

Minutes

**SEMINOLE STATE COLLEGE
BOARD OF REGENTS REGULAR MEETING
January 16, 2025**

I. Call to Order

The Seminole State College Board of Regents' regular monthly meeting was called to order at 1:00 p.m. in the Board Room of the Enoch Kelly Haney Center.

II. Roll Call of Members

Roll call was conducted. All members were present: Curtis Morgan, Robyn Ready, Marci Donaho, Ryan Pitts, Bryan Cain, Ryan Franklin and Teresa Burnett.

III. Introduction of Guests

President Reynolds introduced administrators, guests and staff present at the meeting. Special recognition was given to members of the Language Arts Division. Members present included: Kelli McBride, Division Chair; Lynette Atchley, Andrew Davis, Peter Biles, Jamie Worthley and Paul Juhasz.

IV. Minutes

There being no additions or corrections to the minutes of the meeting held December 12, 2024; Regent Pitts made a motion to approve the minutes as written and Regent Ready seconded the motion. Roll call was as follows: Cain, yes; Donaho, yes; Franklin, yes; Pitts, yes; Ready, yes; Burnett, yes and Morgan, yes.

V. Communications to the Board

Financial Report – Melanie Rinehart, Vice President for Finance, Grants and Enrollment presented a review of the College's revenue and expenses through December 31, 2024. Regent Donaho made a motion to approve the Financial Report as presented and Regent Cain seconded the motion. Roll call was as follows: Cain, yes; Donaho, yes; Franklin, yes; Pitts, yes; Ready, yes; Burnett, yes and Morgan, yes.

Purchases over \$15,000 for December:

Purple Wave	\$20,350.00
Cody Morris	\$16,950.00
Armada Disaster Solutions Inc	\$341,291.67

VI. Hearing of Delegations

None

VII. President's Report

President Reynolds discussed items under the President's Report and the Business portion of the agenda by utilizing a PowerPoint presentation. (See enclosed copy of the PowerPoint presentation)

Personnel Update – President Reynolds gave the Board a personnel update. Zoe Blue has been hired as a GEAR UP Education Coordinator. A resignation letter was received from Jay Williams, Upward Bound I Coordinator. Mark Spencer, Custodian and Mindy Stufflebeam, Financial Aid Specialist have both announced their intent to retire.

Campus Activities – President Reynolds told the Board members about several campus activities. These were:

- ✓ President Reynolds told the Regents about a recent Strategic Plan Review
- ✓ The SSC Classified Staff Association coordinated a “Secret Pal” gift exchange for the previous year. The reveal was held before the winter break.
- ✓ The Nursing Department held a Fall Nursing Pinning in December
- ✓ A retirement reception was held on December 13th for IT Technician David Cobb
- ✓ Assistant Professor Paul Juhasz was recently nominated for a Pushcart Prize for his literary work.
- ✓ The SSC Educational Foundation held their yearly Holiday Reception on December 16th
- ✓ The STEM Division held a meeting with the OU Polytechnic Institute regarding a proposed partnership
- ✓ President Reynolds gave the Regents and update on spring enrollment
- ✓ Upcoming Events
 - Trojan Kick-off Banquet – February 1st
 - Oklahoma Academy Legislators Welcome Reception – February 4th
 - Higher Ed Day at the Capitol – February 12th

2024 Year-in-Review – President Reynolds presented the Regents with the annual year-in-review document that highlights the accomplishments throughout the past year.

VIII. Business

Approval of bid from Atlantic Fabrication & Design – President Reynolds presented the Board with information about a bid for the replacement of a boiler in the Haney Center. Vice President for Finance, Grants, and Enrollment Melanie Rinehart recommended approval of the bid from Atlantic Fabrication & Design in the amount of \$47,350.05 in a memo included in the Board materials. President Reynolds

recommended approval. Regent Cain made a motion to approve the bid from Atlantic Fabrication & Design and Regent Burnett seconded this motion. Roll call was as follows: Cain, yes; Donaho, yes; Franklin, yes; Pitts, yes; Ready, yes; Burnett, yes and Morgan, yes.

Motion to Enter into Executive Session to discuss the Terms of the President's Employment

–The Board retired into executive session to discuss the terms of the President's employment. Regent Pitts made a motion to enter into executive session and Regent Donaho seconded this motion. Roll call was as follows: Cain, yes; Donaho, yes; Franklin, yes; Pitts, yes; Ready, yes; Burnett, yes and Morgan, yes.

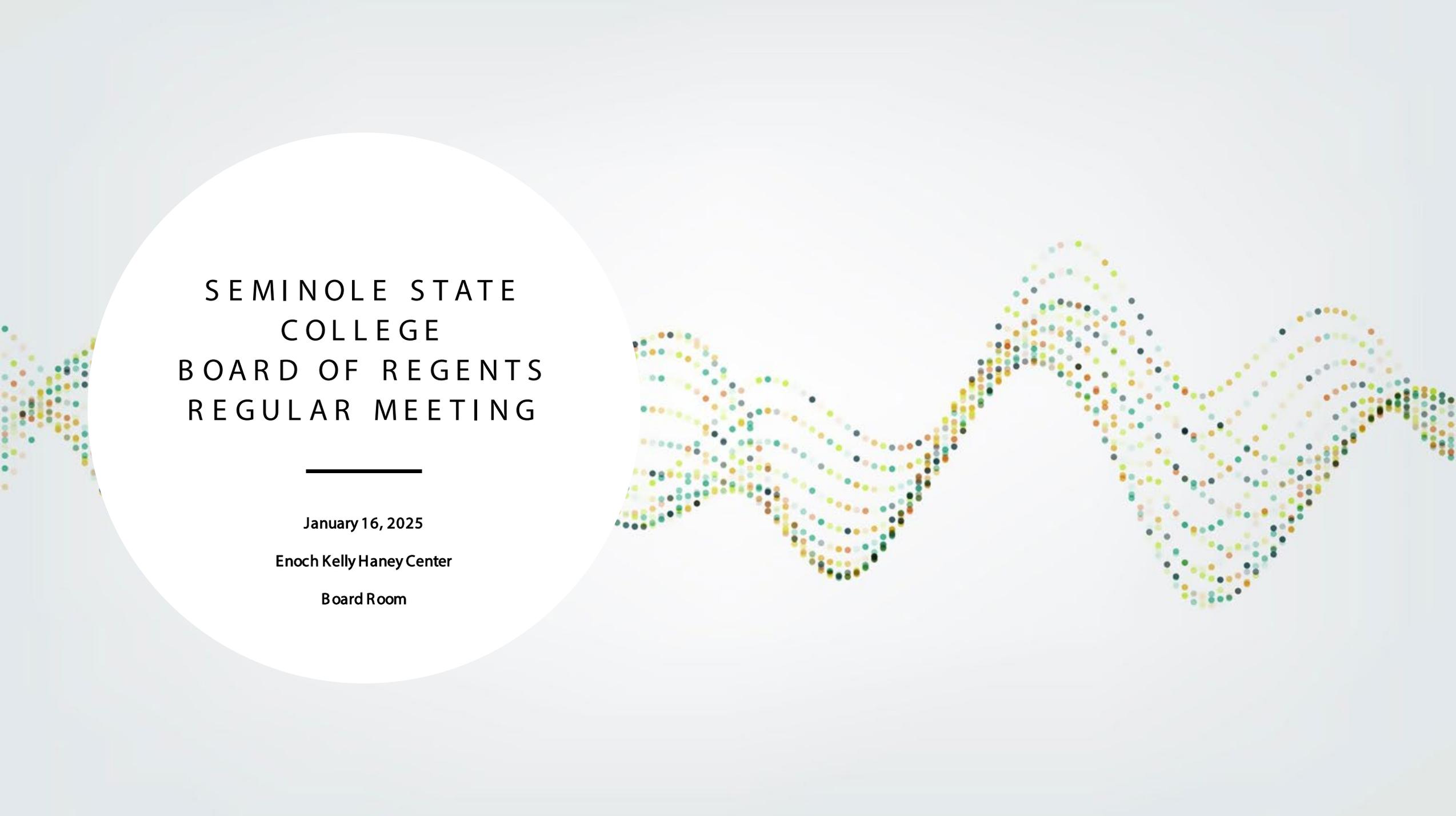
Motion to Enter into Open Session – Regent Donaho made a motion that the Board go back into open session to present a motion on the items discussed in executive session. Regent Pitts seconded this motion to enter back into open session. Roll call was as follows: Cain, yes; Donaho, yes; Franklin, yes; Pitts, yes; Ready, yes; Burnett, yes and Morgan, yes.

Consideration of Terms of Employment of Lana K. Reynolds as President of Seminole State College – Regent Ready made a motion to renew President Reynolds' contract with the same terms and conditions as the previous year and awarding a raise that mirrors what was given across the board to employees last summer at the time contracts were issued. President Reynolds expressed her appreciation to the faculty and staff and for the support of the Board. Roll call was as follows: Cain, yes; Donaho, yes; Franklin, yes; Pitts, yes; Ready, yes; Burnett, yes and Morgan, yes.

IX. Adjournment

There being no further business or discussion, the meeting was adjourned at 2:00 p.m.

Curtis Morgan, Chair



SEMINOLE STATE
COLLEGE
BOARD OF REGENTS
REGULAR MEETING

January 16, 2025

Enoch Kelly Haney Center

Board Room

PRESIDENT'S
REPORT



PERSONNEL UPDATE

New Hire



Zoë Blue

GEAR UP Education
Coordinator

Retirements



Mark Spencer
Custodian



Mindy Stufflebeam
Financial Aid Specialist

Resignation letter received from
Jay Williams, Upward Bound 1 Coordinator



VISION

MISSION

GOAL

STRATEGY

ACTION PLAN

STRATEGIC PLAN REVIEW

SSC SECRET PAL REVEALS





Veterans Appreciation “Holiday Cheer” Project continuing a nearly decade-long tradition of honoring veterans during the holiday season.

Fall 2024 Nursing Pinning



Retirement Reception for IT Technician
David Cobb - Dec. 13





Assistant Professor of English
Paul Juhasz
nominated
Pushcart Prize for his work of
flash memoir "Row"



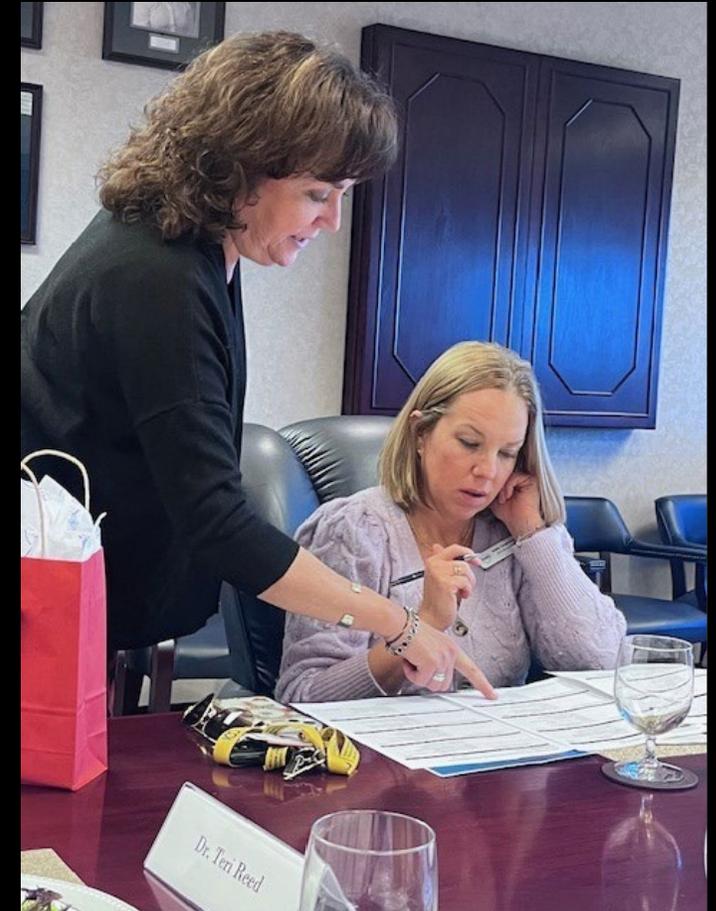


THE SSC EDUCATIONAL FOUNDATION

HOLIDAY 2024 RECEPTION



SSC STEM DIVISION AND THE OU POLYTECHNIC INSTITUTE



ENROLLMENT REPORT

Spring 25 Enrollment Comparison		
	Headcount	Hours
Spr 25 Current:	1,324	13,060
Spr 24 at same time last year:	1,279	13,252
Percent change (+/-):	3.52%	-1.45%
Semester End Goals:	1,310	13,225
Percent of goal met:	101.07%	98.75%
# to reach goal:	(14)	165



First Pitch Banquet
Saturday, February 1, 2025
6:30 p.m.

Haney Center – Utterback Ballroom

OKLAHOMA ACADEMY'S 2025 LEGISLATORS' WELCOME RECEPTION

Tuesday, February 4, 2025

5:30 PM - 7:30 PM

Twin Hills Golf & Country Club

3401 NE 36th Street

Oklahoma City, 73121



We Cordially Invite You to

THE 2025
LEGISLATORS' WELCOME RECEPTION

Tuesday, February 4th 5:30 PM to 7:30 PM

Co-Chairs: Lana Reynolds and Dwight Hughes

Date: Tuesday, February 4, 2025

Time: 5:30 p.m. to 7:30 p.m.

Where: Twin Hills Golf & Country Club
3401 NE 36th St, OKC, OK 73121

Cost: \$75.00 for Oklahoma Academy Member
\$95.00 for Non Members

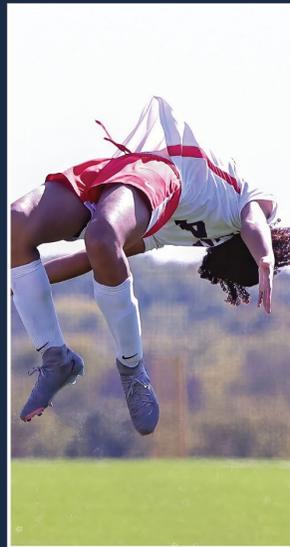
More Information on the Back

HIGHER EDUCATION
DAY AT THE CAPITOL

FEBRUARY 12, 2025



SAVE
- - - THE - - -
DATE!



2024 YEAR IN REVIEW

BUSINESS ITEMS



ITEM A

Review and consider approval of bid from Atlantic Fabrication & Design in the amount of \$47,350.05 for the replacement of a boiler in the Haney Center

ITEM B

Executive Session

Pursuant to Policy II-4-1 the Board may vote to convene into executive session to discuss the employment of the President pursuant to 25 O.S. § Section 307(b)(1) of the Oklahoma Open Meeting Act, "discussing the employment, hiring, appointment, promotion, disciplining or resignation of any individual salaried public officer or employee"

1. Review and consider terms of employment of Ms. Lana Reynolds as President of Seminole State College
2. Vote to Return to Open Session

ITEM C

Consideration and possible action regarding terms of employment and compensation of Ms. Lana Reynolds as President of Seminole State College



ADJOURNMENT

Next Meeting: February 20, 2025