedule C**  
**REPORT OF EDUCATIONAL AND GENERAL REVENUE, EXPENDITURES, AND UNOBLIGATED RESERVE**

Institution Name: Seminole State College			
Revenue Description		FY2025-2026 Amount	Percent of Total
1. Beginning Fund Balance July 1, 2025 (Cash Basis)		3,000,000	
2. Expenditures for Prior Year Obligations		150,000	
3. Unobligated Reserve Balance July 1, 2025 (line 1 - line 2)		2,850,000	<-- Formula
4. Projected FY2026 Receipts:			
State Appropriated Funds - For Operations		5,574,702	43.6%
State Appropriated Funds - For Grants, Contracts and Reimbursements		532,028	4.2%
Federal Appropriations		-	0.0%
Local Appropriations		-	0.0%
Resident Tuition (includes tuition waivers)		2,750,000	21.5%
Nonresident Tuition (includes tuition waivers)		725,000	5.7%
Student Fees - Mandatory and Academic Service Fees		2,900,000	22.7%
Gifts, Endowments and Bequests		-	0.0%
Other Grants, Contracts and Reimbursements		200,000	1.6%
Sales and Services of Educational Departments		-	0.0%
Organized Activities Related to Educational Departments		-	0.0%
Technical Education Funds		-	0.0%
Other Sources		100,000	0.8%
Federal Stimulus Funds - CARES and ARPA		-	0.0%
5. Total Projected FY2026 Receipts		12,781,730	100.0%
6. Total Available (line 3 + line 5)		15,631,730	<-- Formula
7. Less Budgeted Expenditures for FY2026 Operations		13,133,274	<-- Link to Sch A
8. Projected Unobligated Reserve Balance June 30, 2026 (line 6 - line 7)		2,498,456	<-- Formula

Schedule C-1		Fund 700	Totals
Student Fees			
Mandatory Fees		700,000	1,700,000
Academic Service Fees		1,200,000	1,200,000
Total Student Fees		1,900,000	2,900,000
Difference Between Student Fees in cells B40 and C23		N/A	N/A