

Agenda

SEMINOLE STATE COLLEGE BOARD OF REGENTS REGULAR MEETING

Thursday, July 20, 2023

Lunch – 12:15 P.M.
Enoch Kelly Haney Center
Room #204

Business Session
Enoch Kelly Haney Center – Board Room
1:00 p.m.

I. **CALL TO ORDER**

II. **ROLL CALL OF MEMBERS**

Oath of Office – Ryan Pitts

III. **INTRODUCTION OF GUESTS**

IV. **READING AND APPROVAL OF MINUTES**

[Regular Meeting June 15, 2023](#)

V. **COMMUNICATIONS TO THE BOARD**

[Financial Report – June 30, 2023](#)

Report on Purchases over \$15,000 for June:

- 6/1/2023 Beckman Coulter \$19,000.00

VI. **HEARING OF DELEGATIONS**

None at the time of the filing of the agenda.

VII. **PRESIDENT'S REPORT**

- Personnel Update
- Regents Education Program
- Recognitions
- Campus Activities

VIII. **BUSINESS**

A. [Election of Officers](#)

Board Action: As Appropriate

- B. Review and consider approval of revision to Board Policy II-4-19 regarding Personal Leave

Board Action: Approve/Revise/Reject Revision

- C. Review and consider approval of revision to Board Policy II-6-2 regarding adjunct faculty evaluation

Board Action: Approve/Revise/Reject Revision

- D. Consideration of any matter not known about, or which could not have been reasonably foreseen prior to the posting of the agenda

Board Action: As Appropriate

IX. CONSENT AGENDA

Approval of the following item:

Ratification of 2023-2024 Intercollegiate Sports Accident Insurance Consortium Agreement - \$30,389

X. SPECIAL PRESENTATION

XI. ADJOURNMENT

If you need a disability-related accommodation or wheelchair access information, please contact: Office of ADA compliance at 405-382-9216. Requests should be made by July 19, 2023.

Minutes

SEMINOLE STATE COLLEGE BOARD OF REGENTS REGULAR MEETING June 15, 2023

I. Call to Order

The Seminole State College Board of Regents' regular monthly meeting was called to order at 1:00 p.m. in the Board Room of the Enoch Kelly Haney Center.

II. Roll Call of Members

Roll call was conducted. Regent Franklin and Regent Cain were absent. Members present were Curtis Morgan, Marci Donaho, Ryan Pitts, Robyn Ready and Kim Hyden.

III. Introduction of Guests

President Reynolds introduced administrators and staff present at the meeting.

IV. Minutes

There being no additions or corrections to the minutes of the regular meeting held March May 18th; Regent Donaho made a motion to approve the minutes as written and Regent Morgan seconded the motion. Roll call was as follows: Morgan, yes; Donaho, yes; Hyden, yes; Ready, yes and Pitts, yes.

V. Communications to the Board

Financial Report – Melanie Rinehart, Vice President for Fiscal Affairs presented a review of the College's revenue and expenses through May 31, 2023. Regent Hyden made a motion to approve the Financial Report as presented and Regent Ready seconded the motion. Roll call was as follows: Morgan, yes; Donaho, yes; Hyden, yes; Ready, yes and Pitts, yes.

Purchases over \$15,000 for May

- Air Products Supply - \$16,080.00
- Oklahoma HI-TECH Inc - \$30,767.32
- Bytespeed - \$16,473.00
- Howard Industries - \$17,547.00

VI. Hearing of Delegations

None

VII. President's Report

President Reynolds discussed items under the President's Report and the Business portion of the agenda by utilizing a PowerPoint presentation. (See enclosed copy of the PowerPoint presentation)

Personnel Update – President Reynolds gave a personnel update. New hires included: Dr. Doaa Elhadedy, Assistant Professor of Life Science; Lucas Hunter, Head Men's Basketball Coach; Davis Kappeler, Academic Advisor; and Kathyren White, Upward Bound Director. Position changes included: Angela Harjo to the Talent Search Director position and Kay Wallace to the NASNTI Director position.

Campus Activities – President Reynolds told the Board members about several campus activities. These were:

- ✓ Upward Bound and Talent Search are holding summer camps
- ✓ The Pink Ladies group were honored at a luncheon on campus
- ✓ The traveling exhibit, Black Hope/Black Dreams, is on display in the Haney Center in observance of Juneteenth
- ✓ SSC was given the "Excellent" rating by the Certified Healthy Campus/Oklahoma Department of Health
- ✓ President Reynolds shared a video highlighting the recent Global Studies trip to Italy
- ✓ President Reynolds gave a sports update. The SSC Men's Golf team traveled to nationals in Indiana. The SSC Baseball team played in the NJCAA Division I South Central District Tournament in Neosho, MO and the SSC Softball team played in the NJCAA Division I Softball World Series in Oxford, AL. The SSC athletic teams had 63 athletes that received recognition for their academic achievements and 6 teams were recognized for their overall GPA.
- ✓ A retirement reception will be held on June 26th for Mary Ann Hill and Ronnie Williamson
- ✓ The SSC Educational Foundation Golf Invitational will be held on September 29th
- ✓ President Reynolds discussed the renovation to the natatorium building and funding associated with the renovations

VIII. Business

Approval of contract with Artic Wolf Solutions for purchase and implementation of managed detection and response information technology security monitoring system in the amount of \$63,932.48 – President Reynolds presented the Board with information about a proposed contract with Artic Wolf Solutions for the management and detection of and response to information technology issues. She informed the Board that this purchase will help address federal mandates regarding technology security issues. Additionally, she told the Regents that the Attorney General's office is still working out some issues they have with the contract wording. Regent Hyden made a motion to approve the contract, contingent upon the review, subsequent changes and approval from

the Oklahoma Attorney General's office. Regent Ready seconded this motion. Roll call was as follows: Morgan, yes; Donaho, yes; Hyden, yes; Ready, yes and Pitts, yes.

Approval of the FY24 Educational and General Budget – Melanie Rinehart presented the Board with a copy of materials for the FY24 budget for review. She highlighted several aspects of this year's budget including information about appropriations history, revenue history, expenditure history and expenditures by function and object. Included in this budget is a 3% Professional and Classified Staff salary raise. A portion of the 11% increase to the budget will be used for faculty raises as directed by the Oklahoma Legislature and the Oklahoma State Regents for Higher Education. President Reynolds recommended approval of the FY24 Educational and General Budget. President Reynolds commended Vice President Rinehart and her staff. Regent Morgan made a motion to approve the FY24 Educational and General Budget as presented, and Regent Hyden seconded this motion. Roll call was as follows: Morgan, yes; Donaho, yes; Hyden, yes; Ready, yes and Pitts, yes.

Consent Agenda

Regents were presented information concerning items on the Consent Agenda. President Reynolds recommended approval of these items. Regent Donaho made a motion to approve the Consent Agenda items and Regent Morgan seconded the motion. Roll call was as follows: Morgan, yes; Donaho, yes; Hyden, yes; Ready, yes and Pitts, yes.

Consent agenda items included:

- 2023-2024 Holiday Schedule
- D2L/Brightspace for Online Course Service - \$32,167.47

IX. Adjournment

The meeting was adjourned at 2:05 p.m.

Ryan Pitts - Chair

**Seminole State College
Combining Statement of Net Assets
As of June 30, 2023**

	Education and General Fund	Auxiliary and Restricted Fund	Capital Projects Fund	Payroll Withholding Fund	OKHEEI Trust Fund	Federal Restricted Fund	CARES Act Fund	Capital Assets and Long-Term Debt Fund	Total All Funds
Cash and Cash Equivalents	3,853,382	320,590	796,141	2,135	(5,244)	79,918	(2,800)	-	5,044,121
Accounts Receivable, net	-	-	-	-	-	-	-	-	-
Other Accrued Income	29,046	-	-	-	-	-	-	-	29,046
Capital Assets, net	-	-	-	-	-	-	-	16,062,551	16,062,551
Total Assets	3,882,427	320,590	796,141	2,135	(5,244)	79,918	(2,800)	16,062,551	21,135,718
Accounts Payable	(650)	9,976	-	-	-	-	-	-	9,326
Other Accrued Expenses	-	-	-	2,135	-	-	-	-	2,135
Due To/From Other Funds	-	-	-	-	-	-	-	-	-
Long-Term Debt	-	-	-	-	-	-	-	12,216,443	12,216,443
Total Liabilities	(650)	9,976	-	2,135	-	-	-	12,216,443	12,227,904
Beginning Net Position	3,797,846	366,674	1,016,194	-	(5,244)	75,062	678	3,846,108	9,097,316
Change in Net Position	85,232	(56,060)	(220,053)	-	-	4,856	(3,478)	-	(189,503)
Ending Net Position	3,883,077	310,614	796,141	-	(5,244)	79,918	(2,800)	3,846,108	8,907,813

Seminole State College
Combining Statement of Revenues, Expenses and Changes in Net Assets
For the Period July 1 through June 30, 2023

	Education and General Fund	Auxiliary and Restricted Fund	Capital Projects Fund	Payroll Withholding Fund	OKHEEI Trust Fund	Federal Restricted Fund	CARES Act Fund	Capital Assets and Long-Term Debt Fund	Total All Funds
Revenues									
Tuition and fees, net	\$ 5,117,757	\$ 954,801	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 6,072,558
State appropriations	5,470,183	-	1,021,675	-	-	-	-	-	6,491,858
Federal grants and contracts	-	7,828,799	-	-	-	54,000	941,539	-	8,824,338
State and private grants and contracts	37,730	1,486,680	-	-	-	-	-	-	1,524,410
Housing & Food Service	700	1,064,078	-	-	-	-	-	-	1,064,778
Bookstore	-	1,284,546	-	-	-	-	-	-	1,284,546
Other revenues	916,663	1,036,228	-	-	-	-	-	-	1,952,890
Total operating revenues	11,543,032	13,655,131	1,021,675	-	-	54,000	941,539	-	27,215,378
Expenditures									
Compensation and benefits	8,189,506	3,138,646	-	-	-	21,508	54,509	-	11,404,169
Contractual services	639,052	1,034,193	-	-	-	-	2,800	-	1,676,044
Supplies and materials	492,313	5,110,867	384,089	-	-	1,601	714,185	-	6,703,055
Scholarships and fellowships	1,068,835	2,817,694	-	-	-	-	-	-	3,886,529
Communications	72,790	3,555	-	-	-	3,078	-	-	79,423
Depreciation	-	-	-	-	-	-	-	-	-
Utilities	449,791	129,089	-	-	-	-	-	-	578,880
Other expenditures	545,514	1,477,148	857,639	-	-	22,958	173,522	-	3,076,781
Total Operating Expenses	11,457,801	13,711,191	1,241,728	-	-	49,144	945,017	-	27,404,881
Operating income (loss)	85,232	(56,060)	(220,053)	-	-	4,856	(3,478)	-	(189,503)
Transfers from (to)	-	-	-	-	-	-	-	-	-
Change in Net Position	85,232	(56,060)	(220,053)	-	-	4,856	(3,478)	-	(189,503)

Seminole State College
Combining Statement of Changes in Cash and Cash Equivalents
For the Period July 1 through June 30, 2023

	Education and General Fund	Auxiliary and Restricted Fund	Capital Projects Fund	Payroll Withholding Fund	OKHEEI Trust Fund	Federal Restricted Fund	CARES Act Fund	Capital Assets and Long-Term Debt Fund	Total All Funds
Cash and Cash Equivalents	\$ 3,330,994	\$ 828,894	\$ 990,855	\$ 2,705	\$ -	\$ 70,500	\$ 90	\$ -	\$ 5,224,038
Change in Net Position	85,232	(56,060)	(220,053)	-	-	4,856	(3,478)	-	(189,503)
Changes not providing (using) cash	437,156	(452,245)	25,339	(570)	(5,244)	4,561	588	-	9,586
Cash and Cash Equivalents, Ending	<u>\$ 3,853,382</u>	<u>\$ 320,590</u>	<u>\$ 796,141</u>	<u>\$ 2,135</u>	<u>\$ (5,244)</u>	<u>\$ 79,918</u>	<u>\$ (2,800)</u>	<u>\$ -</u>	<u>\$ 5,044,121</u>

Seminole State College
Education and General - Statement of Budgeted Revenues and Expenditures
For the Period July 1 through June 30, 2023

	<u>ACTUAL</u>		<u>BUDGET</u>	
	<u>CURRENT</u>	<u>YEAR-TO-DATE</u>	<u>ANNUAL</u>	<u>YEAR-TO-DATE</u>
<u>REVENUE</u>				
State Appropriations	\$ 402,137	\$ 5,470,183	5,156,388	\$ 5,156,388
Tuition	177,406	2,823,754	3,238,082	3,238,082
Non-Resident Tuition Fees	8,880	660,999	350,000	350,000
Remedial Course Fee	2,237	37,833	39,400	39,400
Tuition	<u>188,522</u>	<u>3,522,585</u>	<u>3,627,482</u>	<u>3,627,482</u>
STEM Academic Excellence Fee	6,083	115,471	124,200	124,200
LAH Academic Excellence Fee	2,960	47,457	53,700	53,700
Bus & Ed Academic Excellence Fee	2,586	66,419	66,200	66,200
Health Science Academic Excellence Fee	674	12,457	15,000	15,000
Social Science Academic Excellence Fee	2,063	49,023	53,600	53,600
Physical Therapist Assistance Fee	490	3,668	6,600	6,600
Technology Service Fee	14,454	261,001	276,500	276,500
Bus And Ind Additional Fees	-	-	-	-
Nursing Fee	2,826	76,062	87,400	87,400
Laboratory Fees	2,353	70,787	79,900	79,900
Medical Lab Tech Fee	720	8,776	10,900	10,900
Electronic Academic Access Fee	4,878	76,800	84,500	84,500
Dist Education/Outreach Fee	24,390	306,377	265,700	265,700
Academic Course Fees	<u>64,476</u>	<u>1,094,296</u>	<u>1,124,200</u>	<u>1,124,200</u>
Late Payment Fees	218	5,458	10,100	10,100
Application For Admission Fees	360	11,225	14,900	14,900
Assessment Fee	4,673	86,063	92,000	92,000
Refund Per Legal Settlement	-	-	-	-
Ace Testing Fees	-	2,590	-	-
Hybrid Course Fee	-	-	-	-
Sr Citizens Discount	-	-	-	-
Enrollment Seminars	-	79	-	-
Clep Testing Fees	-	190	-	-
Library Automation Fee	4,366	79,642	84,500	84,500
Clearing Other Special Enrollment	-	-	84,501	84,501
Records Fee	3,174	57,765	61,400	61,400
Parking Fees	1,060	27,040	35,700	35,700
Student Id Fee	428	14,964	19,700	19,700
Accident Shield Fee	4,883	97,035	101,400	101,400
Special Testing Fees	75	3,350	-	-
International Student Fee	200	8,138	3,000	3,000
Compliance Fee	3,065	57,360	61,100	61,100
Safety Fee	2,685	49,978	54,300	54,300
Other Student Fees	<u>25,186</u>	<u>500,876</u>	<u>622,601</u>	<u>622,601</u>
Total Tuition and Fees	<u>278,184</u>	<u>5,117,757</u>	<u>5,374,283</u>	<u>5,374,283</u>
Other Income	<u>63,057</u>	<u>955,093</u>	<u>500,544</u>	<u>500,544</u>
Total Revenue	<u>743,379</u>	<u>11,543,032</u>	<u>11,031,215</u>	<u>11,031,215</u>
<u>EXPENDITURES</u>				
Instruction	476,736	4,889,776	5,095,586	5,095,586
Research	-	-	-	-
Public Service	-	-	-	-
Academic Support	50,328	410,438	439,314	439,314
Student Services	99,123	1,345,846	1,206,846	1,206,846
Institutional Support	160,616	1,828,673	1,993,046	1,993,046
Physical Plant	109,288	1,940,073	2,115,460	2,115,460
Scholarships and Tuition Waivers	10,425	1,042,994	900,000	900,000
Total Expenditures	<u>906,517</u>	<u>11,457,801</u>	<u>11,750,252</u>	<u>11,750,252</u>
Total Revenue Over (Under) Expenditures	<u>\$ (163,138)</u>	<u>85,232</u>	<u>\$ (719,037)</u>	<u>\$ (719,037)</u>

Seminole State College
Auxiliary Summary Statement of Revenue and Expenditures
For the Period July 1 through June 30, 2023

	CURRENT MONTH	YEAR TO DATE	BUDGET	
			ANNUAL	YEAR-TO-DATE
<u>REVENUES</u>				
Contractual Food Service	\$ 7,766	\$ 677,368	\$ 664,530	\$ 664,530
Bookstore	48,668	1,317,737	960,000	960,000
Institutional Support	34,731	622,687	679,637	679,637
Seminole/Roesler Residential Centers	4,458	1,073,672	1,049,100	1,049,100
Student Activities	19,503	353,477	366,267	366,267
Total Revenues	115,126	4,044,940	3,719,534	3,719,534
<u>EXPENDITURES</u>				
Contractual Food Service	47,549	697,891	617,900	617,900
Bookstore	64,979	733,168	859,730	859,730
Institutional Support	52,377	1,219,501	1,067,800	1,067,800
Seminole/Roesler Residential Centers	57,152	757,846	706,448	706,448
Student Activities	52,991	670,515	767,589	767,589
Total Expenditures	275,048	4,078,921	4,019,467	4,019,467
Revenue Over (Under) Expenditures	\$ (159,922)	\$ (33,980)	\$ (299,933)	\$ (299,933)

Seminole State College
Food Service - Statement of Revenue and Expenditures
For the Period July 1 through June 30, 2023

	ACTUAL		BUDGET	
	CURRENT	YEAR-TO-DATE	ANNUAL	YEAR-TO-DATE
Meals revenue	\$ 6,035	\$ 671,186	\$ 662,530	\$ 662,530
Other revenue	1,731	6,181	2,000	2,000
Total revenue	<u>7,766</u>	<u>677,368</u>	<u>664,530</u>	<u>664,530</u>
Travel	-	-	-	-
Supplies	-	1,269	-	-
Miscellaneous Expenditures	1,798	12,747	42,850	42,850
Contractual Service	45,751	683,875	575,000	575,000
Sponsorships	-	-	-	-
Advertising	-	-	-	-
Telephone	-	-	-	-
Postage	-	-	50	50
Equipment	-	-	-	-
Total expenditures	<u>47,549</u>	<u>697,891</u>	<u>617,900</u>	<u>617,900</u>
Net profit (loss)	<u>\$ (39,783)</u>	<u>\$ (20,524)</u>	<u>\$ 46,630</u>	<u>\$ 46,630</u>

Seminole State College
Bookstore Statement of Revenue and Expenditures
For the Period July 1 through June 30, 2023

	ACTUAL		BUDGET	
	CURRENT	YEAR-TO-DATE	ANNUAL	YEAR-TO-DATE
Sales revenue	\$ 46,943	\$ 1,284,546	\$ 950,000	\$ 950,000
Other revenue	1,726	33,191	10,000.00	\$ 10,000
Total revenue	48,668	1,317,737	960,000	960,000
Purchase For Resale	52,291	584,221	693,872	693,872
Professional Salaries, F.T.	3,325	39,900	42,245	42,245
Classified Salaries, F.T.	2,432	29,185	38,049	38,049
Classified Salaries, P.T.	1,779	17,438	1,295	1,295
Student Wages	105	1,787	5,000	5,000
Professional Services	-	395	-	-
Fringe Benefits	3,516	41,606	45,769	45,769
Compensation expenditures	11,157	130,311	132,358	132,358
Travel	-	1,074	1,500	1,500
Supplies	780	3,950	5,000	5,000
Bookstore Supplies	-	-	-	-
Miscellaneous Expenditures	120	319	1,000	1,000
Contractual Service	630	14,227	24,800	24,800
Sponsorships	-	139	-	-
Advertising	-	-	-	-
Telephone	-	-	-	-
Postage	-	-	1,200	1,200
Equipment	-	-	-	-
Other expenditures	1,531	18,635	33,500	33,500
Total expenditures	64,979	733,168	859,730	859,730
Net profit (loss)	\$ (16,310)	\$ 584,569	\$ 100,270	\$ 100,270

Seminole State College
Institutional Support- Statement of Budgeted Revenues and Expenditures
For the Period July 1 through June 30, 2023

	<u>ACTUAL</u>		<u>BUDGET</u>	
	<u>CURRENT</u>	<u>YEAR-TO-DATE</u>	<u>ANNUAL</u>	<u>YEAR-TO-DATE</u>
<u>REVENUE</u>				
Student Service Fee	\$ 15,684	\$ 288,041	\$ 298,994	298,994
Infrastructure Fee	16,086	313,283	328,893	328,893
Student Fees	<u>31,769</u>	<u>601,324</u>	<u>627,887</u>	<u>627,887</u>
Other Income-Overpayment	1,960	8,367	15,000	15,000
Refunds / Reimbursements	2	23	35,000	35,000
Interest Income	-	1,485	-	-
Seminar fees	-	-	-	-
Vending machine commissions	-	1,243	1,250	1,250
Photocopy revenue	-	-	-	-
Repair and replacement, damaged property	-	-	-	-
Haney Center	1,000	10,245	500	500
Other income	<u>2,962</u>	<u>21,363</u>	<u>51,750</u>	<u>51,750</u>
Total Revenue	<u>34,731</u>	<u>622,687</u>	<u>679,637</u>	<u>679,637</u>
<u>EXPENDITURES</u>				
Professional Salaries, F.T.	-	500	-	-
Classified Salaries, F.T.	-	-	-	-
Classified Salaries, P.T.	-	-	-	-
Student Wages	-	-	-	-
Professional Services	5,000	144,483	105,000	105,000
Fringe Benefits	-	147	-	-
Personnel expenditures	<u>5,000</u>	<u>145,130</u>	<u>105,000</u>	<u>105,000</u>
Travel	-	595	9,000	9,000
Supplies	-	6,322	15,000	15,000
Business Office-BOA Payments	-	27,786	-	-
Miscellaneous Expenditures	9,549	35,377	32,800	32,800
Lease Payments	-	-	-	-
Contractual Service	-	-	-	-
Sponsorships	-	-	-	-
Advertising	-	-	-	-
Telephone	-	-	-	-
Postage	-	-	-	-
Equipment	-	-	-	-
Housing and book scholarships	37,828	1,004,291	900,000	900,000
Haney Center	-	-	6,000	6,000
Total Expenditures	<u>52,377</u>	<u>1,219,501</u>	<u>1,067,800</u>	<u>1,067,800</u>
Total Revenue Over (Under) Expenditures	<u>\$ (17,647)</u>	<u>\$ (596,814)</u>	<u>\$ (388,163)</u>	<u>(388,163)</u>

Seminole State College
Housing - Statement of Revenue and Expenditures
For the Period July 1 through June 30, 2023

	ACTUAL		BUDGET	
	<u>CURRENT</u>	<u>YEAR-TO-DATE</u>	<u>ANNUAL</u>	<u>YEAR-TO-DATE</u>
Rental revenue - Dorms	\$ 4,038	1,055,389	\$ 1,044,100	1,044,100
Other revenue	420	18,283	5,000	5,000
Total revenue	<u>4,458</u>	<u>1,073,672</u>	<u>1,049,100</u>	<u>1,049,100</u>
Professional Salaries, F.T.	-	-	-	-
Classified Salaries, F.T.	-	-	-	-
Classified Salaries, P.T.	-	-	-	-
Student Wages	-	-	-	-
Professional Services	-	-	-	-
Fringe Benefits	-	-	-	-
Personnel expenditures	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Travel	-	875	-	-
Supplies	3,494	28,405	20,883	20,883
Miscellaneous Expenditures	5,163	45,452	90,439	90,439
Lease Payments	45,412	545,996	502,126	502,126
Contractual Service	-	-	7,000	7,000
Sponsorships	-	-	-	-
Advertising	-	-	-	-
Telephone	-	54	1,000	1,000
Utilities	1,632	129,089	85,000	85,000
Postage	-	-	-	-
Equipment	1,450.00	7,975	-	-
Other expenditures	<u>57,152</u>	<u>757,846</u>	<u>706,448</u>	<u>706,448</u>
Total expenditures	<u>57,152</u>	<u>757,846</u>	<u>706,448</u>	<u>706,448</u>
Net profit (loss)	<u>\$ (52,694)</u>	<u>315,826</u>	<u>\$ 342,652</u>	<u>\$ 342,652</u>

Seminole State College
Student Activities - Statement of Revenue and Expenditures
For the Period July 1 through June 30, 2023

	<u>ACTUAL</u>		<u>BUDGET</u>	
	<u>CURRENT</u>	<u>YEAR-TO-DATE</u>	<u>ANNUAL</u>	<u>YEAR-TO-DATE</u>
Student activity fee	\$ 17,625	\$ 317,770	\$ 328,893	\$ 328,893
Cultural & recreation fee	1,878	35,707	37,374	37,374
Athletic Administration	-	-	-	-
Golf-Women	-	-	-	-
Golf-Men	-	-	-	-
Womens Soccer	-	-	-	-
Men's Basketball	-	-	-	-
Women's Basketball	-	-	-	-
Volleyball	-	-	-	-
Baseball	-	-	-	-
Softball	-	-	-	-
Total Revenue	<u>19,503</u>	<u>353,477</u>	<u>366,267</u>	<u>366,267</u>
Athletic Administration	15,857	204,317	216,915	216,915
National Tournaments	21,532	35,680	46,756	46,756
Golf-Women	776	28,458	29,403	29,403
Golf-Men	1,241	34,539	27,232	27,232
Womens Soccer	-	53,717	57,614	57,614
Men's Basketball	3,018	64,516	47,974	47,974
Women's Basketball	673	27,990	48,169	48,169
Volleyball	-	22,927	37,614	37,614
Baseball	3,159	91,769	126,889	126,889
Softball	6,395	92,096	92,023	92,023
Student Government	341	6,395	12,000	12,000
Livestock Judging Team	-	-	10,000	10,000
PLC	-	8,112	15,000	15,000
SSC Aggie (AFAC)	-	-	-	-
Phi Theta Kappa (AFAC)	-	-	-	-
NASA (AFAC)	-	-	-	-
Student Nurse Association(AFAC)	-	-	-	-
Total Expenditures	<u>52,991</u>	<u>670,515</u>	<u>767,589</u>	<u>767,589</u>
Revenue Over (Under) Expenditures	<u>\$ (33,488)</u>	<u>\$ (317,038)</u>	<u>\$ (401,322)</u>	<u>\$ (401,322)</u>

Seminole State College
Restricted Funds - Statement of Revenue and Expenditures
For the Period July 1 through June 30, 2023

	<u>Revenue</u>	<u>Expenditures</u>	<u>Net</u>
PELL	\$ 2,624,436	\$ 2,622,001	\$ 2,435
PELL Recovery	59	-	59
SEOG	70,152	84,652	(14,500)
Direct Loans	1,421,810	1,376,500	45,310
Student loan repayment	-	-	-
College Work Study	73,757	51,853	21,904
SSC Foundation	47,818	50,270	(2,452)
Private Scholarships	562,612	608,403	(45,791)
Private Loans	43,111	-	43,111
Cherokee Student Grants	42,745	40,595	2,150
Sac & Fox Student Grants	24,457	18,856	5,601
Creek Tribe Student Grants	14,741	11,931	2,810
Shawnee Tribe Student Grants	14,792	18,000	(3,208)
Choctaw Tribe Student Grants	55,611	55,211	400
Citizen Pottawatomie Stud Grnt	50,127	51,277	(1,150)
Chickasaw Tribe Std Grants	75,870	74,571	1,299
OHLAP	372,065	370,679	1,386
Misc Indial Tribal Grants	55,258	60,310	(5,052)
Oklahoma Tuition Aid Grant	234,861	234,100	761
Subtotal Financial Aid	<u>5,784,281</u>	<u>5,729,209</u>	<u>55,072</u>
Title III Engaging Students in Science	-	-	-
Ub Math/Science #2	278,561	277,668	893
Ub Math/Science #1	295,773	294,825	948
Upward Bound #2	296,313	295,551	762
Upward Bound #1	373,886	367,698	6,188
Talent Search West	277,152	277,899	(748)
Talent Search Central	403,725	407,956	(4,231)
Dream Catcher Gear Up	712,465	753,024	(40,559)
STEM Student Support	240,911	242,018	(1,106)
Student Support Serices	315,715	317,088	(1,373)
NASNTI Grant	432,136	389,517	42,619
NASNTI Grant	-	43,464	(43,464)
Scholars for Excellence	-	74,713	(74,713)
Carl Perkins	13,886	-	13,886
Subtotal Federal Grants	<u>3,640,524</u>	<u>3,741,421</u>	<u>(100,897)</u>
Care Bears	36,751	32,003	4,748
Nursing Student'S	1,918	2,030	(112)
Residential Deposits	8,100	-	8,100
Professional Staff Council	2,340	1,367	973
Upward Bound #2 Fund Raiser	2,193	2,068	125
Upward Bound M/S Fund Raiser	5,009	1,653	3,356
Ub Ms #2 Fund Raiser	562	1,065	(503)
Upward Bound #1 Fundraiser	2,887	839	2,048
Subtoal Other Restricted	<u>59,760</u>	<u>41,026</u>	<u>18,735</u>
Total	<u>\$ 9,484,565</u>	<u>\$ 9,511,656</u>	<u>\$ (27,091)</u>

Seminole State College
Campus Organizations - Statement of Revenue and Expenditures
For the Period July 1 through June 30, 2023

	<u>Revenue</u>	<u>Expenditures</u>	<u>Net</u>
NURSING COPY MACHINE	26	9,490	(9,464)
VA REPORT FEE	704	417	287
ART FUND	25	-	25
CARE BEARS	36,751	32,003	4,748
FACULTY SENATE	2,400	4,496	(2,096)
SEMINOLE STATE AGGIE CLUB	2,736	1,791	945
SSC STUDENT PTA ASSOCIATION	20	1,872	(1,852)
NURSING STUDENTS MAILBOXES	25	-	25
UB #1 SUMMER FOOD PROGRAM	4,786	1,904	2,883
PHI THETA KAPPA	936	722	214
UBMS SUMMER FOOD PROGRAM	3,607	3,663	(55)
UB M/S #2 SUMMER FOOD PROGRAM	5,332	5,872	(540)
UB2 SUMMER FOOD PROGRAM	3,798	1,032	2,766
NURSING STUDENT'S	1,918	2,030	(112)
MLT BOC FEE	1,218	1,290	(72)
RESIDENTIAL DEPOSITS	8,100	-	8,100
PROFESSIONAL STAFF COUNCIL	2,340	1,367	973
CLASSIFIED STAFF ASSOCIATION	1,393	483	910
MU ALPHA THETA (MATH HONORS)	395	120	275
PSI BETA	275	228	47
OTHER ORGANIZATIONS AND ACTIVITIES	48,840	51,834	(2,994)
	<u>\$ 125,626</u>	<u>\$ 120,615</u>	<u>\$ 5,012</u>

Kristi Scroggins

(580) 453-0765

1814 E 6th St. Ada, OK 74820

syled784ok@gmail.com

Jun 20, 2023

To whom it may concern,

I am thrilled to apply for the position of TANF/Employment Readiness Coordinator in the Ada, OK location. I am confident that my “life” skills, along with my professional education and classroom experience, genuine love for helping people, as well as public service skills, make me the ideal candidate for this position.

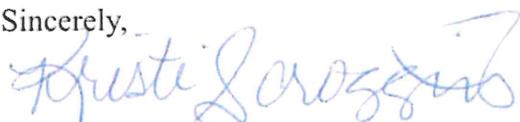
I have been employed at the Ada location for several months, and although I have yet to be FORMALLY trained, I have enjoyed “Flying by the seat of my pants” in said position! I have gained a love and admiration for this program with the student that I have had the pleasure of mentoring thus far.

My years of teaching, specifically Family and Consumer Sciences, have offered me a foundational knowledge of implementing a successful skill set of basic home management. Specifically, but not limited to both financial and household skills, nutrition education, fundamentals for early childhood education, job readiness, interview skills, professional dress, public speaking, as well as task management.

In working in the home health industry, I frequently worked with community organizations in the Ada, OK area to obtain food, shelter, medical assistance, etc for those in need. I have built a relationship with these non-profit organizations as well as utilize my personal circle of friends to donate to said causes.

If you will consider me for this position, I am available for a personal interview at your convenience.

Sincerely,



Kristi Scroggins

OBJECTIVE=

To utilize my skills, education, and experience in the delivery of public service.

EXPERIENCE-

2023- Present

MIT/ TANF Coordinator

- TANF Program Coordinator at Moving Into Tomorrow Ada, OK location with Murray State College.

2020- Present

Styled 784

- Home Stylist, staging properties for sale, holiday styling, professional decorator.

2016-2020

Mays Home Health

- Duties included educating the elderly in skilled living facilities with home health care, nutrition, obtaining/resourcing leads for food assistance, transportation, shelter, clothing, ect.
- Hosted weekly luncheons at all area medical facilities in home health education, including Ada, Asher, Konawa, Allen, Stonewall, Stratford, and Roff.
- Assisted our nurses in individualized changing needs and solutions for a safe and effective "age in place" program including resourcing and communication with medical personnel.

2015-2016

Latta High School

- Fourth grade science and social studies teacher.

2014-2015

Konawa Public School

- High school family and consumer sciences teacher.

2011-2014

Murray State College

- Substituted in the TANF classroom for Mari Plumlee which included implementing daily

skills/obtaining resources for shelter, food, essay skills, ect.

2006-2014

Ada Public School

- Substitute teacher in all grades, very active parent volunteer.
- High School special education department integral in teaching/ implementing essay skills.
- Substitute GED teacher in Higher Ed focusing on life skills and essay/resume skills.

EDUCATION-

1988 - Antlers High School, Antlers OK.

1994 - East Central University, Ada, OK.

2013 - OK Teacher Certification

- Early Elementary
- Elementary
- Family and Consumer Sciences

REFERENCES-

Shawna Lancaster - Principal at Latta Elementary.
(580) 421-3001

Mckenzie Rushing - Mays Home Health, Director of Program Development.
(580) 421-5616

(Three letters of recommendation attached)

Mari Plumlee
92 Walnut Street
Santa Rosa Beach, FL 32459
Mari_plumlee@yahoo.com
580-310-4122

Jerry Fry
Program Director
Seminole State College
Employment Readiness Program

June 20, 2023

Dear Mr. Fry:

I am pleased to write a letter of recommendation for Kristi Scroggins. I highly recommend her to your organization for the position of Employment Readiness Coordinator. I have known Ms. Scroggins for the past 18 years as an early childhood instructor, parent, decorator and public-school teacher. I have had an opportunity to see both her dedication to her students and her creativity that she brings to all her endeavors.

While training her as Coordinator for a TANF Special Project Program I witnessed first hand her enthusiasm for learning and how strong an advocate and support she was to our students. On numerous occasions, Ms. Scroggins went above and beyond the norm to assist a student in finding solutions to unique problems faced by her client. I can without hesitation recommend her for this position.

Please feel free to contact me with any questions or concerns you may have.

Sincerely,
Mari Plumlee
Former MSC/MIT
Program Coordinator

June 15, 2023

TANF PROGRAM
Seminole State College
2701 Boren Blvd
Seminole, OK 74868

To Whom it May Concern,

I am happy to recommend Kristi Scroggins for the coordinator position you have open in the Ada office.

I have known Kristi for 30 years. Kristi is a very compassionate person, and is capable of working with people of all ages and backgrounds. She has been dependable to help me with events, and she is extremely creative.

Please let me know if I can provide any more information to strengthen Kristi's chances for the position you have open.

Sincerely,

Amber R. Gray/Gray Real Estate Elite

580-399-3359

Kristi Akehurst
8808 S Fairgrounds Rd
Stillwater, OK 74074
Kristi.Akehurst@gmail.com

10 am
Tuesday

June 20, 2023

Moving Into Tomorrow Program
Attn: Program Staff
117 N Broadway Ave
Ada, OK 74820

To Whom It May Concern,

I am writing this letter on behalf of Kristi Scroggins. I have known Ms. Scroggins for about 17 years. We taught together at Konawa High School for one year. In that year she was given a classroom with basically no textbooks, unruly students, and not much support from the administrative staff. She made the best of difficult circumstances, was extremely resourceful, and consistently went the extra mile.

Kristi will dive headfirst into any position she is offered. She is dependable and has a gift to be able to connect with people in diversified communities/situations.

If I can be of further assistance, pls contact me on my cell at 580-399-5977 or by email at the above mentioned address.

Sincerely,



June 16, 2023

Seminole State College Human Resources,

I am writing this letter to notify the nursing department as well as Seminole State College that I will be leaving my position as Associate Professor of Nursing, effective the end of June 2023. I have enjoyed my time there very much and I have learned a great deal. With the exception of the salary, I found my position very rewarding and exciting while at the same time challenging. I feel like I was very fortunate in the fact that the nursing department had such an amazing nursing program director in Crystal Bray. Mrs. Bray is the type of supervisor that truly wants the best for her employees. She has taught each one of the nursing faculty so much for example, instead of telling us that we did something wrong, she spent the time teaching us the correct way to do it. I know she taught me how to be a better nursing instructor. With all of her years being a nursing educator, I felt like there was not a week that went by that I didn't learn something new. I could have not asked for a better supervisor.

Although I'm very excited to be going back to Primary Care, working as a Family Nurse Practitioner with a provider that I highly respect, it is still with a heavy heart and much sadness, that I will be leaving my position at Seminole State College. I have many great memories that I will take with me and I thank everyone there for giving me the opportunity to teach in the SSC nursing program.

Sincerely,

Sheryl Denton MSN, APRN-CNP

June 15, 2023

Dear Dr. Knowles,

Please accept this letter as formal notification that I am resigning from my position as Director of Advisement and Recruitment with Seminole State College. My last day will be June 29, 2023.

Thank you so much for the opportunity to work in this position and at Seminole State College for the past 4 ½ years. I've greatly enjoyed and appreciated the opportunities I've had to learn and grow at SSC.

During my last two weeks, I'll do everything possible to wrap up my duties and train other team members. Please let me know if there's anything else I can do to help during this transition.

I wish Seminole State College continued success, and I hope to stay in touch in the future.

Thank you,

Britney Honsinger

July 6, 2023

VP Melanie Rinehart
2701 Boren Blvd.
Seminole, OK 74818

Dear Melanie,

Please accept this letter as formal notice of my resignation from my position as Student Account Specialist at Seminole State College. My last day of employment will be Friday, July 21, 2023, two weeks from today.

I am grateful for all your support during my time here and deeply appreciate all of the valuable experiences I have gained. It has been a sincere pleasure working with you and the team. Thank you for giving me the opportunity to work as the Student Account Specialist. I have enjoyed working in the Fiscal Affairs Office and will be leaving with new experiences and new friendships.

Please let me know how I can help during this transition and make it as smooth as possible. I wish you all the best.

Best wishes and thank you for everything,


Jessica A. Johnson

From: Shannon Kirby <s.kirby@sscok.edu>

Sent: Tuesday, July 11, 2023 4:40 PM

To: Jonathan Bennett <j.bennett@sscok.edu>; Melanie Rinehart <M.Rinehart@sscok.edu>; Holly Wilson-Byrd <h.wilsonbyrd@sscok.edu>

Subject: Resignation.

Good afternoon,

I regret to inform you that I will be resigning from my position effective July 31st.

Respectfully,
Shannon Kirby

Marissa Shaffer
100 First St.
Sasakwa, OK 74867

Seminole State College
2701 Boren Boulevard
Seminole, OK 74868

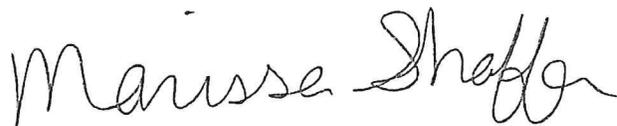
Dear Seminole State,

Please accept this letter as a formal resignation from my role as the Recruiter Specialist at Seminole State College. I intend to fulfill my duties until July 14th of 2023.

I have learned a great deal from the staff and students. I want to sincerely thank you for all the opportunities and exposure I was given during my time here. Seminole State has always been close to my heart and being part of such a school as a staff member has been an immeasurable experience for me. Thank you for all the kind words and welcoming me with open arms.

Sincerely,

Marissa Shaffer

A handwritten signature in black ink that reads "Marissa Shaffer". The signature is written in a cursive style with a large, stylized 'M' and 'S'.

Save the Date

2023 Regents Education Program In-Person Conference

 **Wednesday, Oct. 11, 2023** 

Rose State College Student Union Ballroom
6420 Southeast 15th Street
Midwest City, OK 73110

*More information will be available closer to the event date.
If you have questions, please contact Janet Jackson at jjackson@osrhe.edu*



OKLAHOMA STATE REGENTS
FOR HIGHER EDUCATION

Improving our future by degrees

Regent Appointment Dates

Seminole State College

Regent Kim Hyden

Appointed July, 2017

Term Expires July 1, 2024

Seminole State College

Regent Bryan Cain

Appointed April, 2014

Reappointed July, 2018

Term Expires July 1, 2025

Seminole State College

Regent Marci Donaho

Appointed July, 2005

Reappointment July, 2012

Reappointment July, 2019

Term Expires July 1, 2026

Seminole State College

Regent Curtis Morgan

Appointed July, 2013

Term Expires July 1, 2020

Reappointment July, 2020

Term Expires July 1, 2027

Seminole State College

Regent Ryan Franklin

Appointed July, 2014

Reappointment July, 2021

Term Expires July 2028

Seminole State College

Regent Robyn Ready

Appointed July, 2022

Term Expires July 1, 2029

Seminole State College

Regent Ryan Pitts

Appointed July, 2020

Reappointment July 2023

Term Expires July 1, 2030

TRAVEL COMPENSATION

Each member of the Board shall be allowed necessary travel expenses (mileage), as may be approved by the Board, pursuant to the State Travel Reimbursement Act. (See Section 171, (c) of the Higher Education Code.)

BUSINESS TRANSACTIONS WITH COLLEGE

No member of the Board shall be employed upon any work to be performed in connection with Seminole State College, nor shall any member of said Board enter into any contract or business transaction involving a financial consideration with Seminole State College. [See Section 171, (b) of the Higher Education Code.]

OPERATING PROCEDURES - BYLAWS

The Board shall adopt and publish an official set of Bylaws in which the operating rules and procedures of the Board are set forth. The Bylaws should contain the dates and procedures for electing Board officers; the official duties of such officers; the regular meeting dates of the Board and procedures for calling special meetings; the official rules of order which shall govern the meetings of the Board; arrangements for keeping the official minutes of the Board; and other policies, rules, and regulations relating to the conduct of the Board's official business. The Bylaws should be kept current and should be published periodically.

BYLAWS AND RULES OF PROCEDURE FOR THE SEMINOLE STATE COLLEGE BOARD OF REGENTS

I Organization of the Board

- A. At the first official meeting in July of each year, the Board shall elect from among its members a Chairman, Vice-Chairman, and Secretary.

To serve as chairman of the board, the regent must have completed three full academic years (July 1 through June 30) of service, have attended at least 75% of all regular and special meetings during the most recently completed three year time frame, have completed (if required) the Regents Education Program required by state statute, and be elected chairman at a public meeting of the board of regents by a majority vote of board members at a meeting for which a quorum has been declared.

The office of vice chairman will normally, unless otherwise specified by a majority of the board, be filled by the regent whose term will end prior to other members of the board exclusive of the chairman.

The office of secretary will normally, unless otherwise specified by a majority of the board, be filled by the regent whose term will next end after the vice chairman's.

(Adopted July 1992)

III. Personal Business Leave

The College grants personal business leave to full-time 12-month employees to prevent a loss of pay during certain types of absences. For new full-time employees, personal business leave will be pro-rated the first year, based on hire date. It is intended for such reasons as attending a funeral of someone outside the immediate family, conducting legal business, and similar matters of a personal nature. Use of personal leave is limited to one day at a time unless prior approval has been granted by the President. Personal leave cannot be used on consecutive days even if only a partial day is used. It is not intended as additional vacation time or sick leave. Approval for personal leave must be obtained in advance from the appropriate administrative officer. Exceptions may be granted in the case of an emergency.

Each full-time twelve-month employee is granted the equivalent of five working days on July 1 of each fiscal year. Unused time does not accumulate and is not paid upon termination.

Personal Leave – Faculty

Each full-time instructor shall be granted a maximum of two (2) days of personal leave each academic year. Personal leave days may be taken with pay, may be used at the faculty member's discretion, and will be non-cumulative from year to year.

Personal leave beyond the established two days must be requested, and if granted, full pay will be deducted from the instructor's salary for each day absent. Each faculty member requesting person leave must meet all assigned responsibilities at SSC before leaves of absence will be granted.

IV. Court/Jury Duty Leave

An employee who is granted a leave of absence for jury duty shall be entitled to such duty with full pay. A copy of the subpoena must be submitted to Human Resources prior to the start of the leave. An employee, who is not selected for jury duty after reporting each of the required days, must return to work for the remainder of the day.

No deduction in salary will be made if an employee must appear in court when subpoenaed as a witness by the Federal Government, State of Oklahoma, or political subdivision thereof. Court cases involving an employee's personal business shall be taken as personal business leave, annual leave, compensatory time, or leave without pay.

V. Family and Medical Leave

Seminole State College will provide up to 12 weeks of unpaid, job-protected leave to "eligible" employees for certain family and medical reasons. The twelve weeks leave does not have to be continuous but begins and is determined at the first date an employee takes FMLA leave (paid or unpaid) for a specific qualifying health condition.

FACULTY EVALUATION (IP)

Division Chair Evaluation of Faculty

Division Chairs will complete and forward to the Vice President for Academic Affairs, an evaluation of each faculty member within their divisions in February of each year.

The evaluation process calls for the completion of a Performance Evaluation Form by the Division Chairs which addresses the faculty member's professional performance during the preceding calendar year (January — December). New faculty members will be evaluated only on fall semester performance. The Division Chairs will discuss the evaluation with each individual faculty member and both will sign and date the Performance Evaluation Form.

The annual performance evaluation will serve the dual function of assisting the individual faculty in his professional development planning and the institution in its efforts to ensure quality instruction for its students.

~~Division Chairs will evaluate new adjunct faculty at least once through classroom visitation either in person or through a full-time faculty member assigned that task by the chairperson.~~

Divisional/Vice Chairs will annually evaluate adjunct faculty through classroom visitation for in-person classes. Evaluation procedures will also be established for classes that are taught online.

Student Evaluation of Faculty

The Faculty Senate and administration of Seminole State College believe that periodic student evaluations of faculty are positive and vital steps for an institution to undertake. The primary goal of student evaluations of faculty is to promote the professional development of faculty.

The evaluations may include subjective and objective portions. The subjective and objective content of the evaluation instrument will be reviewed each year by the Assessment of Student Learning Committee (ASLC). In the event the ASLC recommends changes to the evaluation, the ASLC will make such recommendations to the Division Chair Council (DCC) for consideration. The DCC may choose to reject the recommendations, forward them to the Administrative Council (AC) as is, or forward them to the AC with modifications. Only changes to the evaluation instrument approved by the AC will be put into use.

The exact timing, mechanism, and number of instructor classes evaluated will be determined by the SSC administration in consultation with the DCC and ASLC. At a minimum, this mechanism will include a consultation between the instructor and the Division Chair to review the results of student evaluations and construct a strategy for the continued professional growth of the instructor. These consultations will occur after the conclusion of the semester in which the evaluations were administered, and the anonymity of the students will be vigilantly protected. The results of the student evaluations may be used as part of the faculty performance evaluation process.

DATE OF ADOPTION: _____
REVISION DATE(S): February 15, 2018, March 15, 2018

LEGAL REFERENCE:

RELATED ADMINISTRATIVE RULES AND REGULATIONS: _____



Intercollegiate Sports Catastrophic Accident Medical Insurance

10-YEAR BENEFIT PERIOD ENROLLMENT FORM

Name of Institution: Seminole State College
 Street Address: 2701 Boren Blvd
 City: Seminole State: OK Zip: 74818
 Contact: Leslie Sewell Title: AD
 Email: l.sewell@ssccok.edu Phone: 405-382-9541

Please complete the Sports Census Risk Classification on page 2 prior to selecting ONE premium option below

SECTION 1 – 2023/2024 ANNUAL PREMIUM PER ENROLLED INSTITUTION

SPORTS CENSUS RISK CLASSIFICATION	<input type="checkbox"/>	<u>Option #1</u> \$25,000 per Injury Deductible	<input type="checkbox"/>	<u>Option #2</u> \$35,000 per Injury Deductible	<input type="checkbox"/>	<u>Option #3</u> \$50,000 per Injury Deductible
Fall & Spring Football and 2 or More Additional High-Risk Sports	<input type="checkbox"/>	\$30,048	<input type="checkbox"/>	\$25,541	<input type="checkbox"/>	\$19,532
Fall & Spring Football and 1 Additional High-Risk Sport	<input type="checkbox"/>	\$26,676	<input type="checkbox"/>	\$22,674	<input type="checkbox"/>	\$17,339
Fall & Spring Football and No Additional High-Risk Sports	<input type="checkbox"/>	\$23,339	<input type="checkbox"/>	\$19,838	<input type="checkbox"/>	\$15,170
Fall Football Only and 2 or More Additional High-Risk Sports	<input type="checkbox"/>	\$22,523	<input type="checkbox"/>	\$19,144	<input type="checkbox"/>	\$14,640
Fall Football Only and 1 Additional High-Risk Sport	<input type="checkbox"/>	\$19,150	<input type="checkbox"/>	\$16,277	<input type="checkbox"/>	\$12,448
Fall Football Only and No Additional High-Risk Sports	<input type="checkbox"/>	\$15,813	<input type="checkbox"/>	\$13,441	<input type="checkbox"/>	\$10,279
No Football and 2 or More Additional High-Risk Sports	<input type="checkbox"/>	\$12,143	<input type="checkbox"/>	\$10,321	<input type="checkbox"/>	\$7,893
No Football and 1 Additional High-Risk Sport	<input type="checkbox"/>	\$8,770	<input type="checkbox"/>	\$7,454	<input type="checkbox"/>	\$5,701
No Football and No Additional High-Risk Sports	<input checked="" type="checkbox"/>	\$5,433	<input type="checkbox"/>	\$4,618	<input type="checkbox"/>	\$3,532

ENROLLMENT FORM SUBMISSION & PREMIUM PAYMENT OPTIONS

Option #1: Mail completed & signed enrollment form to Bob McCloskey Insurance and **INCLUDE** a check payment.
 Payable to Bob McCloskey Insurance | 1100 Campus Dr. West, Morganville, NJ 07751

Option #2: E-mail or Fax completed & signed enrollment form to Bob McCloskey Insurance and BMI will invoice you.
 Email: collegesports@bobmcclloskey.com | Fax: 732.583.9610

COVERAGE TERM & ACCEPTANCE

Requested Effective Date*: 8/1/23 Name of Administrator: Leslie Sewell
 Date of Signature: 6/29/23 Signature of Administrator: [Signature]

*The effective date of coverage will either be the date requested, or the day after the enrollment form is received by BMI, whichever is later. However, enrollment forms with an 8/1/23 requested eff. date can be received up to August 31, 2023.

SECTION 2 – 2023/2024 INTERCOLLEGIATE SPORTS CENSUS RISK CLASSIFICATION

NON-HIGH-RISK SPORTS			PLEASE COMPLETE THE ESTIMATED # OF PARTICIPANTS		
SPORT	MEN	WOMEN	SPORT	MEN	WOMEN
Archery			Golf	7K	4K
Badminton			Marathon		
Band			Mascots		
Baseball	35K		Racquetball		
Basketball	19K	18K	Riflery		
Beach Volleyball			Sailing		
Bowling			Soccer		20K
Cheerleading			Softball		25K
Crew/Rowing			Squash		
Cricket			Student-Coaches/Managers	5	3
Cross Country Running			Athletic Training Students		
Cross Country Skiing			Swimming (No Diving)		
Cycling			Tennis		
Dance			Track & Field – Outdoor		
Drill Team			Track & Field - Indoor		
Equestrian			Ultimate Frisbee		
E-Sports			Volleyball		13K
Fencing			Water Polo		
Field Hockey			Weightlifting		
TOTAL ESTIMATED # OF PARTICIPANTS: NON-HIGH-RISK PORTS				0	0

HIGH-RISK SPORTS			PLEASE COMPLETE THE ESTIMATED # OF PARTICIPANTS		
SPORT	MEN	WOMEN	SPORT	MEN	WOMEN
Boxing			Karate		
Other: _____			Lacrosse		
Diving			Rodeo		
Football – Fall Only			Rugby		
Football – Fall & Spring			Skiing		
Gymnastics			Snowboarding		
Ice Hockey			Surfing		
Judo			Wrestling		
TOTAL ESTIMATED # OF PARTICIPANTS: HIGH-RISK SPORTS				0	0

NOTE: Any intercollegiate sport not listed above must be submitted to Bob McCloskey Insurance for Risk Classification.

If your school is working with a broker, please have the below information completed.

LOCAL/REGIONAL INSURANCE AGENCY

Agency Name: _____
 Agent Name: _____ Agent License #: _____
 Email: _____ Phone: _____
 Agency Street Address/City/State/Zip: _____

Bob McCloskey Insurance | Morganville, NJ 07751
 Phone: 800.445.3126 | www.bobmccloskey.com/njcaa | Fax: 732.583.9610

Leaders in Student & Sports Insurance Administration Since 1975

Plan Cost:

Oklahoma Community College Consortium 2023-24

Aggregate Deductible:	\$313,500
Stop-Loss Insurance Premium:	\$40,000
Claims Administration Fee:	\$26,000
Risk Strategies Consulting Fee:	\$20,000

Seminole State College 2023-24

Per Claim Deductible (Reducing):	\$5,000
Total Aggregate Deductible:	\$21,851
**Initial Aggregate Collected (65%):	\$14,203
Stop-Loss Insurance Premium:	\$2,788
Claims Administration Fee:	\$3,250
Risk Strategies Consulting Fee:	\$2,500

Initial Invoice: \$22,741
Potential Maximum Cost: \$30,389

**Institution is responsible up to the total aggregate deductible amount listed. Additional invoices for the remaining portion of the aggregate may be necessary if claims warrant.*

NOTE: The above Plan Cost is presented as a total consortium purchase only.

In accordance with the Producer Licensing Model Act (PLMA), Section 9 of Act 1697 of 2005, Risk Strategies, Inc. discloses to you, the potential client, that the Plan Cost listed above may include consulting services fees and/or commissions from the insurance company in exchange for services provided to your institution.

This shall serve as official notice that it is our intention to accept this proposal as indicated above. I further certify that I have verified the activities listed in the sports census and accept that changes to the list may or any of the coverages outlined may result in additional premium due.

Signature

Title

Date