

## Minutes

### SEMINOLE STATE COLLEGE BOARD OF REGENTS REGULAR MEETING May 18, 2023

#### **I. Call to Order**

The Seminole State College Board of Regents' regular monthly meeting was called to order at 1:00 p.m. in the Utterback Ballroom of the Enoch Kelly Haney Center.

#### **II. Roll Call of Members**

Roll call was conducted. Regent Franklin and Regent Cain were absent. The Regents present were Morgan, Ready, Hyden, Pitts, and Donaho.

#### **III. Introduction of Guests**

President Reynolds introduced administrators and staff present at the meeting.

#### **IV. Minutes**

There being no additions or corrections to the minutes of the special meeting held March 27, 2023; Regent Donaho made a motion to approve the minutes as written and Regent Hyden seconded the motion. Roll call was as follows: Morgan, yes; Donaho, yes; Ready, yes; Hyden, yes and Pitts, yes.

#### **V. Communications to the Board**

**Financial Report** – Ms. Melanie Rinehart, Vice President for Fiscal Affairs, presented a review of the College's revenue and expenses through April 30, 2023. Regent Morgan made a motion to approve the Financial Report as presented and Regent Ready seconded the motion. Roll call was as follows: Morgan, yes; Donaho, yes; Ready, yes; Hyden, yes and Pitts, yes.

- *E&G and Auxiliary Purchases over \$15,000 for March:*

*Air Force 1 A/C & Heating LLC      \$33,423.00*

- *E&G and Auxiliary Purchases over \$15,000 for April – None*

#### **VI. Hearing of Delegations**

None

#### **VII. President's Report**

President Reynolds discussed items under the President's Report and the Business portion of the agenda by utilizing a PowerPoint presentation. (See enclosed copy of the PowerPoint presentation)

Personnel Update – President Reynolds informed the Board of new hires as follows: Lisa Knight, PT Instructor; Marissa Shaffer, Recruitment Specialist; Jerrinesha Turner, SSS STEM Academic Advisor; and Jay Williams, Upward Bound Coordinator. The following employees have submitted letters of intent to retire: Mike St. John, Athletic Director; Ronnie Williamson, Upward Bound Coordinator; Mary Ann Hill, Talent Search Director; and Dr. Noble Jobe, Assistant Professor of Life Science. Leslie Sewell, Assistant Athletic Director has been appointed to the position of Athletic Director, effective July 1, 2023. Jonathan Bennett, GEAR UP Director; Jeanie Nix, Director of Sponsored Programs and Dianna O’Connell, Academic Advisor have all submitted letters of resignation.

Campus Activities – President Reynolds gave the Board members information about the following campus activities:

- All-Academic Team members and President’s Tuition Waiver recipients were honored at the State Capitol on March 28<sup>th</sup>
- A Counselor’s Workshop was held on campus on March 29<sup>th</sup>
- PTK student officers, Abbey and Hannah Ridley attended the Oklahoma/Arkansas 2023 Regional Convention
- SSC Trojan Baseball Team members assisted with the “A League of Their Own” program
- The Seminole Chamber of Commerce honored Julie Hix, Comptroller and Damaila Lester, Assistant Professor of Nursing
- SSC Students attended Oklahoma’s Promise Day at the Capitol on April 11<sup>th</sup>
- The SSC Aggie Club held their Interscholastic Meet on April 13<sup>th</sup>
- SGA Officers Danielle Sullivan and Benjamin Parker attended the SGA Spring Conference at the State Capitol
- Psi Beta Honor Society inducted SSC Students
- A Veterans Education Conference was held on campus on April 20<sup>th</sup>
- SSC students attended a “Understanding Disabilities in the Workplace” development program presented by South Central Industries Executive Director Tina Hanna
- The PLC students visited the Port of Catoosa and participated in Clean Up Day in the City of Seminole
- The TANF program has taken over the supervision of an additional location in Ada, Oklahoma
- The SSC Educational Foundation Spring Recognition Banquet was held on April 28<sup>th</sup>
- The Student Activities “End of Year Bash” was held on May 1<sup>st</sup>
- PLC sophomores were honored for completing two years in the President’s Leadership Class Program
- The State Regents honored the partnership between SSC and the Avedis Foundation on May 4<sup>th</sup>
- Commencement and the Nursing Pinning was held on May 5<sup>th</sup>
- SSC Global Studies toured Northern Italy
- Region II Softball and Baseball All-Region Team members received honors

- Amber Flores was given the title of Region II Softball Coach of the Year
- President Reynolds gave the Regents information about the upcoming Golf and Softball national tournaments and the baseball district tournament
- Regent Ryan Pitts' confirmation for another 7-year term was held on May 17<sup>th</sup>

*Sports Complex Update* – President Reynolds gave the Regents an update on recent activities at the Sports Complex. The OSSA district 2A and 3A baseball tournaments were held at the complex.

*Legislative Update* – President Reynolds gave the Regents an update on legislative activities.

*Maintenance Project Update* – President Reynolds and Dr. Bill Knowles gave an update on current maintenance projects on campus.

### **VIII. Business**

**Approval of revisions to Board Policy III-5-6** – President Reynolds presented the Board with proposed revisions to Board Policy III-5-6 regarding service and emotional support/assistance animals. Vice President for Student Affairs Dr. Bill Knowles stated that with these revisions the policy will align with state and federal guidelines. The changes clarify contact information for those seeking accommodations and added details regarding the owner's responsibilities for the support animal. President Reynolds recommended approval. Regent Morgan made a motion to approve the revisions to Policy III-5-6 as presented and Regent Hyden seconded this motion. Roll call was as follows: Morgan, yes; Donaho, yes; Ready, yes; Hyden, yes; and Pitts, yes.

**Approval of revisions to Board Policy II-6-10** – President Reynolds presented the Board with proposed revisions to Board Policy II-6-10 regarding faculty tenure. The policy update specifies if a tenured faculty member should leave the College and then return at a later date, the faculty member may be eligible to have their tenure status reinstated following one year of service. President Reynolds recommended approval. Regent Donaho made a motion to approve the revisions to Policy II-6-10 as presented and Regent Morgan seconded this motion. Roll call was as follows: Morgan, yes; Donaho, yes; Ready, yes; Hyden, yes; and Pitts, yes.

**Approval of revisions to Board Policy II-4-10** – President Reynolds presented the Board with proposed revisions to Board Policy II-4-10 regarding outside employment. She told the Regents that this revision comes from suggestions made by the SSC Faculty Senate and recommended approval. Regent Donaho made a motion to approve the revisions to Board Policy II-4-10 regarding outside employment as presented. Regent Ready seconded this motion. Roll call was as follows: Morgan, yes; Donaho, yes; Ready, yes; Hyden, yes; and Pitts, yes.

**Approval of proposed Board Policy regarding information security** – President Reynolds a proposed Board Policy regarding information security. The addition of this

policy has been proposed in response to federal requirements and safeguard rules of the Gramm-Leach-Bliley Act. President Reynolds recommended approval to keep the college in compliance with federal guidelines. Regent Donaho made a motion to approve the addition of this proposed policy as presented. Regent Hyden seconded this motion. Roll call was as follows: Morgan, yes; Donaho, yes; Ready, yes; Hyden, yes; and Pitts, yes.

**IX. Consent Agenda**

Regents were presented information concerning items on the Consent Agenda. President Reynolds recommended approval of these items. Regent Morgan made a motion to approve the Consent Agenda items and Regent Donaho seconded the motion. Roll call was as follows: Morgan, yes; Donaho, yes; Ready, yes; Hyden, yes and Pitts, yes.

Approval of the following items:

- Ratification of Contract with TransAct for Student Payment Services - ID System
- Program Deletion – Associate in Applied Technology in Business Operations (114)

**X. Adjournment**

There being no further business or discussion Regent Morgan made a motion to adjourn the meeting at 1:56 p.m. Regent Hyden seconded the motion. This motion was approved unanimously.

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Ryan Pitts, Chair